

Jim Allan
Agricultural Commissioner
Sealer of Weights and Measures

Simone Hardy
Assistant Agricultural Commissioner
Sealer of Weights and Measures



DEPARTMENT OF AGRICULTURE

Agricultural Commissioner/Weights and Measures
501 Texas Street Fairfield, CA 94533
Phone (707) 784-1310 Fax (707) 784-1330

Checklist for all applicants for Certified Producer's Certificates

New and renewing applicants must complete the following questions and provide the specified documents in accordance with California Code of Regulations, Sections 1392.4, 1392.9, and 1392.9.1.

1. Are you authorized to sell for any other certified producers? Yes No
If yes, written authorization must be presented, and the names of the certified producers you represent must be put on your certificate. You may sell for no more than 2 other certified producers in a 12-month period.

2. Do you authorize any certified producers to sell for you? Yes No
If yes, their names must be put on your certificate. No more than 2 certified producers may sell on your behalf in a 12-month period.

3. Are you applying for a certified producer's certificate based on being in a farming partnership, sharecropping agreement, or similar contractual agreement? Yes No
If yes, proof of partnership or a copy of the current written agreement must be provided to the Agricultural Commissioner at the time of application. The information must contain all of the following details:
 - _____ A clear description of the property location and size.
 - _____ The degree of financial and material involvement by each party.
 - _____ The date of the agreement.
 - _____ NOTARIZED signature of all parties executing the agreement. *

4. Are you leasing the farm property on which the certified agricultural products are produced? Yes No
If yes, a copy of the current written lease agreement must be provided to the Agricultural Commissioner at the time of application, with the following details:
 - _____ A clear description of the property location and size.
 - _____ The cost of the lease
 - _____ The date of the agreement.
 - _____ NOTARIZED signature of all parties executing the agreement. *

*If yes was answered to item #3 and/or #4, a statement "valid until revoked" may be added to the contractual agreement by the farming partnership or landowner to alleviate an annual renewal and notarization of the agreement to this office.

Producer's Signature

Date