



Solano County
Airport Land Use Commission
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Steve Vancil
Chairman

SOLANO COUNTY AIRPORT LAND USE COMMISSION

MINUTES OF THE MEETING OF December 8, 2011

The meeting of the Solano County Airport Land Use Commission was held in the Solano County Administration Center, Board Chambers (1st floor), 675 Texas Street, Fairfield, CA 94533.

MEMBERS PRESENT: Chairman Vancil, Commissioners Stockard, Potter, Schoch, Seiden and DuClair

MEMBERS ABSENT: Commissioner Baldwin, Cavanagh and Baumler

OTHERS PRESENT: Jim Leland, Resource Management; Lee Axelrad, County Counsel; Diane Gilliland, Resource Management

Items No.

1, 2 & 3: Chairman Vancil called the meeting to order at 7:00 p.m. Roll call was taken and a quorum was present.

Item No. 4. Public Comment
There was no public comment.

Item No. 5. Approval of the Minutes of the October 27, 2011.
Commissioner Potter requested that comments by Commissioner Stockard regarding Item 9 be included in the minutes. Regarding Item 7 he noted that he had asked Mr. Leland twice to provide the Commission with an inventory of commercial turbines in the Wind Resource Area. (The inventory was distributed to the Commission at this meeting)
On a motion by Commissioner Seiden and a second by Commissioner Schoch the minutes were approved with amendments.

Item No. 6. Update of the ALUC Work Plan
Mr. Leland reviewed an outline of proposed topics and dates to be considered for a work plan. They included:

- On-going Land Use Compatibility determination review
- Airport Land Use Compatibility Planning

- Workshops including regional airport planning, CalTrans briefing on new handbook and regulations, wind turbine heights and technologies, meteorological towers, planning for military bases, constituency of the ALUC and special committees of the ALUC.
- Policy Manual
- Fee Study for Application Review and Land Use Compatibility Planning.

Commissioner Potter asked if the Procedures Document was funded by the State. Mr. Leland believed that the County was not requesting reimbursement from the State. He also thought that if the procedures document was made a part of each airport's individual land use plan it would allow for the procedural update to be reimbursed by the State. Regarding workshops Commissioner Potter was interested to know how the State of California Office of Planning and Research (OPR) document impacts the role of an ALUC. He asked if a military document was consistent with the ALUC guidelines from the State. Commissioner DuClair asked if solar arrays fall within the jurisdiction of the ALUC. The answer was that it could if the panels were determined to be a hazard to flight and were within hazard zones. The Commission agreed to consider workshops on most of the topics (CalTrans Briefing previously held). Commissioner Potter proposed that he work with staff to develop a policy manual that the Commissioners could use as a device to make sure they have access to documents relevant to their commission assignment. Regarding a fee study Mr. Leland proposed that staff create a draft fee schedule. With the Commission's approval staff will notify the County that the ALUC plans to adopt the fee schedule unless the County has any objections. The Commission agreed to have a fee study as a future ALUC agenda item. Staff agreed with Commissioner Stockard's request that staff provide the Commission with a survey of ALUC fees from other counties.

Item No. 7. Consider adopting a Conflict of Interest Code for the ALUC
Mr. Axelrad briefly reviewed the staff report and stated that Solano County staff was recommending that the ALUC review and approve a proposed resolution to adopt the Airport Land Use Commission Conflict of Interest Code (Attachment 1 of the staff report) that was developed by County Counsel. Commissioner Seiden made a motion to accept the resolution that the Airport Land Use Commission adopt the Conflict of Interest Code. Commissioner DuClair seconded the motion. The motion passed unanimously.

Item No. 8. Request to authorize the submittal of a grant application to CalTrans for the Nut Tree Airport Land Use Compatibility Plan.
Mr. Leland stated the Nut Tree Airport is preparing a Master Plan and a requirement of the Master Plan is that the Nut Tree Airport Land Use Compatibility Plan be updated. Currently there are State grant monies available for an update of the Nut Tree Airport LUCP. Staff recommended that the Commission adopt a resolution to authorize staff to complete and

submit a CalTrans grant application in order to be eligible to receive reimbursements for the costs of an update of the Nut Tree Airport LUCP up to a \$160,000 limit. Commissioner Schoch made a motion to approve the resolution to authorize staff to complete and submit a CalTrans grant application for eligibility to receive reimbursements for the costs of an update of the Nut Tree Airport LUCP. The motion was seconded by Commissioner Stockard. The motion passed unanimously.

Item No. 9. Closed Session
Potential initiation of litigation under Section 54956.9 Subdivision c (1 case)

Item No. 10. There being no further discussion the meeting was adjourned.

The next regular meeting of the Solano County Airport Land Use Commission (ALUC) will be held on **January 12, 2012, at 7:00 p.m.** in the Solano County Administration Center, Board Chambers (First Floor), 675 Texas St., Fairfield, CA 94533.

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