

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>APPROPRIATIONS</b>						
Other Financing Uses	53,290,033	0	0	0	0	0%
<b>TOTAL APPROPRIATIONS</b>	<b>53,290,033</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>

Departmental Purpose

This fund was established to account for the proceeds of the securitization of Tobacco Master Settlement Agreement revenues that took place on August 1, 2002.

In January 2008, the Board approved using the Tobacco Settlement Securitization Fund monies as a means of financing the Twin Campus Projects in

Vallejo and Fairfield and the William J. Carroll Government Center in Vacaville.

All fund reserves were appropriated in the FY2008/09 Adopted Budget and transferred to the Health and Social Services Capital Project budget unit 2490, pursuant to the Board's direction.

No further budget action is required.

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<b>REVENUES</b>						
Revenue From Use of Money/Prop	233	0	0	0	0	0%
Intergovernmental Rev State	1,011,463	1,046,877	739,912	739,912	(306,965)	(29%)
Intergovernmental Rev Federal	1,542,386	1,530,554	1,488,568	1,485,829	(44,725)	(3%)
General Fund Contribution	419,950	563,704	563,704	563,704	0	0%
<b>TOTAL REVENUES</b>	<b>2,974,032</b>	<b>3,141,135</b>	<b>2,792,184</b>	<b>2,789,445</b>	<b>(351,690)</b>	<b>(11%)</b>
<b>APPROPRIATIONS</b>						
Other Charges	2,182,105	2,223,846	2,223,846	2,223,846	0	0%
Other Financing Uses	791,926	917,289	568,338	565,599	(351,690)	(38%)
<b>TOTAL APPROPRIATIONS</b>	<b>2,974,031</b>	<b>3,141,135</b>	<b>2,792,184</b>	<b>2,789,445</b>	<b>(351,690)</b>	<b>(11%)</b>

Departmental Purpose

The In-Home Supportive Services - Public Authority (PA) serves as the employer of record for In-Home Supportive Services (IHSS) caregivers. As such, the PA negotiates wages and benefits for IHSS caregivers and manages the eligibility, enrollment and finances for health benefit plans.

This budget is the conduit for caregiver health insurance expenditures. This fund collects all costs related to the IHSS Public Authority in order to comply with State Legislation and to receive reimbursement for both insurance and administrative costs claimed to the State on a quarterly basis. Public Authority program information and program impacts are discussed under Division 7690.

Departmental Budget Request

The Department’s Requested Budget of \$2,792,184 represents overall decreases of (\$348,951), or (11.1%), in revenues and expenditures when compared to the FY2009/10 Final Budget. There is no change in County General Fund Contribution.

Significant factors contributing to changes:

- A (\$348,951) decrease in Operating Transfers Out to H&SS Division 7690 reflecting significant reductions in IHSS-PA administrative costs. Because the estimated number of paid IHSS provider hours is projected to remain at FY2009/10 levels, the Requested Budget holds health benefit costs constant.

- A (\$348,951) overall decrease in revenues is a net result of a (\$525,879) decrease in state and federal revenues, partially offset by a \$176,928 increase in Federal Medical Assistance Percentages (FMAP) funding solely for support of IHSS provider health benefits.

County Administrator’s Recommendation

The Recommended Budget reflects decreases of (\$351,690), or (11.2%), in both revenues and expenditures when compared to the FY2009/10 Final Budget. There is no change in County General Fund Contribution.

Compared to the Department’s Requested Budget, the Proposed Budget contains a decrease of (\$2,739) in both expenditures and revenues, the result of a reduction in OPEB rates charged to the Department.

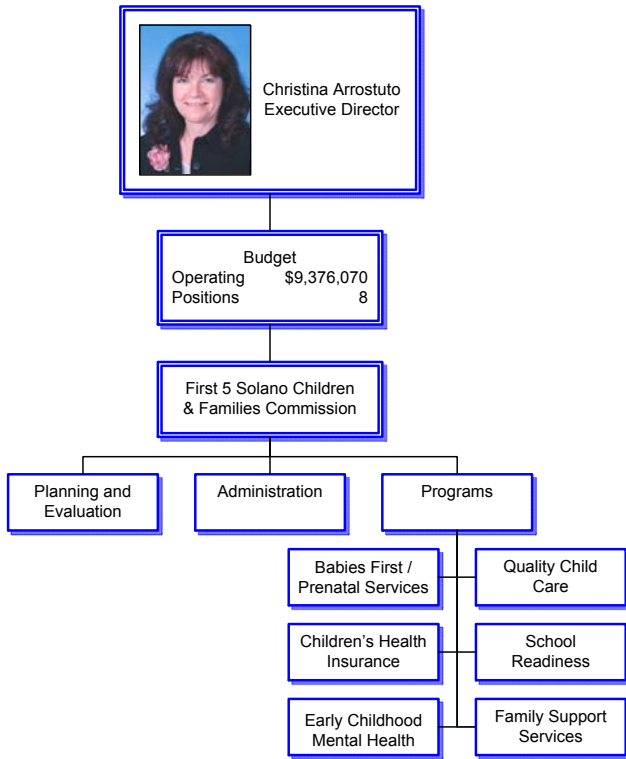
Pending Issues and Policy Considerations

State funding reductions for PA administrative costs, combined with new anti-fraud mandates, are resulting in reduction or elimination of support services to providers and clients, including training, bi-lingual services, and special case management for hard-to-serve clients, as well as delays in adding new providers to the registry.

