

COUNTY ADMINISTRATOR'S OFFICE

BIRGITTA E. CORSELLO
COUNTY ADMINISTRATOR
COUNTY OF SOLANO

COUNTY ADMINISTRATOR'S OFFICE
675 TEXAS STREET, SUITE 6500
FAIRFIELD, CA 94533-6342
(707) 784-6100



To: Board of Supervisors
From: Birgitta Corsello, County Administrator
Date: July 26, 2011
Subject: Biweekly Update of Significant Issues

1. County Administrator's Update on Contracts

The County Administrator has signed the following contracts of significance since the last Significant Issues update.

- Department of Information Technology, a contract with Smart ERP Solutions, Inc. (effective July 18, 2011 to October 31, 2011) for the development of new interface between Solano County payroll and benefits and CalPers, \$27,390.
- Library, a contract with The Galecia Group (effective July 1, 2011 to March 31, 2012) to develop specifications for a replacement integrated library system for the Solano, Napa and Partners (SNAP) Consortium, \$29,925.
- Health and Social Services Mental Health, a contract with LFA Group (effective July 1, 2011 to June 30, 2012) to provide evaluation, collection and review of existing data; merge and manage datasets; and develop a "dashboard" tool for internal and external Mental Health programs, \$49,820.
- Health and Social Services Mental Health, a contract with Firdouse Huq, M.D., (effective July 1, 2011 to June 30, 2012) to provide psychiatric medical services to Solano County residents, \$49,953.
- Health and Social Services Mental Health, a contract with Rio Vista C.A.R.E. (effective July 1, 2011 to June 30, 2012) to provide counseling, therapy and case management services to children age 0 to 21 who are in need of screening and treatment due to disorders such as depression, adjustment issues, \$30,000.
- Health and Social Services Child Welfare Services, a contract with the Benicia Police Department (effective July 1, 2011 to June 30, 2012) to provide early intervention strategies to reduce child abuse and neglect, \$31,465.
- Health and Social Services Child Welfare Services, a contract with the Rio Vista C.A.R.E. (effective July 1, 2011 to June 30, 2012) to provide early intervention strategies to reduce child abuse and neglect, \$31,465.
- Health and Social Services Child Welfare Services, a contract with the Dixon Family Services Family Resource Center (effective July 1, 2011 to June 30, 2012) to provide early intervention strategies to reduce child abuse and neglect, \$31,465.

- Health and Social Services Child Welfare Services, a contract with Lilliput Childrens Services (effective September 1, 2011 to June 30, 2012) to provide emergency foster care services for children age 0 to 18, \$40,000.
- Health and Social Services Child Welfare Services, a contract with National Council on Crime and Delinquency (effective July 1, 2011 to June 30, 2012) to develop, review and implement the Concurrent Planning Resource Allocation Assessment (CPRAA), \$35,651.
- Health and Social Services Substance Abuse, a contract with Healthy Partnerships (effective July 1, 2011 to June 30, 2012) to provide outpatient services to parolees, \$49,960.
- Health and Social Services Substance Abuse, a contract with Genesis House (effective July 1, 2011 to June 30, 2012) to provide inpatient Bay Area Services Network (BASN) substance abuse treatment for adult Solano County residents, \$31,020.
- Health and Social Services Substance Abuse, a contract with Emani, Inc. (effective July 1, 2011 to June 30, 2012) to provide inpatient Bay Area Services Network (BASN) resident substance abuse treatment for female Solano County residents, \$27,400.
- Health and Social Services, a contract with Mission Solano (effective July 1, 2011 to June 30, 2012) to provide access to daily showers for homeless men, women and children in Solano County, \$35,871.
- Health and Social Services Older and Disabled Adult Services, a contract with McWilliams Mailliard Technology Group (effective July 1, 2011 to June 30, 2012) for software license to track intake, case management, statistics and referral history of Adult Protective Services program, \$31,000.
- Health and Social Services Public Health, a contract with Common Cents Systems Inc. (effective July 1, 2011 to June 30, 2012) for a software maintenance agreement for M/Lab Enterprise product and unlimited access to customer support, \$30,749.
- Health and Social Services Public Health, a contract with Permanente Medical Group (effective July 1, 2011 to June 30, 2012) to assist in medical direction and oversight of the Solano Emergency Medical Services Cooperative as the agency's medical director, \$25,000.

2. Flood Map Revisions in Allendale Area

The community of Allendale, located north of Vacaville, has historically experienced repeated flooding events (most recently 2002, 2006 and 2008). Despite the reoccurring flooding, the Flood Insurance Rate Maps (flood maps) prepared by the Federal Emergency Management Agency (FEMA) do not designate the Allendale area as being in the 100-year flood plain. To address this inconsistency, the Solano County Water Agency conducted a flood plain study of the Allendale area, which was sent by Solano County to FEMA. In May 2009 FEMA decided to conduct its own study in order to update its flood maps.

