

COUNTY ADMINISTRATOR'S OFFICE

BIRGITTA E. CORSELLO
COUNTY ADMINISTRATOR
COUNTY OF SOLANO

COUNTY ADMINISTRATOR'S OFFICE
675 TEXAS STREET, SUITE 6500
FAIRFIELD, CA 94533-6342
(707) 784-6100



To: Board of Supervisors
From: Birgitta Corsello, County Administrator
Date: April 2, 2012
Subject: Biweekly Update of Significant Issues

1. County Administrator's Update on Contracts

The County Administrator did not sign any contracts of significance since the last Significant Issues update.

2. State of California Approves Working Drawings and Authorizes County to Proceed to Bid 362-bed AB900 Claybank Adult Detention Facility Project in Fairfield, CA

On February 9, 2010, the Board of Supervisors approved acceptance of an award of up to \$61,545,000 for jail financing from the State's AB900 Construction Jail Financing Program administered by the State of California Department of Corrections and Rehabilitation's Corrections Standards Authority for the 362-bed AB900 Claybank Adult Detention Facility Project (project). Since that time, County staff has been working on completing final working drawings for the project. On March 13, 2012, the Board authorized the Department of General Services to release the project for bidding upon receiving project authorization from the State. Following the State's approval of interim financing for the project by the State's Pooled Money Investment Board at the State Capitol in Sacramento on March, 21, 2012, the County received formal approval of the working drawings for the project and authorization to proceed to bid from the State of California Department of Finance and State Department of Corrections and Rehabilitation on March 28, 2012.

Based on the State's authorization, staff of the Department of General Services Division of Architectural Services has begun implementing the bid and award phase of the project. Following publication of the Notice to Bidders in newspapers as required by Public Contract Code, a pre-bid conference will be held in the Claybank Adult Detention Facility Training Trailer at 2500 Clay Bank Road, Fairfield, California 94533, at 1:30 P.M. local time (P.S.T.) on April 17, 2012. The pre-bid conference is mandatory for all pre-qualified General Building Contractors and is optional for the pre-qualified Security Electronics Subcontractors and all other interested subcontractors and suppliers. Local subcontractors and suppliers within Solano County are highly encouraged to attend and to participate in the bid process for the project.

According to the current schedule, sealed bids will be accepted until 2:00 P.M. local time (P.S.T.) on May 16, 2012, at the Solano County Division of Architectural Services, 675 Texas Street, Suite 2500, Fairfield, California 94533. Proposals received after 2:00 P.M. will not be considered responsive and will be returned to bidder unopened. Telephone and fax bids will not

be accepted. To culminate the bid and award phase, the Board of Supervisors will be requested to consider award of the construction contract for the project on June 26, 2012 according to the current project schedule.

- Contact: Kanon Artiche, County Architect, General Services, 784-7908

3. Spring WIB Regional Career Fair

The Workforce Investment Board will host the 14th Biannual WIB Regional Career Fair on Thursday, April 5, 2012, from 10 a.m. to 2 p.m. at the University of Phoenix, 5253 Business Center Drive in Fairfield.

This has consistently been the largest Career Fair in Solano County. Currently, more than 80 employers have confirmed that they will participate. Each employer has current job openings, and the employer list represents a wide variety of occupational areas. The most current listing is available on WIB's website: www.solanowib.org.

The event is co-hosted by the University of Phoenix, and the Premier Sponsor is Coast Radio Co. Inc, 95.3 KUIC, 101.7 KKIQ, and 92.1 KKDV. There are several other sponsors who make this event possible.

- Contact: Robert Bloom, Workforce Investment Board, 863-3501

4. Marriage License Fee Report for 2011

At the March 22, 2011 Board of Supervisors meeting, Judge Wendy Getty delivered a report on the status of mediation services supported by the marriage licenses fee adopted by the Board in 2009. The Board requested that future reports be submitted and distributed through the Significant Issues. Attached is the annual report for 2011.

- Contact: Charles Lomeli, Treasurer-Tax Collector-County Clerk, 784-3419

5. State Changes in Agriculture and Weights & Measures Fees Approved

The Significant Issues on January 9, 2012 discussed two new user fees proposed by the State of California to be assessed on Agriculture and Weights and Measures clients. These fees were approved in trailer bill language by the Legislature during the last budget cycle. The regulations establishing the fees on Weights and Measures devices were recently approved by the Office of Administrative Law after a series of comment periods and negotiations between industry and the California Department of Food and Agriculture. The fees will be reflected in the department's FY2012/13 Recommended Fee Schedule.