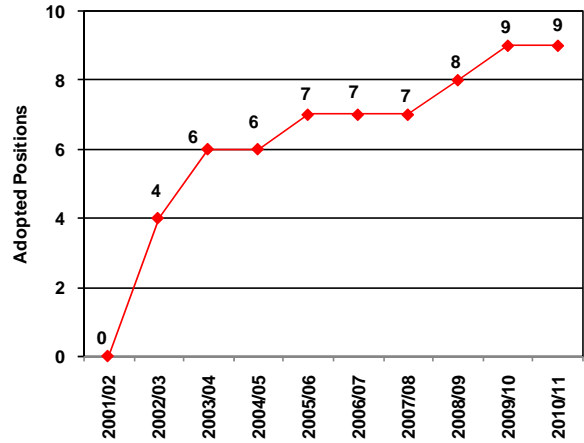
Department Head Concurrence or Appeal

The Department Head concurs with the Proposed Budget

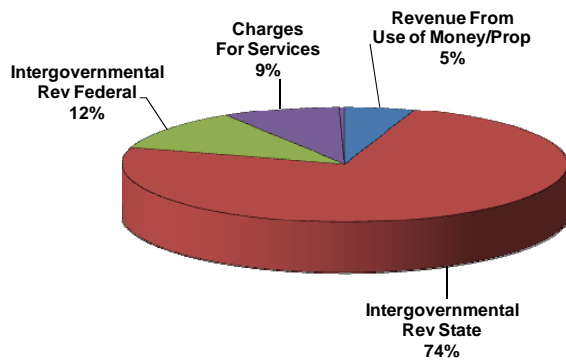
Departmental Summary



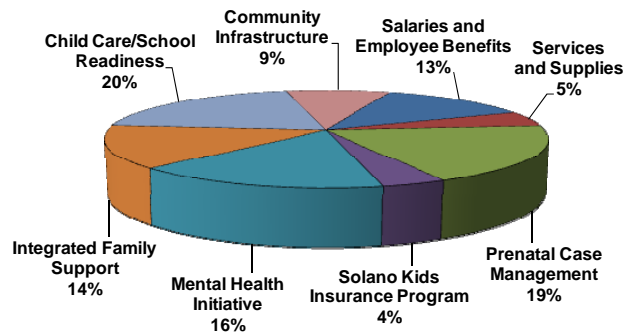
Staffing Trend



Source of Funds



Use of Funds



DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Revenue From Use of Money/Prop	446,613	593,314	274,323	274,323	(318,991)	(54%)
Intergovernmental Rev State	4,406,116	4,216,595	3,939,513	3,939,513	(277,082)	(7%)
Intergovernmental Rev Federal	531,832	516,000	606,640	606,640	90,640	18%
Charges For Services	128,888	456,000	456,000	456,000	0	0%
Misc Revenue	118,734	38,727	20,000	20,000	(18,727)	(48%)
<b>TOTAL REVENUES</b>	<b>5,632,183</b>	<b>5,820,636</b>	<b>5,296,476</b>	<b>5,296,476</b>	<b>(524,160)</b>	<b>(9%)</b>
<b>APPROPRIATIONS</b>						
Salaries and Employee Benefits	888,099	1,057,910	1,052,806	1,046,095	(11,815)	(1%)
Services and Supplies	321,915	410,189	363,778	385,220	(24,969)	(6%)
Other Charges	5,204,930	7,382,460	7,902,991	7,902,991	520,531	7%
Other Financing Uses	36,412	26,960	41,764	41,764	14,804	55%
<b>TOTAL APPROPRIATIONS</b>	<b>6,451,355</b>	<b>8,877,519</b>	<b>9,361,339</b>	<b>9,376,070</b>	<b>498,551</b>	<b>6%</b>

POSITIONS 8 9 9 9 0

Departmental Purpose

First 5 Solano Children and Families Commission exists to create and foster programs and partnerships with community entities that promote, support and improve the lives of young children, their families and their communities.

Children and Families Commissions like First 5 Solano exist in all 58 counties as a result of a ballot initiative approved by California voters in 1998. "Proposition 10" was designed as a dedicated funding source (funded by surtaxes on the sale and distribution of tobacco products) that declines over time. Proposition 10 revenues cannot be used to supplant existing programs and/or services.

First 5 Solano Commission strategic investments of over \$4 million annually are deployed to leverage \$4 million more in local, state, federal and foundation dollars for Solano County's youngest children, supporting community grants that address the health, well-being, social, cognitive, academic and emotional developmental needs of expectant parents, young children and their families. First 5 Solano also funds activities that promote and support a stronger infrastructure and more effective system of services for children birth to five years of age.

Departmental Budget Request

First 5 Solano's Requested Budget of \$9,361,339 reflects a decrease of (\$524,160), or (9.0%) in revenue and an increase of \$483,820, or 5.4%, in expenditures when compared to the FY2009/10 Adopted Budget. The projected shortfall of \$4,064,863 is fully offset by application of funds utilized from the Commission's reserve account

(9154). First 5 Solano receives no General Fund Contribution.

The major changes between the FY2010/11 Requested Budget and the FY2009/10 Adopted Budget are outlined below:

- (\$318,991) decrease in interest income.
- (\$277,082) decrease in Prop 10 revenue, as the full impact of the Federal SCHIP tax is felt.
- \$90,640 increase in State match program revenues due to the expansion of school readiness activities.
- \$248,756 increase in School Readiness Grants expenditures for expanded cycle 1 school readiness services and a 3% grant adjustment.
- \$50,000 increase to the Commission's Organizational Support Fund, to support development of the First 5 Futures sustainability strategy
- \$38,300 increase in Other Professional Services for updating the First 5 Commission's Strategic Plan.
- \$37,500 increase in Maintenance, Buildings & Improvements expenditures, for non-recurring costs associated with the purchase of seven cubicle units for the new First 5 Administrative Offices, mitigated by a decrease of (\$47,344) in Rents/Leases, as realized savings for moving the First 5 Office into County-owned space.
- (\$49,273) decrease to the Quality Child Care (QCC) grants due to a smaller level of services

from the facilities development grant, partially mitigated by increases of 3% COLAs for the other QCC grants.

Compared to First 5 Solano's Requested Budget, the Recommended Budget contains an increase of \$14,731 in expenditures as a result of \$21,442 increase in DoIT costs and (\$6,711) decrease in OPEB costs.

**County Administrator's Recommendation**

The Recommended Budget of \$9,376,070 reflects a decrease of (\$524,160), or (9.0%) in revenue and an increase of \$498,551, or 5.6%, in expenditures when compared to the FY2009/10 Adopted Budget. The projected shortfall of \$4,079,594 would be fully offset by application of funds utilized from the Commission's reserve account (budget unit 9154).

The following table compares FY2009/10 Adopted Budget to the Recommended Budget for major Departmental programs, along with a summary of the impact of any significant changes.

**FY2010/11 Program Impacts**

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change from Adopted Budget	
BabyFirst Solano - Prenatal Case Management for High-Risk Pregnant Women		✓	1,519,114	1,564,785	45,671	Currently BabyFirst Solano screens more than 1,700 women for pregnancy risk factors and case manages more than 400 high-risk women to ensure positive birth outcomes. Reduction in funding would have a corresponding reduction in services and potentially would result in increased hospital costs for children born addicted to substances, low birth weight or earlier than 37 weeks gestation.
Solano Kids Insurance Program - Providing Health Insurance for Children 0-5		✓	286,443	295,036	8,593	Currently, the Solano Kids Insurance Program provides insurance for almost 600 children per year with these funds. Reduction in funding would have a corresponding reduction in the number of premiums that could be paid for children's health insurance and outreach to those families.