FEMA recently completed its study. The updated flood maps show that a large part of Allendale is in fact within the 100-year flood plain, consistent with historical experience. Solano County staff reviewed the changes to the flood maps proposed by FEMA and found them to be technically correct.

In late summer FEMA will be publicizing the proposed flood map changes in local newspapers, which will initiate a 90-day appeal period. During this period, FEMA and Solano County will

conduct a public outreach meeting in the Allendale area to address questions and receive comments. The revised maps are scheduled to become effective in October 2012.

- Contact: Nick Burton, Resource Management, Civil Engineer, 784-3155

3. Resource Management Awards Jahn Road Improvement Contract

Bids were opened on June 8, 2011 for the improvement of Jahn Road, located west of Dixon. The project consists of widening one mile of the existing very narrow (14-foot wide) two-way road to meet the County's standard for pavement width (22 feet for this road), paving the road with asphalt concrete, and striping it with thermoplastic pavement striping. The contract was awarded to the low bidder, Ghilotti Construction Company of Santa Rosa, with a bid of \$472,796. Construction is scheduled to start in early August. The project is fully funded with State Proposition 1B funds.

- Contact: Paul Wiese, Resource Management, Engineering Manager, 784-6072

4. Woodcreek Homes Files Application

Woodcreek Homes has filed an application for a rezoning, policy plan overlay and major subdivision for 66 homes on 33 acres near the intersection of Suisun Valley Road and Rockville Road. In the near term, the Department of Resource Management will be soliciting Requests for Proposal's from qualified consultants for the preparation of an environmental impact report for this project as it begins its review process.

- Contact: Jim Leland, Resource Management Principle Planner, 784-3166

5. GASB 45-Other Post Employment Benefits (OPEB)

Accounting standards require the County to report the net Other Post Employment Benefit (OPEB) obligation in the financial statements. The standards issued by the Governmental Accounting Standards Board (GASB) are reporting requirements, and do not require the County to fund its OPEB liability.

Solano County's OPEB obligation consists only of the minimum required contribution (Public Employees' Medical and Hospital Care Act minimum) for retirees under the CalPERS Health Plan. This minimum contribution is set by law (Government Code Section 22825). The annual required contribution includes the cost of benefits earned in the current year and an amortization factor of the unfunded liability.

The County has completed an actuarial analysis to determine the County's OPEB obligation as of June 30, 2011. Based on this actuarial analysis, the OPEB unfunded liability remains at \$27 million.

The County established an irrevocable trust with the Public Agency Retirement Services (PARS) in January 2008 and made contribution payments to the trust (known as the Annual Required Contribution or ARC) of \$1.829 million in FY2009/10 and \$1.8 million in FY2010/11. Despite the inferred meaning of the term ARC, funding the OPEB liability is a discretionary Board policy decision.

Due to budgetary constraints, the County did not exercise its option to fully fund the ARC for the past two years. Full funding of the County's OPEB in FY2011/12 would have require an

estimated annual contribution of \$3.4 million, or 1.87% of payroll. Instead, the FY2011/12 Adopted Budget includes \$1.83 million or approximately 1% of payroll.

- Contact: Phyllis Taynton, Assistant Auditor-Controller, 784-6288

6. New Workforce Investment Board Project Provides Vocational Training for Veterans

The Workforce Investment Board (WIB) of Solano County, in cooperation with the North Bay Employment Connection, a regional partnership of the Napa, Marin, Solano and Sonoma WIBs, has been awarded \$465,000 to administer a 22-month “Vet Train Project.” The purpose of the project is to provide employment and training opportunities to eligible veterans in the four-county region.

This regional project will provide vocational classroom training for 90 eligible veterans in the following high-wage/high-growth occupations: psychiatric technicians, allied healthcare, fiber optic technicians, and computer/Internet security technicians. A full array of “soft skills” counseling and instruction will be provided along with individualized case management and supportive services.

The project received letters of support and cash/in-kind match contributions from the Employment Development Department, California Prison Health Care Services, the County Veterans Service Offices (Solano and Sonoma), U.S. Veterans Affairs Administration (Concord/Sacramento Clinics, Mare Island and Travis AFB Mental Health Clinics), Solano Community College, and Napa Valley College.

The WIB has been operating successful veterans employment and training programs for many years. This special grant was obtained through a competitive grant proposal process, and Solano County was one of 13 areas in the State of California to receive funding. **Interested veterans should call (707) 863-3538 for information about the program.**

- Contact: Robert Bloom, Workforce Investment Board, 863-3501

7. Solano County Public Art Committee – Public Meetings

The Solano County Public Art Committee will hold a public meeting at 3 p.m. August 3, 2011 in the first floor multi-purpose rooms of the County Administration Center to receive proposals from a pool of local artists for public art opportunities at the Claybank Adult Detention Facility project in Fairfield and the William J. Carroll Government Center project in Vacaville.