The fees will be collected by the County and remitted to the state, and range from 10 cents on utility sub-meters up to \$12 for cryogenic gas meters. The County will retain a 15% administrative charge for collecting the monies on behalf of the state. These fees are not discretionary, since they are mandated by state law and regulation. Most device users will not be affected this calendar year because they were invoiced prior to enrolment of the regulations. New applicants for device registration will need to pay the new fees, and they will be included in next year's invoices to all registrants.

The other user fees that have been proposed by the state are on export certification documents (Phytosanitary Certificates). These fees will be collected by the federal government through its

Phytosanitary Certificate Issuance and Tracking program or PCIT. Solano County is already using this system to issue all of its export certification documents. When these fees are approved in June or July this year, there will be no added costs or workload to the County.

- Contact: Jim Allan, Agricultural Commissioner/Sealer of Weights & Measures, 784-1480

6. Williamson Act Survey in Process

In late 2011 and early 2012, the Board expressed interest in confirming that properties receiving a tax benefit from the Williamson Act are engaged in commercial agriculture as required under the state and local program. The intent of this inquiry is to protect the integrity of the program and to reinforce the County's commitment to commercial agricultural production at the local level.

In response to these discussions, staff first looked at information provided to the Assessor/Recorder from their annual valuation and income survey. The Assessor's survey focuses on detailed income received and not on land use compatibility. Much of the information received from their survey is confidential in nature and could not be utilized for our land use compliance review. Additionally, over 40% of contract holders did not return a completed survey to the Assessor's office for the growing season of 2010. As a result of these limitations in information, Resource Management staff has prepared a separate short questionnaire which will be mailed to those contract holders who did not respond to the Assessor/Recorder's annual income questionnaire pertaining to the 2010 growing season. Information requested of the property owners relates to the nature of the agricultural activity and the acreage in production. The survey is intended to be sent the first week of April. Follow-up site inspections by staff may be performed for incomplete or unclear returned surveys or for those properties that did not return a survey.

The information provided will be evaluated by staff to determine if there are parcels that may not comply with the Williamson Act Program and which may be candidates for Non-Renewal status. This information will be brought back before the Board of Supervisors at a later date.

The Board should be aware that constituents under contract may contact their respective Board members upon receiving the survey. Questions can be directed to Matt Walsh, Department of Resource Management at 784-3168 or email: mwalsh@solanocounty.com

- Contact: Bill Emlen, Resource Management Director, 784-6062

7. Hazardous Materials Inspection Program Meets or Exceeds State Performance Standards

The Department of Resource Management, acting as the Solano County Certified Unified Program Agency (CUPA), performs inspections of businesses that handle, treat or dispose of hazardous materials or wastes to ensure compliance with health and safety codes designed to protect the public and environment. The CUPA also notifies first responders of chemicals stored at businesses, and provides technical assistance during emergency response activities.

On December 13 and 14, 2011 the California Environmental Protection Agency, California Emergency Management Agency, State Fire Marshall, State Department of Toxic Substance Control, and the State Water Resources Control Board performed a program evaluation of the Solano County CUPA. This evaluation found no deficiencies, and the CUPA was determined to meet or exceed all state required performance standards.

- Contact: Terry Schmidtbauer, Environmental Health Manager, 784-3308

8. County Vacancy Rate

There were 2,530.6 allocated positions in the County as of the March 17, 2012 pay period, of which 178.85 or 7.07% were vacant. Departments obtained authorization to fill 115 of those vacant positions, which represents a vacancy rate of 4.66% for requested positions. A spreadsheet detailing the vacancies by department attached.