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change from Adopted Budget	
Early Mental Health Initiative - Screening, assessment, diagnosis and limited treatment services for mental health issues for children 0-5		✓	1,276,300	1,307,988	31,688	Currently, the Early Mental Health Initiative screens more than 700 children for mental health issues and provides treatment services. Reduction in funding would have a corresponding reduction in the number of children that could be screened, assessed and treated for mental health issues, and could result in mental health issues going unidentified, and later, more exacerbated behavioral issues identified in the school setting.
Integrated Family Support Initiative - Family Resource Center Services, including case management, home visiting, information and referral, substance abuse screenings, and parent education		✓	1,108,456	1,128,710	20,254	The Family Resource Centers have been inundated with families due to the economic downturn. A reduction in funding to these organizations would have a significant impact on Solano County's ability to assist those families impacted by the economic downturn.
Child Care Grants - Wrap-around care for Head Start children, facilities development, child care provider professional development and advocacy for Solano's fair share of child care funding		✓	652,717	453,444	(199,273)	The First 5 child care grants provide wrap-around care for Head Start children, as well as system change efforts to develop child care facilities in Solano County and increase Solano County's fair share of child care funding. The reduced funding reflects the one-time renovation of a preschool facility and the end of the First 5 CA matching funds program for childcare professional development.  A further reduction in funding would significantly impede the momentum currently developed in Solano County to make significant improvements to Solano's ability to provide quality child care for children.

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change from Adopted Budget	
School Readiness - Services to children and families to ensure kids are ready for school, schools are ready for kids and parents are their children's first and best teachers		✓	1,004,524	1,194,280	189,756	The School Readiness sites are located in four low-performing school catchment areas in Solano County. The increased funding is for additional pre-kindergarten academies in low-performing schools. A reduction in funding to these sites could negatively affect each schools' ability to outreach and support families and children prior to formal connection to the school. These interventions have shown that the children who are connected to the school prior to entry perform at a higher level of proficiency upon kindergarten entry.
Commission Run Programs - Co-Sponsorship of Conferences/Grantwriting; Evaluation; Kit for New Parents Customization; Community Engagement; AmeriCorps/College Interns; Organizational Support		✓	628,430	693,000	64,570	Increase attributed to First 5's efforts to generate revenue to gradually replace declining State revenue. A reduction in funding to any of these Commission Run Programs would have a corresponding reduction in the level of service provided to the community.

Pending Issues and Policy Considerations

There are no pending issues or policy considerations at this time.

Department Head Concurrence or Appeal

The First 5 Solano Executive Director concurs with the County Administrator's recommendation.

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<b>REVENUES</b>						
Revenue From Use of Money/Prop	82,666	65,000	0	0	(65,000)	(100%)
General Fund Contribution	3,000,000	2,016,502	2,550,000	2,550,000	533,498	26%
<b>TOTAL REVENUES</b>	<b>3,082,666</b>	<b>2,081,502</b>	<b>2,550,000</b>	<b>2,550,000</b>	<b>468,498</b>	<b>23%</b>
<b>APPROPRIATIONS</b>						
Other Financing Uses	2,546,508	3,210,000	2,550,000	2,790,000	(420,000)	(13%)
<b>TOTAL APPROPRIATIONS</b>	<b>2,546,508</b>	<b>3,210,000</b>	<b>2,550,000</b>	<b>2,790,000</b>	<b>(420,000)</b>	<b>(13%)</b>

Departmental Purpose

This Fund was originally established as a Special Revenue Fund to ensure that revenues received from the Nationwide Tobacco Master Settlement Agreement (MSA) were used to address health issues in the county. Originally, revenues were received directly under the MSA. Later, the decision was taken to securitize that revenue stream, eliminating the risks associated with such a structured settlement. Securitization proceeds could either be used *in toto* for capital construction purposes, or distributed over time for general purposes through a process known as deallocation.

From FY2001/02 to FY2008/09, MSA income, and deallocation monies generated by the securitization proceeds, were received in Fund 200, Budget Unit 2000. From Budget Unit 2000, monies were annually transferred to Fund 239, from which they were available solely for the pursuit of health-related objectives.

During that period, money from Fund 239 was used to offset State cutbacks to health programs, support activities under the MSA Strategic Plans for Reducing Rates and Health Access, and provide support for local Community Clinics as approved by the Board of Supervisors. Such applications of securitization proceeds allowed the County to free up General Fund dollars for other priorities.

In January 2008, the Board approved the use of MSA securitization proceeds as a means of financing the Twin Campus Projects in Vallejo and Fairfield and the William J. Carroll Government Center in Vacaville. This use of capital ended the deallocation process and eliminated off the annual revenue stream to Fund 200 and, thus, to Fund 239.

As part of the Board's continuing commitment to the Reducing Rates and Health Access FY2008/09 through FY2010/11 Strategic Plan, MSA money was

replaced with General Fund dollars during the first two years of the three-year Plan. FY2010/11 marks the 3<sup>rd</sup> and final year of both the Plan and the Board's stated commitment to appropriate General Fund dollars for the ongoing support of the Reducing Rates and Health Access FY2008/09 through FY2010/11 Strategic Plan programs as part the Board's continued commitment to Health Access and Reducing Rates activities.

Departmental Budget Request

The Department's Requested Budget reflects an increase of \$468,498, or 22.5%, in revenues and a decrease of (\$660,000), or (20.6%), in expenditures when compared to the FY2009/10 Adopted Budget.

Significant factors contributing to the changes:

- A \$468,498 increase in Transfer In – County Contribution revenue, reflecting a reduction from the prior year in fund balance available to offset the application of General Fund Contribution, the result of the Department's anticipated success in expending funds for program purposes in FY2009/10.
- A (\$660,000) decrease in Operating Transfers Out expenditures, the net of: first, reducing overall expenditures by a rescission of (\$210,000) in non-Strategic Plan appropriations added during the FY2009/10 Budget process; and, a second reduction of (\$450,000), obtained by applying a (15%) reduction to all Strategic Plan expenditures, consistent with reductions taken in County departments.

County Administrator's Recommendation

The Recommended Budget reflects an increase of \$468,498, or 22.5%, in revenues and a decrease of (\$420,000), or (13.1%), in expenditures when compared to the FY2009/10 Adopted Budget.



Michael D. Johnson, County Administrator

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Compared to the Department's Requested Budget, the Recommended Budget contains an increase of \$240,000 in expenditures.

The Recommended Budget reflects \$240,000 increase in Operating Transfers Out expenditures, allowing for the financial support of Community Clinics through this budget unit, at a rate reduction commensurate with that taken in County departments. The Recommended Budget would appropriate \$1,148,350 for Reducing Rates activities, \$1,148,350 for Health Access activities, \$323,300 for Community Clinics, and \$170,000 for H&SS support of Strategic Plan activities.

