SOLANO COUNTY
MATERNAL, CHILD AND ADOLESCENT HEALTH ADVISORY BOARD MEETING
Minutes

October 13, 2009
275 Beck Avenue, Conference Room One
4:00 – 6:00 p.m.

Present:	**Members:** Laurie Andres, Jewel Fink, Judi Boring-Surratt, Steve Padilla, Dina Dues **Staff:** Dr. Chapman**,** Nancy Calvo, Paula Gee, Susan Whalen, Jeanette Panchula, Susan Dolan	**Guests:** James Eskridge, Cindy Goodale, Margaret Vestal
Absent:	Victoria DeLaFuente	
Excused:		
1. Meeting Called To Order and Introductions	The Chair called the meeting to order and asked everyone to introduce themselves.	**Starting Time:** 4:04 p.m.
2. Public Comments	None	**Action Steps:**
3. Announcements	Susan Nolan announced that Tam Stevenson will be honored with the Lifetime Achievement Award at the CAPSI meeting. Susan Whalen announced that Jeanette Panchula was awarded *Nurse Week Magazine's* Nurse of the Year Award. She will now go on to the national competition. Susan Whalen also reported that the minutes to the Special Meeting August 31st will be on the agenda for November's meeting.	
4. Review, Amend, and/or Adopt the Agenda	The agenda was approved with no changes.	
5. Review, Amend, and Approve the Meeting Minutes From September 8, 2009 MCAH Advisory Board Meeting	Minutes were approved with no changes	
6. Old Business	**Team Building Exercise –** Laurie led the group in an exercise of Two Truths and a Lie. Everyone had to tell three things about themselves, two being true and one false. The rest of the group had to guess which one was false. **Discussion and Prioritization of Current MCAH Needs, Gaps, and Next Steps -** Susan Whalen handed out a list of gaps in service that were attained from the Solano County MCAH Needs Assessment concerns raised at the Special Meeting on August 31, 2009 and the Children's Alliance meeting in September. The group discussed which community concerns should be prioritized and how to prioritize them. Nancy Calvo said the BOS is looking to this board to pool their	

	expertise and make recommendations to them to aid in future decisions regarding budget cuts, legislative support, and program prioritization. Several agencies are doing their needs assessments and most will be finished by January. Dina Dues asked if any collaborative data is available to help prioritize needs. Dr. Chapman suggested looking at what resources already exist with respect to the "identified needs" and then prioritizing the needs that don't have any resources. Jewel suggested possibly going with the ones that do exist, that are working well, and have good infrastructure. The group gave Susan a list of possible ways to develop criteria to consider and prioritize needs: ▪ Criticality ▪ Number of people affected ▪ Number of existing resources ▪ Cost effectiveness ▪ Downstream effects	Susan Whalen will bring the list of criteria and data on the needs to the next meeting.
7. New Business	**Succession Planning –** the position of Vice Chair of this board is vacant and needs to be filled.	Laurie Andres will contact members by phone
8. Committee Reports	**Legislative Update – Consider Letter to Elected Officials Advising on Current Issues Impacting the MCAH Population:** Susan Whalen said the two bills on breastfeeding about which this Board wrote letters of support (one on education for employees of their right to breastfeed, and support for IBCLCs) – were vetoed by the Governor. ▪ **Executive Committee Update –** no report ▪ **Membership Committee Update –** Judi Boring was reappointed to the board last week. Emma Davis will be appointed at a BOS meeting in the near future. ▪ **Review HSS Subcommittee Meeting Report Sign Up Sheet –** Laurie will be attending October 21, Dina will be attending November 18 and Judi will attend December 16. Steve attended the September 16 meeting in which Susan Whalen presented the Needs Assessment and Phyllis Pratt presented a summary of the Advisory Board's August 31 Special Meeting. ▪ **Children's Alliance Meeting Report** – Jewel Fink reported that there were two excellent presentations at the last meeting: Nancy and Susan presented on the MCAH Needs Assessment, Rosemary Kennedy and Amanda presented on the PSSF/CAPIT/CBRFS portion of the Community Self Assessment by the Children's Network. ▪ **Committee Reports:** o Adolescent Resource Network – There will be a workgroup meeting Wednesday, October 21st. at 3:30 o BabyFirst Solano Collaborative – Nancy reported that BFS has met	

	or exceeded all but one of their performance measures for FY 08/09.	
9. Health Officer/Deputy Director Report	Dr. Chapman reported that there is $450,000 of federal money coming in for Electronic Medical Records and $1 million for H1N1 pandemic vaccines – which will begin the end of October. The BOS has asked him to make another round of cuts from his budget by Monday.	
10. MCAH Administrator's Report	Nancy reported that she will be attending the State MCAH Directors meeting in Sacramento October 20-22. She will be reporting back to this group at the next meeting in December. There will be a guest speaker from City Match, which is located in Nebraska.	
11. Adjournment	The meeting was adjourned at 6:00 p.m.	
Next Meeting Date	November 10, 2009, 4:00 p.m., 675 Texas Street, Multipurpose Room 1600	

Minutes recorded by: Paula Gee