

**SEMSC  
Special Meeting Minutes  
December 17, 2008**

Present: Michael Johnson, Chairman  
Michael O'Brien, Suisun City Fire Chief  
Hector De La Rosa, Rio Vista City Manager  
Erika Bauer, RN; Kaiser Continuing Care Leader  
Steve Maron, M.D., Sutter Solano Medical Center Representative

Staff: Michael Frenn, EMS Agency Administrator  
Jo Ann Iwasaki Parker, Deputy County Counsel  
Mike Modrich, RN; EMS Agency Prehospital Care Coordinator  
Ernie O'Connor; EMS Agency Project Manager  
Jan Homer; EMS Agency Administrative Secretary

Date: December 17, 2008

Time: 9:30 a.m.

Location: SUISUN CITY HALL

ISSUES/DISCUSSION	ACTION/ACCOUNTABILITY
1. <u>Call to Order/Roll Call</u>	1. Meeting called to order at 9:35a.m. Roll call with quorum present.
2. <u>Approval of Agenda</u>	2. Agenda approved. Motion to accept agenda without changes by Board Member Bauer, Seconded by Board Member Maron; Accepted by board.
3. <u>Public Comments:</u>	3. (None)
4. <u>Unfinished Business</u> a. Development of RFP- Consider Staff request for ratification of RFP dated 11/14/08 and Proposal Submittal deadline of January 5, 2009.	4. a. Staff presented updated information on RFP development and request for ratification of RFP dated Nov 14, 2008. Considerable discussion ensued, with presentations by Pro-Transport-1 (Mr. Steve Lewis); Medic Ambulance (Lavezzo & team and Medic Staff) and AMR (Ms. Leslie Mueller). After questions & discussion by board members, the following final motion was proposed: <ul style="list-style-type: none"> <li>▪ <b>MOTION:</b> Board Member De La Rosa moved <ul style="list-style-type: none"> <li>▪ To accept November 14, 2008 RFP as INITIAL DRAFT;</li> <li>▪ Open Public Comment (for current 5 bidders only) until January 30, 2009.</li> <li>▪ Staff will utilize County Resources to review/vet RFP and take to Ad Hoc Committee for Review,</li> <li>▪ Staff to bring this proposed RFP to Board for review/approval.</li> </ul> </li> <li>▪ <b>SECONDED</b> by Board Member Bauer; <b>AYES:</b> 5; <b>NOES:</b> 0; <b>ABSENT:</b> 2; <b>ABSTAIN:</b> 0.</li> </ul>

<p>5. <u>New Business</u>  a. Consider Staff  Recommendation of unit hour  reduction of 36 hours per day  (13,140 hours per year) in  accordance with terms of PPP  Agreement.</p>	<p>5. Due to lack of available time, this item is tabled until next  scheduled meeting.</p>
<p>8. <u>Adjournment</u></p>	<p>Meeting adjourned at 12:15 p.m.. Next regularly scheduled meeting will  be on January 8, 2009.  Special Meeting tentatively scheduled for February 13, 2009.</p>