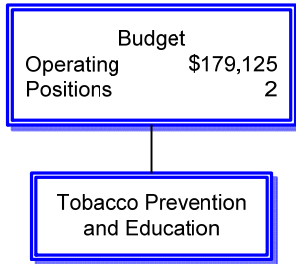
### Pending Issues and Policy Considerations

Should additional Fund Balance be available for this Department at the end of FY2009/10, the County Administrator will recommend its level application to the support of Strategic Plan activities and Community Clinics during FY2010/11. It should be noted that FY2010/11 represents the final year of the Board's stated three-year commitment to General Fund support of activities previously funded with MSA monies.

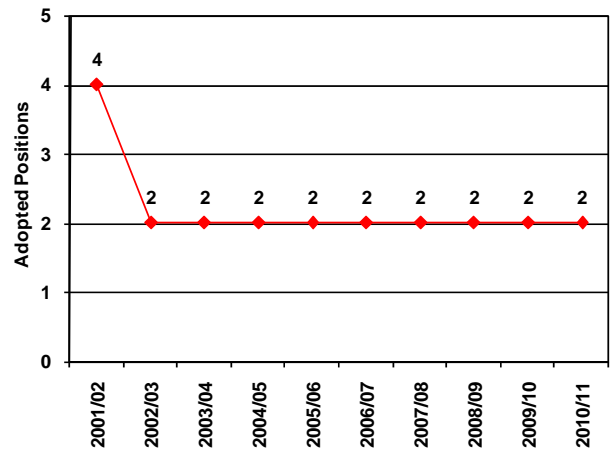
### Department Head Concurrence or Appeal

The Department Head concurs with the County Administrator's recommendation.

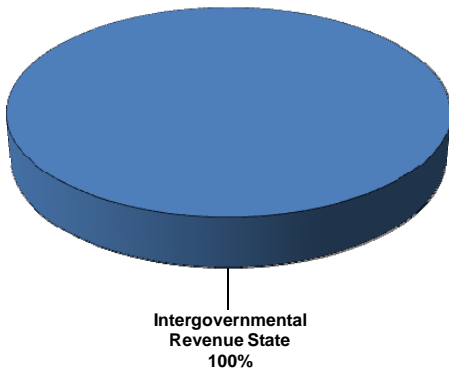
### Departmental Summary



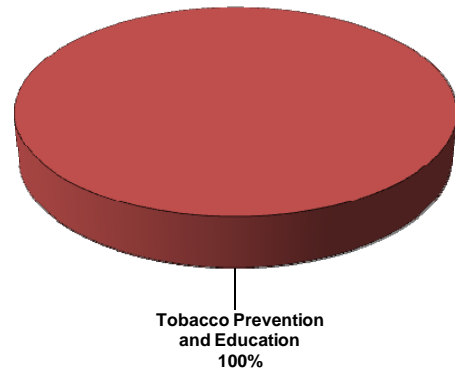
### Staffing Trend



### Source of Funds



### Use of Funds



DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Revenue From Use of Money/Prop	1,019	0	0	0	0	0%
Intergovernmental Rev State	227,032	181,624	170,750	170,750	(10,874)	(6%)
Charges For Services	0	2,870	8,375	8,375	5,505	192%
<b>TOTAL REVENUES</b>	<b>228,051</b>	<b>184,494</b>	<b>179,125</b>	<b>179,125</b>	<b>(5,369)</b>	<b>(3%)</b>
<b>APPROPRIATIONS</b>						
Salaries and Employee Benefits	131,182	138,146	161,318	160,194	22,048	16%
Services and Supplies	30,026	96,249	9,615	11,959	(84,290)	(88%)
Other Charges	25,144	500	125	125	(375)	(75%)
Other Financing Uses	4,817	4,767	8,067	6,847	2,080	44%
<b>TOTAL APPROPRIATIONS</b>	<b>191,169</b>	<b>239,662</b>	<b>179,125</b>	<b>179,125</b>	<b>(60,537)</b>	<b>(25%)</b>
<b>NET COUNTY COST</b>	<b>(36,882)</b>	<b>55,168</b>	<b>0</b>	<b>0</b>	<b>(55,168)</b>	<b>(100%)</b>

POSITIONS 2 2 2 2 0

### Departmental Purpose

- Building local assets to support local tobacco control interventions.

### Public Health Mission Statement

The mission of Solano County Public Health is to improve the health and quality of life of people in our community. The Department promotes health and safety, and prevents disease, injury, and death through individual and population-based services.

In November 1988, California voters approved the California Tobacco Health Protection Act of 1988, also known as Prop 99. This referendum increased the State cigarette tax by 25 cents per pack and added an equivalent amount on other tobacco products. A portion of this revenue is deposited in the Health Education Account, which is administered by the California Department of Public Health (CDPH), Tobacco Control Program (TCP). This program provides funds for 61 Local Lead Agencies, which operate community-based programs to prevent and reduce tobacco use. The Tobacco Prevention and Education Program (TPEP) is designated as Solano County's Local Lead Agency for tobacco control.

TPEP is a Health Promotion and Education Bureau program located within the Public Health Division of H&SS. TPEP is required by CDPH/TCP to focus on these major areas:

- Countering pro-tobacco influences.
- Reducing exposure to secondhand smoke.
- Reducing the availability of tobacco.
- Promoting tobacco cessation services.

Every three years, TPEP is required to conduct a community-based needs assessment in order to develop and implement health education interventions and behavior change programs at the local level. These interventions are expected to largely focus on policy change as well as community norm change. TPEP is also required to maintain a community coalition to advise TPEP and H&SS.

### Departmental Budget Request

The Department's Requested Budget of \$179,125 represents an overall decrease of (\$5,369), or (2.9%), in revenues and a decrease of (\$60,537), or (25.3%), in expenditures when compared to the FY2009/10 Adopted Budget. This Division requires no General Fund Contribution.

Significant factors contributing to changes:

- \$23,172 increase in Salaries and Employee Benefits expenditures, the net of a (\$13,749) decrease in Extra Help, offset by the \$36,921 cost of converting 1.0 FTE in this Department from partial Public Health funding to 100% Tobacco Education funding. This required no change to the Position Allocation Table, only a funding adjustment.
- (\$86,634) decrease in Services and Supplies attributed to a reduction in Consulting Services taken due to available fund balance.
- \$3,300 increase in POB costs.

- (\$10,874) decrease in Intergovernmental Revenues, due to a reduction in State allocation partially offset by a \$5,505 increase in Charges for Services revenue for administrative overhead.

#### County Administrator's Recommendation

The County Administrator recommends the Requested Budget, which contains no overall change in either revenues or expenditures. Net reductions of (\$2,344) in assigned OPEB costs and Operating Transfers Out were offset by a \$2,344 increase to Consulting Services expenses.