The pool of local artists was established through an open procurement process based upon a Call for Artists started in late 2007 that culminated with the identification of 22 pre-qualified local artists or artist teams. The original Call for Artists indicated that the list resulting from the solicitation would be used for new art opportunities over the next several years. Three artists per art opportunity will present proposals to the Public Art Committee for consideration at the public Meeting. The Public Art Committee will select a recommended artist for each art location and present these recommendations to the Board of Supervisors.

The public art opportunities at the Claybank Adult Detention Facility include an interior wall art installation at the family social services room where inmates and their families are re-unified. Two artists were previously selected for exterior art opportunities at the original 512-bed Claybank Adult Detention Facility Expansion Project, which was put on hold by the Board of

Supervisors. Those two artists were asked by the Public Art Committee to revise and present their art proposals for the new adult detention facility on June 16, 2011.

The public art opportunities at the William J. Carroll Government Center project include an exterior sculpture in the public plaza near the proposed enhanced bus stop along East Monte Vista Avenue and an interior wall art installation in the second floor waiting area of the Public Health Clinic.

Additionally, the Public Art Committee will view artist proposals for the establishment of a rotating art collection, which will have art pieces that can be displayed throughout County facilities on a rotating basis. These pieces will initially be rotated within the Claybank Adult Detention Facility and the William J. Carroll Government Center with the hope that the pieces could be shared with other County buildings that currently do not have public art installations.

- Contact: Kanon Artiche, General Services, County Architect, 784-7908

8. Solano County Fleet Reaches Low-Emission Vehicle Milestone

In August 2005, the Solano County Board of Supervisors adopted the Solano County Low-Emission Vehicle and Fleet Policy to support the purchase and usage of low-emission and alternative-fueled vehicles. At that time, 231 vehicles or 49% of the County light-equipment fleet was comprised of low-emission vehicles. Since adoption of the policy, the Fleet Services has purchased vehicles to raise the percentage of certified low-emission vehicles in the light-equipment fleet to 85% or 406 vehicles. This has resulted in significant air quality improvements as certified low-emission vehicles emit less than 50% of the emissions of a standard vehicle.

The County Fleet uses alternative fuels such as propane, bio-diesel and E85 ethanol to reduce mobile source emissions. For example, propane gas is currently used in a number of medium-duty trucks used by Resource Management Public Works Division. Light- and heavy-equipment diesel engine vehicles are using bio-diesel, which is made by adding soybean oil or other non-petroleum substances to diesel fuel. The resulting bio-diesel has been shown to have beneficial emission and particulate matter reductions when compared to standard diesel.

The alternative fuel E85 (a mixture of 85% ethanol and 15% gasoline) is available at the Public Works corporation yard located on North Texas Street in Fairfield. The County currently owns 119 "flex fuel" vehicles that can be operated on any mixture of ethanol and gasoline. Immediate air quality and alternative fuel benefits are realized when E85 fuel is used in place of gasoline.

Hybrid vehicles (gasoline/electric) are included in the County's low-emission vehicle program. These vehicles offer reduced emissions and improved fuel economy compared to gasoline-only vehicles. There are currently 21 hybrid vehicles and four electric vehicles in the County fleet, and that number is expected to increase with the availability of the new generation of electric vehicles and the improved plug-in hybrid models.

- Contact: David Bastian, General Services, Fleet Manager, 421-7281

9. County Exploring Managed Print Services to Cut Printing Costs by 20%

As budgets continue to be challenged by the current economy, it has become critically important to seek strategies to reduce expenditures and maximize efficiencies. One area identified as a potential savings to the County is the consolidation of the print environment by using managed

print services. The print environment includes copy machines that serve as multifunctional devices (copy, scan, print and fax), desktop printers, fax machines, and the associated supplies, service, and maintenance costs for these devices. Currently, the County does not have a single point of management or coordination for the various devices.

Managed print services is a term used to describe the service offered by an external provider to optimize and manage an organization's document output to meet certain objectives, such as reducing costs, improving efficiency and productivity, and reduction of the IT-support workload. Under a managed print services plan, the chosen service provider has primary responsibility for serving the organization's printing needs, including the printing equipment, supplies, and service.

Currently, the County leases 210 copy machines and purchases services and supplies for 1,515 desktop printers and 152 fax machines. The estimated aggregate cost for print services, excluding paper, is \$1.82 million annually. It is believed that by employing MPS to consolidate and manage the print environment, the County could save up to 20% of these costs or an estimated \$364,000 annually.

A request for proposal for managed print services will be released in early August. It is anticipated a recommended contract will be presented for Board consideration in January 2012.

- Contact: Dianne Koutz, General Services, Central Services Manager, 784-3105