- Contact: Georgia Cochran, Assistant Director of Human Resources, 784-3406

Superior Court of California County of Solano

Chambers of
WENDY G. GETTY, Judge
Department Eight

Hall of Justice
600 Union Avenue
Fairfield, CA 94533
(707) 207-7308
FAX (707) 207-7708

March 23, 2012

Received

MAR 27 2012

**Solano County
Board of Supervisors**

Board of Supervisors
County of Solano
675 Texas Street, Suite 6500
Fairfield, California 94533-6342

Re: Annual Update on Status of Marriage License Fee and
Mediation Programs

Dear Members of the Board:

It is my privilege to share with you our annual update on the status of the \$5.00 marriage license fee used to assist with funding low-cost, child custody conflict programs in Solano County.

As you will recall, on November 10, 2009, your Board graciously adopted a minor fee increase of \$5.00 per marriage license issued. The purpose of this fee is to provide a source of base funding to assist the Solano County Superior Court to off-set the expense of providing cost-effective co-parenting resources to reduce child custody conflicts. The programs focused on in connection with these fees have been the PEACE program and Kid's Turn.

The marriage license fee increase became effective January 1, 2010. During FY 2009-10, \$4,103 was collected as a result of the fee increase. During FY 2010-11, \$8,458 was collected and \$9,500 expended leaving a fund balance of \$3,148. For FY2011-12, as of February 29, 2012, \$4,215 was collected and \$3,167 expended. Any unexpended monies remain in trust to be used for the benefit of these programs.

Proceeds from the marriage license fee are intended for minor contributions towards the PEACE program and Kid's Turn.

We continue to see the efficacy of the PEACE program. In 2009, the PEACE program was offered in Vallejo, Vacaville and Fairfield. Due to budgetary constraints, the program has been consolidated and is offered primarily at the Fairfield Adult School. Despite this challenge, participation remains steady. In 2009, 29 parents completed the education. In FY 2010-11, this participation doubled to 60. Between July 2011 and February 1, 2012 we have already had 50 parents complete PEACE.

Board

For FY 2011-12 participants, we have taken the opportunity to pull the court files associated with persons who attended the PEACE program as part of an informal evaluation of the program. Notably, 22% of PEACE attendees did not currently have a court case pending. For those with active court cases, approximately 50% of PEACE attendees were court ordered, 45% were self-referred and 5% were referred by CPS. For those with court cases pending, 55% of cases involving PEACE attendees did not return to court within 3 months and 40% did not return at all. Of these cases, 25% self-reported a prior domestic violence history.

With respect to the Kid's Turn program, five sessions have been offered since 2010. During FY 2011-12, 17 adults and 23 children have completed the 6 week, in-depth sessions.

A review of outcomes from the Kid's Turn program has demonstrated both expected and unanticipated benefits. Attendees have reported positive results including 70% reporting that the program had a significant and positive impact on their understanding of child development, 78% reporting a significant and positive impact on parenting skills and 72% reporting the program had a significant and important impact on their child's life. These positive reports are especially significant when you consider that each associated family law case has been pending for multiple years, is no less than 4 inches thick and reflects numerous court interventions and lengthy histories of conflict. Several cases also involve reports of domestic violence and child abuse.

An unanticipated benefit has been the ability to identify children with unidentified needs and to match those children with necessary professional services. As a result of family participation in the Kid's Turn program, staff has initiated needed referrals to address mental health and safety intervention. Children with needs who would not have otherwise been identified have been helped simply because of their participation in Kid's Turn.

It should be noted that the marriage license fee contribution does not fully fund Kid's Turn but provides a base funding to defray the expense of the program in order to make the program affordable to persons unable to pay the true cost of the program. Any remaining funding is provided by the participant or other source of funding identified by Child Haven.

It is clear that the PEACE and Kid's Turn programs are making differences for children in our community by reducing parental conflict and domestic violence and promoting awareness of the effect of parental separation and divorce for children. I am grateful to live and work in a county that has been identified as one of the 100 best communities for children for the fifth year in a row and appreciate the Board of

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March 23, 2012
Letter to Solano County Board of Supervisors

Supervisors continued recognition of the importance of reducing conflict in child custody matters.

If you have any questions about the programs or marriage license fee, I would be happy to respond.