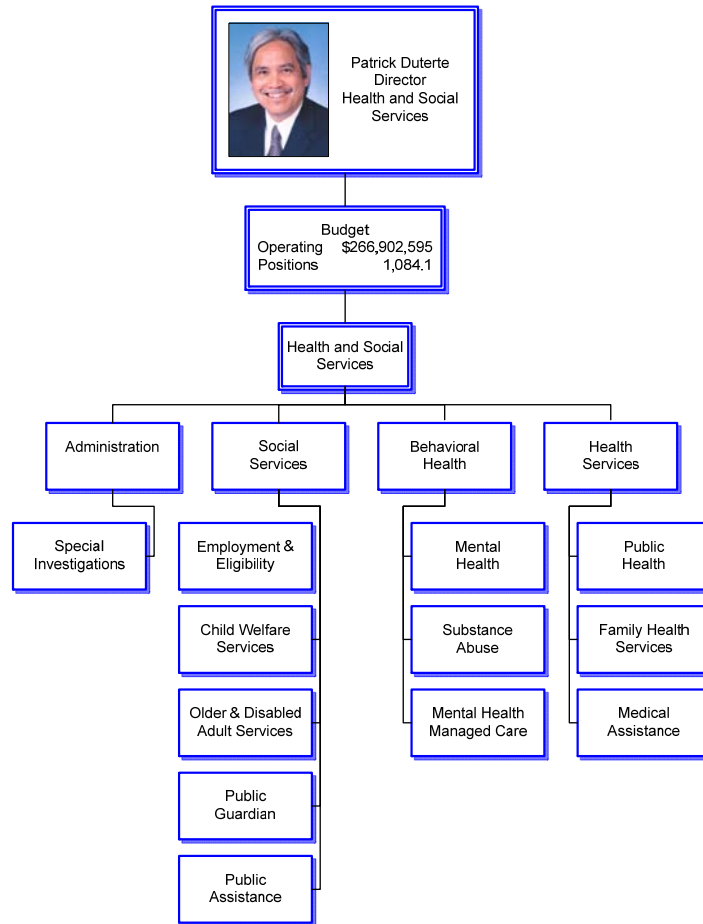
#### Pending Issues and Policy Considerations

There are no pending issues or policy considerations at this time.

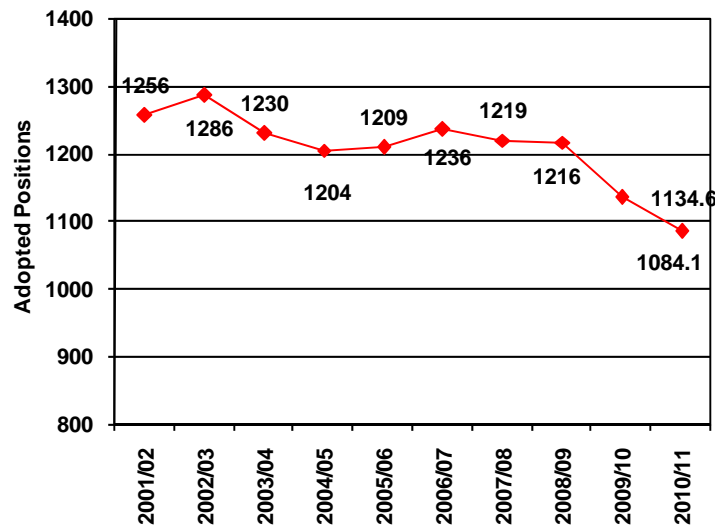
#### Department Head Concurrence or Appeal

The Department Head concurs with the County Administrator's recommendation.

### Departmental Summary



### Staffing Trend



DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Program Revenue	185,098,569	200,480,208	206,558,616	205,609,546	5,129,338	3%
Realignment	35,011,790	36,356,371	32,294,468	32,294,468	(4,061,903)	(11%)
General Fund Contribution	32,721,827	31,357,417	29,248,586	28,998,581	(2,358,836)	(8%)
<b>TOTAL REVENUES</b>	<b>252,832,186</b>	<b>268,193,996</b>	<b>268,101,670</b>	<b>266,902,595</b>	<b>(1,291,401)</b>	<b>(0%)</b>
<b>APPROPRIATIONS</b>						
ADMINISTRATION DIVISION	4,201,539	5,346,182	4,107,654	4,105,168	(1,241,014)	(23%)
PUBLIC GUARDIAN	1,952,644	2,206,523	2,186,886	2,179,679	(26,844)	(1%)
SOCIAL SERVICES DEPARTMENT	82,681,880	88,796,119	87,166,278	86,668,736	(2,127,383)	(2%)
IN-HOME SUPPORTIVE SERVICES PA	794,938	917,289	568,338	565,599	(351,690)	(38%)
BEHAVIORAL HEALTH	55,622,753	59,895,372	59,305,952	59,086,850	(808,522)	(1%)
HEALTH SERVICES	44,132,112	47,701,163	50,763,022	50,395,205	2,694,042	6%
ASSISTANCE PROGRAMS	63,446,319	63,331,348	64,006,027	63,901,358	570,010	1%
<b>TOTAL APPROPRIATIONS</b>	<b>252,832,186</b>	<b>268,193,996</b>	<b>268,104,157</b>	<b>266,902,595</b>	<b>(1,291,401)</b>	<b>(0%)</b>

POSITIONS 1,216 1,134.6 1,085.1 1,084.1 (50.5)

Departmental Purpose

The Department of Health and Social Services (H&SS) provides cost-effective services that promote self-reliance and safeguard the physical, emotional and social well-being of the people of Solano County. The Department administers health and social service programs that counties are required and authorized to provide under State law.

H&SS is functionally divided into the following six divisions:

- Administration – Division 7501 provides day-to-day management and direction, research, planning and compliance activities, budget and fiscal management, contract management services and business services including payroll, recruitment, training for customer services and special investigations.
- Public Guardian – Division 7550 is the County’s guardian/conservator and representative payee for individuals who are unable to care for themselves and/or manage their own affairs. As public administrator the Public Guardian searches for next of kin and provides direction on disposition of remains and decedents’ estates when there is other direction.
- Social Services – Division 7680 includes Employment and Eligibility Services (E&ES), Welfare Administration (WA), Child Welfare Services (CWS) and Older and Disabled Adults Services (ODAS). E&ES promotes self-reliance by assisting low-income families and individuals with obtaining employment, access to health

care, food and cash assistance. CWS protects children from abuse and neglect and provides programs to strengthen families and, when this is not possible, CWS finds safe, permanent homes for children so they may grow into healthy, productive adults. ODAS focuses on comprehensive, integrated assistance for older and disabled adults, including domestic and personal in-home services, the investigation and prevention of elder abuse and neglect, counseling and support for clients with HIV or AIDS, health “clinics,” and assistance accessing Medi-Cal, food stamp and cash assistance programs.

