

**DEPARTMENT OF RESOURCE MANAGEMENT**

675 Texas Street, Suite 5500  
Fairfield, CA 94533-6342  
(707) 784-6765  
Fax (707) 784-4805



**SOLANO  
COUNTY**

[www.solanocounty.com](http://www.solanocounty.com)

**PERMITS AND CONTACTS**

The Department of Resource Management issues several permits necessary for the construction of your development or opening your business. We are available to assist you 8 am to 5 pm, Monday through Friday.

Bill Emlen, Director  
[WFEmlen@solanocounty.com](mailto:WFEmlen@solanocounty.com)

Terry Schmidtbauer, Assistant Director  
[TSchmidtbauer@solanocounty.com](mailto:TSchmidtbauer@solanocounty.com)

**BUSINESS LICENSE**

Businesses located within the unincorporated area of Solano County

Diane Gilliland (707) 784-3176  
[DJGilliland@solanocounty.com](mailto:DJGilliland@solanocounty.com)

**BUILDING AND SAFETY DIVISION**

Saeed Iravani, Building Official (707) 784-6786  
[SNIravani@solanocounty.com](mailto:SNIravani@solanocounty.com)

Building Permits and Certificate of Occupancy

Virgina Bugbee (707) 784-3146  
[VEBugbee@solanocounty.com](mailto:VEBugbee@solanocounty.com)

**ENVIRONMENTAL HEALTH DIVISION**

Jagjinder Sahota, Environmental Health Manager (707) 784-3308  
[JSSahota@solanocounty.com](mailto:JSSahota@solanocounty.com)

Hazardous Materials Management Plan

Matt Geisert (707) 784-3314  
[MGeisert@solanocounty.com](mailto:MGeisert@solanocounty.com)

Sewage Disposal System and Water Well permits

Jeffery Bell (707) 784-3302  
[JBell@solanocounty.com](mailto:JBell@solanocounty.com)

Retail food facilities and commercial kitchen permits

Joyce Benefield  
[JHbenefield@solanocounty.com](mailto:JHbenefield@solanocounty.com)

**PUBLIC WORKS ENGINEERING DIVISION**

Mathew Tuggle, Engineering Manager (707) 784 -6072  
[MRTuggle@solanocounty.com](mailto:MRTuggle@solanocounty.com)

Encroachment Permits

Greg Meeks (707) 784-6077  
[GLMeeks@solanocounty.com](mailto:GLMeeks@solanocounty.com)

Final Map, Parcel Map and Improvement Plans

Charles Palomeras  
[CPalomeras@solanocounty.com](mailto:CPalomeras@solanocounty.com)

Grading and Drainage Permits

Nick Burton (707) 784-3155  
[NSburton@solanocounty.com](mailto:NSburton@solanocounty.com)

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## **PLANNING SERVICES DIVISION**

Mike Yankovich, Planning Program Manager (707) 784-3159

[MYankovich@solanocounty.com](mailto:MYankovich@solanocounty.com)

*Contact the following persons regarding general process information. For active planning applications, please contact the assigned project planner or call (707) 784-6765 to find out which planner has been assigned to a specific project.*

### **Long Range Planning**

Housing Programs, Middle Green Valley Specific Plan

Matt Walsh, Principal Planner (707) 784-3168

[MWalsh@solanocounty.com](mailto:MWalsh@solanocounty.com)

Nedzlene Ferrario, Senior Planner (707) 784-3170

[NNFerrario@solanocounty.com](mailto:NNFerrario@solanocounty.com)

### **Current Planning**

Subdivisions (Major and Minor), Lot Line Adjustment, Agricultural Preserve/Williamson Act Contract, Certificate of Compliance, Parcel Merger, General Plan Amendment, Zone Changes, Policy Plan Overlay, Performance Standards, Architectural Reviews, Use Permits, Reclamation Plan, Marsh Development Permit, Variance, Waivers, Mobilehome Storage Permit, Oil and Gas Well Permit, Geographic Information Systems.

Jim Leland, Principal Planner (707) 784-3166

[JHLeland@solanocounty.com](mailto:JHLeland@solanocounty.com)

Karen Avery, Senior Planner (707) 784-3165

[KMAvery@solanocounty.com](mailto:KMAvery@solanocounty.com)

Eric Wilberg, Associate Planner (707) 784-3167

[EJWilberg@solanocounty.com](mailto:EJWilberg@solanocounty.com)

Travis Kroger (707) 784-3173

[TJKroger@solanocounty.com](mailto:TJKroger@solanocounty.com)

### **Integrated Waste Management Planning**

Green Business and Recycling Program

Local California Integrated Waste Management Task Force

Narcisa Untal, Senior Planner (707) 784-3172

[NUntal@solanocounty.com](mailto:NUntal@solanocounty.com)