Sincerely,


Wendy G. Getty
Superior Court Judge

Cc: Hon. Paul Beeman, Presiding Judge
Hon. David Power, Supervising Family Law Judge
Charles Lomeli, Treasurer/Tax Collector/County Clerk
Birgitta Corsello, County Administrator
Brian Taylor, Court Executive Officer



COUNTYWIDE VACANCY REPORT

Department	Current # Allocations	Current # Filled	Current # Vacant	Current # Req's	Current % Requested to Fill	Pay Period of 03/17/12		Pay Period of 03/03/12		Pay Period of 12/24/11		Pay Period of 07/09/11		Pay Period of 12/25/10		Pay Period of 07/10/10		Pay Period of 12/26/09		
						Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions
Agriculture	17.5	17.5	0	0	N/A	0.00%	0.00%	0.00%	0.00%	5.71%	5.71%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	9.09%
Assessor/Recorder	47	46	1	1	100.00%	2.13%	2.13%	2.13%	2.13%	2.13%	2.13%	2.22%	10.20%	7.69%	9.43%	2.00%	5.77%	0.00%	0.00%	0.00%
Auditor/Controller	30	29	1	0	N/A	0.00%	3.33%	0.00%	0.00%	0.00%	0.00%	0.00%	3.33%	3.23%	3.23%	3.13%	3.13%	3.13%	6.06%	0.00%
Board of Supervisors	10	10	0	0	N/A	0.00%	0.00%	0.00%	5.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Cooperative Extension-UC	2	2	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
County Administrator's Office	24	21	3	1	33.33%	4.55%	12.50%	4.55%	12.50%	0.00%	4.17%	4.00%	7.69%	4.00%	7.69%	11.54%	14.81%	4.76%	16.67%	0.00%
- CAO - Administration	14	12	2	1	50.00%	7.69%	14.29%	7.69%	14.29%	0.00%	0.00%	7.14%	13.33%	7.14%	13.33%	20.00%	25.00%	10.00%	30.77%	0.00%
- CAO - Clerk of the BOS	2	2	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
- CAO - 1st 5	8	7	1	0	N/A	0.00%	12.50%	0.00%	12.50%	0.00%	12.50%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
County Counsel	17.55	17.55	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	6.76%	0.00%	2.11%	2.96%	0.00%	7.72%	0.00%	
Child Support Services	105	104	1	1	100.00%	0.95%	0.95%	0.95%	0.95%	0.00%	0.95%	3.85%	4.76%	7.41%	5.66%	1.90%	3.27%	0.00%	1.40%	0.00%
Information Technology	52	52	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.92%	0.00%	1.75%	0.00%	0.00%	0.00%	0.00%	6.45%	0.00%
District Attorney	109	104	5	2	40.00%	1.89%	4.39%	2.83%	5.50%	1.89%	4.39%	1.91%	10.15%	0.00%	6.81%	0.85%	6.30%	3.94%	10.29%	0.00%
- Office of Family Violence Prevention	5	5	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
General Services	89	87	2	0	N/A	0.00%	2.25%	0.00%	2.25%	0.00%	2.25%	1.07%	1.07%	0.86%	2.53%	0.00%	3.20%	0.72%	4.39%	0.00%
Health & Social Services	1043.45	938.35	105.10	67	63.75%	6.66%	10.07%	5.05%	9.72%	5.12%	9.60%	4.42%	10.83%	3.13%	7.20%	4.62%	8.14%	3.34%	9.28%	0.00%
- H&SS - Admin	72	66	6	3	50.00%	4.35%	8.33%	2.94%	8.33%	2.99%	10.96%	9.66%	12.08%	0.00%	2.58%	0.00%	5.56%	2.45%	4.22%	0.00%
- H&SS - CWS	108	103	5	3	N/A	2.83%	4.63%	3.74%	4.63%	3.00%	3.00%	6.00%	9.62%	0.00%	1.90%	7.62%	8.49%	0.00%	7.44%	0.00%