- Behavioral Health Services – Division 7780 includes Mental Health Services, Substance Abuse Services and Managed Care that provide treatment, case management, rehabilitation and community support services to seriously emotionally disturbed or mentally ill children and adults. This includes emergency psychiatric services, managed care for seriously emotionally disturbed children and adults and a wide range of prevention, intervention, treatment and recovery services to combat alcoholism and other drug addictions.
- Health Services – Division 7880 includes Public Health, Family Health and Medical Services that provide mandated community health services to promote a healthy environment for all County residents including support to emergency medical laboratories, nursing services, communicable diseases, Maternal, Child and Adolescent Health, nutrition services, health education and promotion activities and support the payment of

services to medically indigent adults not eligible for Medi-Cal.

- Assistance Programs – Division 7900 is the budget unit that includes all the welfare cash grant programs administered by H&SS. Programs include CalWORKs, Refugee Resettlement Program, Food Stamps, Adoptions Assistance Program, Seriously Emotionally Disturbed Program, Aid to Families with Dependent Children – Foster Care (AFDC-FC), IHSS Individual Provider Program, General Assistance (GA), Court Wards and Special Circumstances.

### Departmental Budget Request

The Department's Requested Budget of \$268,101,670 reflects decreases of (\$92,326), or less than (0.5%) in expenditures when compared to the FY2009/10 Adopted Budget. As a result, General Fund Contribution decreased by (\$2,108,831), or (6.71%).

Significant changes to revenue are the result of the following:

- (\$4,094,197) decrease in Realignment funding, a function of declining dedicated sales tax and VLF revenues, consistent with FY2009/10 Third Quarter projections.
- (\$2,108,831) decrease in County General Fund Contribution (CGF), representing the annualized CGF reduction approved by the Board in December 2009. CGF share of costs for Public Assistance programs is maintained at the FY2009/10 level, although the Midyear and Third Quarter projections indicate that costs during FY2010/11 may exceed the budgeted amounts. If caseloads exceed projections beyond the Department's ability to redirect funds, an increase in CGF may be requested during FY2010/11.
- (\$1,312,346) decrease in funds transferred from the Tobacco Settlement fund; the Department has reduced Administrative costs for the MSA Strategic Plan by 15%, and requested that both the Health Access and Reducing Rates of Coalitions similarly reduce their spending plans.
- (\$845,593) decrease in State/Federal funding for Older and Disabled Adult Services, primarily related to a delay in implementation of new In-Home Supportive Services statewide payroll system (\$308,000) and a decrease in Federal

funding (\$528,000) due to staff reductions in FY2009/10.

- (\$1,217,451) decrease in State funding for Child Welfare Services, including the corresponding decrease in Federal matching funds.
- \$3,602,569 increase in revenues for Medi-Cal, Medicare, CMSP and other billed charges for FHS due to clinic expansions in Vallejo and Fairfield.

Significant changes to expenditures are the result of the following:

- \$2,268,571 increase in Salaries and Employee Benefits expenditures, the net of a (\$1,276,801) reduction in Salary and Wages, offset by increases and decreases in other personnel costs.
- The Requested Budget reduction of (49.5) FTE from the FY2009/10 Adopted Budget results from the deletion of (84.5) FTE during FY2009/10 through midyear reductions and the Early Retirement Incentive, offset by the addition of 20.0 FTE Limited Term employees in Eligibility Benefits classifications funded by increased State allocations, 7.0 FTE revenue-generating positions in the Family Health Services clinics, and the addition of 8.0 FTE in the Department's Requested Budget, set forth below:
  - 2.0 FTE Eligibility Benefit Supervisors, Limited Term, expiring on June 30, 2011, in 7650 – Employment and Eligibility, to support the 20 FTE Eligibility Benefit Specialists, Limited Term, expiring on June 30, 2011, added during FY2009/10
  - 2.0 FTE Social Worker III, Limited Term, expiring on June 30, 2011, in 7640 – Older and Disabled Adult Services, funded by a one-year increase in State allocations for the support of anti-fraud activities in the In-Home Supportive Services program.
  - The transfer of 5.78 FTE Psychiatrists from 7700 – Mental Health to 7580 – Family Health Services, in order to maximize State and Federal reimbursement for their activities.
  - 1.0 FTE Project Manager, Limited Term, expiring on June 30, 2011, in 7800 – Public Health Services, funded through grants from

the Centers for Disease Control to provide risk communication, logistics and grant management and support for Public Health Emergency Preparedness and response.

- 1.0 FTE Health Services Manager, in 7580 – Family Health Services, to oversee medical records management and the transition to an Electronic Medical Records (EMR) system. Once EMR is established in the clinics, this position will oversee records maintenance and system operations.
  - 1.0 FTE Patient Account Manager, in 7580 – Family Health Services, to directly oversee billing and collections for the rapidly-growing County clinics, develop reports and collect data for the County's five Health Resources and Services Administration federal grants, and support the clinics' move to a new Practice Management Software system.
  - 1.0 FTE Social Services Worker in 7550 – Public Guardian, to support the Representative Payee Program in the wake of layoffs and early retirements.
- Despite the net (57.5) FTE staff reduction in the Requested Budget, COLA and benefit increases pursuant to collective bargaining agreements significantly offset Salary and Wage savings.

Direct increases include \$740,271 in assigned OPEB costs, \$476,352 in additional Extra Help costs centered in the Family Health Services division, \$342,185 in new Unemployment Insurance charges, \$295,534 in increased Health Insurance rates and a decrease of (\$2,768,104) in projected Salary Savings - attributed to both the position reductions since adoption of the FY2009/10 Budget and a projected reduction in employee turnover under the current economic climate.

Decreases include (\$462,878) in Retirement costs, (\$249,471) in Compensation Insurance reductions and (\$144,877) in Accrued Leave CTO Payoff, also attributed to reduced employee turnover.

- (\$435,262) decrease in Services and Supplies, the net of reductions in travel, training, professional service contracts, and other miscellaneous expenses, offset by increased costs for liability insurance and replacement computer costs.

