



Solano County
Airport Land Use Commission
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Steve Vancil
Chairman

SOLANO COUNTY AIRPORT LAND USE COMMISSION

MINUTES OF THE MEETING OF May 12, 2011

The meeting of the Solano County Airport Land Use Commission was held in the Solano County Administration Center, Multi-Purpose Rooms (1st floor), 675 Texas Street, Fairfield, CA 94533.

MEMBERS PRESENT: Chairman Vancil, Commissioners Stockard, Potter, Cavanagh, Seiden and Schoch

MEMBERS ABSENT: Commissioners Baldwin and Baumler

OTHERS PRESENT: Jim Leland, Resource Management; Lee Axelrad, County Counsel; Diane Gilliland, Resource Management,

Items No.

1, 2 & 3: Chairman Schoch called the meeting to order at 7:00 p.m. Roll call was taken and a quorum was present.

Item No. 4. Public Comment
There was no public comment.

Item No. 5. Election of Officers
On motion of Commissioner Potter and seconded by Commissioner Stockard, the Commission acted to appoint Steve Vancil as Chairman of the Airport Land Use Commission by a 6-0 vote.
On motion of Commissioner Potter and seconded by Commissioner Cavanagh, the Commission acted to appoint Bill Seiden as Vice-Chairman of the Airport Land Use Commission by a 6-0 vote.

Item No. 6. Approval of the Minutes of the April 14, 2011 Special Meeting
The minutes of the April 14, 2011 meeting were approved with comments.

Item No. 7. Consideration of changes to the ALUC By-Laws
Chairman Vancil asked for any comments from the Commission. Commissioner Potter stated that he was pleased with the Draft By-Laws for the most part and that any further revisions were minor. He thought

that the document uses the terms “monthly meeting” and “regular meeting” inconsistently because the two words have been used interchangeably throughout the document. He suggested agreement among the Commission that “monthly meeting” means “regular meeting”.

Mr. Axelrad noted that the under the requirements of the Brown Act there are different noticing requirements for regular meetings and special meetings. Mr. Potter stated that he did not suggest any changes to the use of those terms in the bylaws.

Commissioner Potter noted that the bylaws say that the Clerk can delegate the administrative functions to staff. He asked if there was a document that identifies who performs the administrative functions and suggested that the document be included in the policy manual.

There being no further comments Chairman Vancil asked if there was a motion for the approval of the ALUC By-Laws. Commissioner Stockard motioned to adopt ALUC Resolution 11-04 for the approval of the ALUC By-Laws. The motion was seconded by Commissioner Schoch.

Commissioner Cavanagh commented that the regular meeting date should not become a floating meeting. A fixed, regular meeting date is easier to accommodate a travel schedule that is made three or four months ahead of time.

Commissioner Seiden asked if the ALUC By-Laws are in compliance with the Cal Trans handbook. It was noted that the ALUC needs a quorum of five members whether there are nine or eight appointed members.

There being no further comments Chairman Vancil asked for a roll call vote. The motion to adopt ALUC Resolution 11-04 for the approval of the ALUC By-Laws passed with a 6-0 vote.

Item No. 8. Consideration of the Commission’s Work Plan

Mr. Leland summarized the major categories of the ALUC Work Plan. They include the following:

- Ongoing review of applications.
- Review of land use compatibility plans for the Nut Tree and Rio Vista airports. The Rio Vista LUCP will be delayed because state grant funds won’t be available until mid 2012 at the earliest. The grant funds for the Nut Tree LUCP will be available July 2011. Mr. Leland stated that it is time to put together a request for proposal to begin the consultant selection process.
- Drafting a policy manual and holding workshops are also on the Work Plan. Mr. Leland asked the Division of Aeronautics if they

were doing in the field workshops. They expect to schedule a few but do not have any firm dates yet. When hired the consultant for the Nut Tree LUCP could be asked to spend some time just doing an update on some items of interest for a workshop, particularly the new Cal Trans handbook.

- A fee study for application review and compatibility planning.

Chairman Vancil suggested gathering information regarding the actual height of wind turbine towers that would include blade heights.

Commissioner Seiden proposed looking at the meteorological towers that are north of Highway 12.

Commissioner Potter suggested a workshop on wind turbine technology and a workshop to learn more about the State of California planning process for military bases.

Commissioner Potter recommended a comparison of the constituency of the ALUC with the Cal Trans handbook as a Work Plan item. He also proposed using a special committee to assess projects and make their determination or bring the information back to the full Commission for a determination. Commissioner Seiden expressed concern that a subcommittee may infringe upon staff's role to do the background work and bring it forward to the Commission for its consideration. Mr. Leland commented that a subcommittee must comply with the requirements of the Brown Act and that staff was happy to continue providing the Commission with the data they need. The Commission agreed to continue the discussion regarding subcommittees to a later date. Commissioner Potter gave the Commission and staff an abbreviated outline for a policy manual. Commissioner Cavanagh suggested holding study sessions to keep the Commission current on airport land use issues. Staff indicated that they would bring back an updated draft work plan at the next regular meeting.

Chairman Vancil thanked Commissioner Schoch for his service as Chairman of the ALUC. Chairman Schoch thanked staff for all their assistance during his term as Chairman.

Item No. 9. There being no further discussion the meeting was adjourned.

The next regular meeting of the Solano County Airport Land Use Commission (ALUC) will be held on June 9, 2011, at 7:00 p.m. in the Solano County Administration Center, Board Chambers (First Floor), 675 Texas St., Fairfield, CA 94533.
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