- H&SS - E&ES	308.8	289.8	19	17	89.47%	5.54%	6.15%	3.00%	5.83%	7.80%	8.10%	5.50%	10.43%	2.33%	6.67%	3.56%	5.19%	5.12%	9.25%	0.00%
- H&SS - FHS	138	97	41	24	58.54%	19.83%	29.71%	20.00%	28.89%	13.79%	26.04%	10.61%	13.81%	4.72%	8.50%	14.00%	14.55%	1.53%	10.41%	0.00%
- H&SS - IHSS	3.75	3.75	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	0.00%	25.00%	0.00%	25.00%	0.00%
- H&SS - MH Managed Care	6	6	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	25.00%	0.00%	25.00%	0.00%	12.50%	0.00%	0.00%	0.00%
- H&SS - MH	135.1	123	12.1	6	49.59%	4.65%	8.96%	3.91%	8.96%	0.79%	7.13%	0.68%	15.32%	4.20%	10.90%	4.50%	11.61%	1.56%	6.02%	0.00%
- H&SS - ODAS	55.5	52.5	3	2	66.67%	3.67%	5.41%	1.87%	5.41%	1.83%	3.60%	3.60%	10.08%	3.48%	9.76%	0.00%	2.06%	4.12%	26.19%	0.00%
- H&SS - PHS	127.3	114.3	13	9	69.23%	7.30%	10.21%	1.71%	9.43%	1.71%	9.28%	0.87%	8.80%	6.69%	8.72%	3.72%	8.33%	5.70%	9.11%	0.00%
- H&SS - Substance Abuse	17.5	17.5	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5.13%	7.50%	0.00%	15.22%	0.00%
- H&SS - Welfare Admin	71.5	65.5	6	3	50.00%	4.38%	8.39%	4.38%	8.39%	2.96%	8.39%	0.00%	4.20%	4.32%	5.67%	5.76%	8.14%	4.26%	9.40%	0.00%
Human Resources	26	24	2	1	50.00%	4.00%	7.69%	0.00%	7.69%	0.00%	3.85%	0.00%	5.66%	3.64%	3.64%	3.85%	10.71%	3.45%	9.68%	0.00%
Library	113.5	111.25	2.25	0	N/A	0.00%	1.98%	0.00%	1.98%	0.00%	1.10%	0.00%	3.22%	0.00%	5.86%	0.00%	5.26%	0.77%	4.43%	0.00%
Probation	199.1	176.6	22.5	12	53.33%	6.36%	11.30%	6.40%	11.80%	7.35%	8.60%	2.11%	9.49%	0.92%	1.83%	0.00%	2.44%	0.00%	5.03%	0.00%
Public Defender	71	69	2	0	N/A	0.00%	2.82%	2.84%	3.52%	4.17%	2.82%	4.35%	4.35%	2.70%	2.70%	4.35%	4.35%	0.00%	12.35%	0.00%
Resources Management	111.5	108.5	3	0	N/A	0.00%	2.69%	0.00%	1.79%	2.74%	4.48%	0.90%	2.64%	2.74%	2.71%	0.00%	2.72%	1.75%	11.79%	0.00%
- Delta Water Act Division	1	0	1	0	N/A	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
- Public Works	60.5	60.5	0	0	N/A	0.00%	0.00%	0.00%	0.00%	5.04%	6.61%	1.65%	3.25%	4.72%	4.72%	0.00%	1.57%	3.15%	16.33%	0.00%
- Resource Management	50	48	2	0	N/A	0.00%	4.00%	0.00%	4.00%	0.00%	2.00%	0.00%	1.96%	0.00%	2.17%	0.00%	4.35%	0.00%	5.66%	0.00%
Sheriff's Office	425	398	27	27	100.00%	6.35%	6.35%	6.35%	6.12%	6.37%	6.35%	2.22%	2.45%	0.99%	1.47%	2.92%	3.27%	1.12%	4.22%	0.00%
- Sheriff Animal Care Services	16	15	1	1	100.00%	6.25%	6.25%	6.25%	6.25%	0.00%	0.00%	0.00%	0.00%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Treasurer-Tax Collector-County Clerk	13	12	1	1	100.00%	7.69%	7.69%	7.69%	7.69%	8.33%	15.38%	7.69%	7.69%	0.00%	0.00%	0.00%	6.67%	0.00%	0.00%	0.00%
Veterans Services	4	4	0	1	200.00%	20.00%	0.00%	20.00%	0.00%	0.00%	0.00%	20.00%	0.00%	0.00%	16.67%	0.00%	0.00%	0.00%	0.00%	0.00%
Countywide Total	2530.60	2351.750	178.850	115.00	64.30%	4.66%	7.07%	4.08%	6.96%	4.18%	6.60%	2.93%	7.27%	2.32%	4.93%	2.79%	5.56%	1.93%	7.28%	0.00%