➤ (\$3,267,288) decrease in Other Charges, attributed to the following:

- (\$1,883,226) decline in CalWORKs client childcare costs, due to program regulations implemented during FY2009/10, exempting from work participation requirements clients with children under the age of 12 months.
- (\$1,321,282) decrease in Countywide Administrative Overhead, attributed to the Department's reduced staffing levels, and an increase in direct charges for services from central service departments.
- (\$1,242,122) reduction in Contracted client services, resulting from lower State/Federal and County funding levels; specific contract reductions are discussed in Divisions budgets.
- (\$692,666) decrease in State Hospital placement costs, pursuant to the expansion of lower cost alternative placements for clients with Mental Health Services Act funding.
- \$1,234,095 increase in Support and Care of Persons, a result of increased public assistance program caseloads.
- \$874,069 increase in IHSS provider payments, following the court injunction prohibiting the reduction in provider wage rates previously approved in the State budget.

➤ \$22,000 increase in Fixed Assets, including \$30,000 for the purchase of Electronic Medical Records equipment in Mental Health and \$14,000 for dental equipment in the Family Health Services clinics.

### County Administrator's Recommendation

The Recommended Budget reflects decreases of (\$4,571,360), or (1.7%), in revenues and (\$1,291,401), or (0.5%), in expenditures when compared to the FY2009/10 Adopted Budget. Revenues are equal to expenditures, and the General Fund Contribution is decreased by (\$2,358,836), or (7.5%).

In the FY2009/10 Adopted Budget, the Department began the fiscal year with a negative fund balance of (\$3,279,959), reflecting a delay in payment of State



Mental Health revenues for services provided during FY2008/09. Those revenues materialized during FY2009/10 as anticipated, but will not recur during FY2010/11, and were not applied to FY2009/10 program expenditures. What appears to be a significant reduction in Departmental revenues, particularly in Behavioral Health, is actually an artifact of this budgetary aberration.

The County Administrator recommends the position allocation changes sought in the Requested Budget, with the exception of the 1.0 FTE Social Services worker, in Public Guardian, the restoration of which conflicts with terms of the County's FY2009/10 Early Retirement Incentive.

Compared to the Department's Requested Budget, the Recommended Budget contains a (\$1,201,562) reduction in expenditures and a (\$1,199,075) reduction in revenues. The General Fund Contribution is decreased from the Requested Budget by (\$250,005)

Significant factors contributing to changes from the Requested Budget:

- (\$876,242) decrease in Salaries and Employee Benefits, the net of a (\$752,575) reduction in assigned OPEB rates and a (\$100,000) correction to Health Insurance costs.
- (\$221,548) reduction in Services and Supplies, including a (\$74,390) reduction in DoIT costs, a (\$70,055) reduction in Utilities costs, consistent with Third Quarter projections.
- (\$106,642) decrease in Other Charges includes a \$1,352,000 increase for the subsidized employment program supported by the American Recovery and Reinvestment Act, and a (\$1,456,669) decrease in Support / Care of Persons, based on projections from current assistance caseload.
- (\$663,971) decrease in Intergovernmental Revenues, due primarily to revenue reductions offsetting declines in claimable expenditures across Department divisions.
- (\$157,739) reduction in Operating Transfers in is primarily the result of a 15% reduction to General

Fund support for activities formerly funded under the Master Settlement Agreement Strategic Plan. The Strategic Plan is in the final year of a three-year Board funding commitment, and is recommended for reduction commensurate with that sought for in other General Fund activities.

- The Recommended Budget includes the following Contributions to Non-County Agencies requested by the Department:
  - \$8,000 to the NorthBay Stand Down in support of efforts to help veterans connect with programs and services.
  - \$30,000 to the Food Bank of Contra Costa and Solano to provide financial support in helping feed the needy in Solano County.
  - \$86,975 to the Solano Safety Net Consortium to provide housing assistance through HUD programs.
  - \$12,500 to the Childrens' Network pursuant to the MOE for California Department of Education contract #CLPC-7047.
  - \$44,540 for the Napa / Solano Area Agency on Aging to match Older Americans Act Federal funding.
  - \$53,600 to LaClinica in support of the North Vallejo Clinic.
  - \$323,300 to Community Clinics as a contribution for uncompensated care.

### Pending Issues and Policy Considerations

#### In-Home Supportive Services Public Authority

Although State funding for IHSS Public Authority operations was reduced by (\$525,879), the reduction is offset by a \$176,928 increase in Federal Medical Assistance Percentage Funding of \$176,928. However, Federal funding is restricted in this budget to reimbursement for the Federal share of provider benefits. As a result, available funding for administration of the PA was reduced by 38%. A combination of reduced staff and new provider requirements has resulted in elimination or reduction of support services to providers and clients alike, including training, bi-lingual services, and special case management for hard-to-serve clients.

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Employment & Eligibility

Allocations for administration of the Food Stamp, Medi-Cal, and CMSP programs for FY2009/10 were higher than anticipated in the Adopted Budget. Due to the increased State and Federal funding, the Board in February approved the recruitment of 20 FTE Eligibility Benefit Specialists (Limited Term). Funding for these positions has been continued in the FY2010/11 Recommended Budget to assist with ongoing increases in applications and cases. The higher expenditures resulting in Eligibility Services due to the filling of these positions will reduce the amount of fixed overhead costs which would otherwise be shifted to other Social Service programs, primarily Child Welfare and ODAS.

Child Welfare Services

State and Federal funding reductions, as well as personnel cuts, have significantly curtailed the Department's innovative programs to improve services to families. New programs in family reunification and voluntary services have already resulted in improved outcomes, including a reduction in the number of children placed in foster care. In order to maintain basic services, such as emergency response services and court-related functions, all ancillary services have been reduced. Staff reductions have directly impacted the Department's ability to provide transportation for clients, including children, which will significantly impact Court-ordered parental visitations. Emergency response services are prioritized; fewer clients are able to be served on a "voluntary" basis. Fewer children will be placed with relatives, because the department lacks sufficient staff to conduct the required relative assessments before placement; an estimated 80 relative applications will not be processed in FY2010/11. In addition, 5 Transitional Youth Housing beds have been eliminated for youth emancipating from Foster Care.

Older and Disabled Adult Services

Staffing for the IHSS program has been reduced by a third due to State revenue reductions. Accordingly, the Department is unable to meet mandated timelines for intakes and re-assessments. Currently, applicants wait approximately 8 weeks for an intake appointment. Referrals for IHSS intakes average 110 per month. The delay in the intake process puts clients at risk for increased emergency room use, hospitalization, and long-term care. When a client requests a re-assessment due to a change in their health status, the Department is unable to respond in

the normal two-week time period; clients may wait up to 4 weeks for an early re-assessment.

Staffing levels in the Adult Protective Services program has also been reduced; the Department is no longer able to investigate reports of abuse and neglect within the mandated ten-day period; and cases are triaged in order to respond to the most serious reports. Transportation services for clients to medical appointments, Court hearings, Social Security appointments, and other events have, for the most part, been eliminated. Health Screenings at senior centers have been reduced from 17 to 14 per month.

