

# **SOLANO COUNTY Department of Resource Management**

Public Works Engineering 675 Texas Street, Suite 5500 Fairfield, CA 94533 www.solanocounty.com

Telephone No.: (707) 784-6765

Fax No.: (707) 784-2894

Birgitta Corsello, Director Cliff Covey, Assistant Director

### SUBDIVISION/ PARCEL MAP CHECK LIST TO BE ATTACHED WITH SUBMITTAL FOR MAP CHECK:

CHECK ITEMS BELOW	ITEMS REQUIRED WHEN SUBMITTING A PARCEL MAP FOR CHECKING
DELOW	Many sizes 1022, 2622 includes 122 many includes against hands a grant death and the success to be entirely blowly
	Map size 18"x 26", includes 1" marginal border around each sheet and the space to be entirely blank.
	North arrow on map.
	Scale to be shown on the map. The scale shall be written and with a measure bar.
	Basis of Bearings stated on the map, and clearly labeled.
	Area of Subdivision/ Parcel Map must be identified by Section, Township, and Range, M.D.M. and
	legal designation of the property in the title block of all sheets.
	Lines and symbols and clearly defined in legend.
	Monuments set clearly defined in legend. (Sample: 5/8"x 24" iron pipe, tagged LSXXX).
	Monuments found are described in the legend and its identification to references used for the map.
	Line work, symbols, lettering shall be large enough to allow for clear reproduction when map is
	reduced to 11"x17".(Note: Please do not use grey scale on map due to color ineffective when scanned.)
	Bearings and distances labeled on the lines of the parcels, and show the relationship to the recorded
	maps, deeds, and other supporting documents.
	Record maps, deeds or other documents stated on map must be in the legend. Please provide copies of
	all references used on map.
	Need to show size of each lot stating the gross and net in square footage and in acreage.
	Subdivision/ parcel maps requiring a dedication to the County, the title sheet requires the following
	statements: Board of Supervisors Statement, and a Dedication Statement.
	Subdivision/ parcel map requires a dedication to the County; the owner's statement must identify the
	portion being dedicated.
	Information items in the conditions of approval for the tentative map that are required, these items to
	be included in a supplemental sheet with the map.
	If road improvements are required as a condition of approval and is not complete prior to the map
	being filed, such improvements shall be added to the supplemental sheet attached to the map. A
	bond/security is required prior to filing the map when improvements are not completed.
	Preliminary Title report shall be submitted with the map. The preliminary title report must be within
	(6) six months upon submission of map.
	Closure calculations of the parcels and the dedicated portions need to be supplied
	Two check prints of the map.
	Map check fee payable to "SOLANO COUNTY". Please refer to the Resource Management, Public
	Works Engineering Fee Schedule. FEE MUST ACCOMPANY SUBMITTAL.
	Name of Contact Person:
	Telephone no.:
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You can either submit the map in person or send by mail to the following address:

Solano County Resource Management
Public Works, Engineering
Attn.: Surveys
675 Texas Street, Suite 5500, Fairfield, California 94533

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## RECORD OF SURVEY CHECK LIST TO BE ATTACHED WITH SUBMITTAL FOR MAP CHECK:

CHECK	
ITEMS	ITEMS REQUIRED WHEN SUBMITTING RECORD OF SURVEY MAP
BELOW	FOR MAP CHECKING
BLLO W	Size of map: 18"x 26", includes 1" marginal border around each sheet and space to be entirely blank.
	North arrow on the map.
	Scale to be shown on the map. The scale shall be written and with a measure bar.
	Basis of Bearings stated on the map.
	Area of survey must be identified by Section, Township, Range, or a legal designation of the property in the title block of all pages.
	Lines and symbols clearly defined in Legend. (Note: Please refrain from using greyscale on the map. When map is scanned, the greyscale is either in poor quality or nonexistent. Important information can be lost.)
	Monuments found, set, or reset with adequate description, and stated in Legend.
	Line work, symbols, and lettering shall be large enough to allow for clear reproduction when reduced to 11"x 17" format.
	Bearings and distances must be labeled on the lines of the survey, and show its relationship to the recorded maps, deeds, or other supporting documents.
	Record maps, deeds, or supporting documents must be shown in the Legend. <i>Please provide copies when submitting map for checking.</i>
	Statements required by Section 8764.5 of the Professional Land Surveyor's Act to be on the map. (Surveyor's Statement, County Surveyor's Statement, Recorder's Statement)
	Closure calculations sheet of the survey.
	Two check prints of the map.
	Map check fee payable to " <b>Solano County</b> ". The Record of Survey Map check fee is as follows: 1 <sup>st</sup> Sheet- \$790.00, for each additional Sheet-\$395.00. Filing fee is \$155.00 for the 1 <sup>st</sup> Sheet, and \$4.00 for each additional sheet. ( <i>Note: Filing fee is collected after the map has been finalized.</i> )
	Print Name of Applicant Telephone:
	Signature of Applicant