Mental Health

Following adoption of the FY2009/10 Budget, (5.0) FTE filled positions were deleted, resulting in the elimination of mental health services at Juvenile Hall and for non-Medi-Cal participants in the Juvenile Drug Court. Recommended Budget salary costs reflect the loss of (9.5) FTE compared to the prior year, offset by COLA adjustments. The Department has transferred its remaining Psychiatrist positions to Family Health Services, as part of the Mental Health's expansion into the County's Federally Qualified Health Center Clinics, where they earn significantly higher reimbursements.

With the opening of new medical clinics in Vallejo and Fairfield, clients will be assigned to a "medical home," based upon their need for services. The medical home model is consistent with Federal Health Care reform objectives, as well as the State's concept under the Section 1115 Medicaid waiver, which will be submitted to the Federal government in August 2010. The model allows clients to receive comprehensive services at one clinic, and provides Federal reimbursement to the County based upon actual costs, which has reduced the need for County General Fund support of the clinics.

Eventually, the "medical home" model will improve services and client outcomes; however, the transition from current modes of operation is difficult. Staff re-assignments, implementation of new policies and regulations, and new billing requirements are simply part of the process.

Public Health

Revenue reductions in County General Fund Contribution, Realignment and State grants have curtailed public health services across the board. Impacted areas include:

- Tuberculosis Control Program, in which patient service is reduced by approximately 30%;
- Department's immunization program anticipates reduced outreach and training, including the elimination of 60 health fairs;
- California Children's Services program, a mandated service for seriously medically ill and disabled children, will see longer wait times for processing intakes and service authorizations, along with reduced availability of case management and follow up; and
- Federal funding for H1N1 activities has been reduced as the pandemic response is ramped down, and the program will eventually be limited to outreach and education alone.

#### Family Health Clinics

Clinic services will continue expanding due to opening of the new facilities in Vallejo and Fairfield, and the incorporation of FQHC-funded mental health services at four provider sites. Additional, revenue-generating staff have been added to meet service

demand, maximize use of the expanded clinic capacity, and drawdown more Federal funds. Family Health Services was awarded American Recovery and Relief Act funding to build a new dental clinic in Vacaville as part of the William J. Carroll Government Center.

#### Assistance Programs

The demand for services continues to grow, countercyclical to the slow economy. County General Fund support remains at the FY2009/10 level based upon current caseload activity. As an entitlement program, the possibility exists that General Assistance caseload, 100% County General Fund supported, may outstrip its budget at some point during FY2010/11. The Department and the County Administrator's Office will monitor caseload, and report back to the Board as necessary. Funding for the County's share of Foster Care may also require further support, due to a Court-mandated 30% rate increase in certain Foster Care placement costs.

#### Department Head Concurrence or Appeal

The Department Head concurs with the County Administrator's recommendation.

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Revenue From Use of Money/Prop	159,527	120,000	120,000	120,000	0	0%
Intergovernmental Rev Federal	1,722,850	2,294,235	1,786,774	1,786,774	(507,461)	(22%)
Charges For Services	658,488	818,897	299,628	299,628	(519,269)	(63%)
Misc Revenue	14,482	0	0	0	0	0%
General Fund Contribution	1,703,154	1,890,766	1,898,766	1,898,766	8,000	0%
<b>TOTAL REVENUES</b>	<b>4,258,500</b>	<b>5,123,898</b>	<b>4,105,168</b>	<b>4,105,168</b>	<b>(1,018,730)</b>	<b>(20%)</b>
<b>APPROPRIATIONS</b>						
Salaries and Employee Benefits	7,551,774	7,884,124	8,048,474	7,994,064	109,940	1%
Services and Supplies	4,412,620	5,166,351	4,529,502	4,376,475	(789,876)	(15%)
Other Charges	891,845	1,688,522	783,898	936,925	(751,597)	(45%)
F/A Bldgs and Imprmts	147,760	0	0	0	0	0%
Other Financing Uses	1,927,030	1,868,245	2,060,824	2,060,824	192,579	10%
Intra-Fund Transfers	(10,729,491)	(11,261,060)	(11,315,044)	(11,263,120)	(2,060)	0%
<b>TOTAL APPROPRIATIONS</b>	<b>4,201,539</b>	<b>5,346,182</b>	<b>4,107,654</b>	<b>4,105,168</b>	<b>(1,241,014)</b>	<b>(23%)</b>
<b>NET COUNTY COST</b>	<b>(56,961)</b>	<b>222,284</b>	<b>2,486</b>	<b>0</b>	<b>(222,284)</b>	<b>(100%)</b>

POSITIONS 88 83 80 80 (3)

Departmental Purpose

The Health and Social Services Department's mission is to provide cost-effective services that promote self-reliance and safeguard the physical, emotional and social well being of the people of Solano County. The Administration Division provides the support functions needed to realize high quality services for clients. Administration functions include:

- Executive Administration – The overall management and direction of the Department.
- Research, Planning and Compliance – Research and analysis, strategic planning, program development, evaluation and regulatory compliance support, independent from program functions and are mandated by federal and state codes.
- Budget and Financial Management – Budget planning, preparation and monitoring, revenue and expenditure projections, claiming for Federal and State revenues, billing and collections, and accounting services regulated by Rules of the Accounting Governing Board, as well as State and Federal codes.
- Contracts Management – Processing and fiscal monitoring of 326 existing expenditure and 17 revenue contracts and the issuance of approximately 350 new and renewal contracts annually including preparation of associated Requests for Proposals.

- Business Services – Payroll, employee recruitment, hiring, staff training and labor relations.

Departmental Budget Request

The Division's Requested Budget of \$4,107,654 represents an overall decrease of (\$1,018,730), or (19.9%), in revenues and a decrease of (\$1,238,528), or (23%), in expenditures when compared to the FY2009/10 Adopted Budget. General Fund Contribution increased by \$8,000, or less than 0.5%.

Significant factors contributing to changes:

- \$161,859 increase in Salaries and Benefits, including (\$240,796) in decreases attributable primarily to the elimination during FY2009/10 of (3.0) FTE as follows: the layoff of (1.0) FTE Epidemiologist, the transfer to Employment and Eligibility of (1.0) FTE Office Assistant III and the expiration of (1.0) FTE Accounting Technician (LT). These decreases were offset by an increase of \$167,976 in Extra Hire, OPEB, Health Insurance and Unemployment Insurance costs, combined with a decrease of (\$239,627) in salary savings due to anticipated lower employee attrition rate as a result of the continuing economic downturn.
- (\$636,849) decrease in Services and Supplies, primarily due to reductions in assigned communication and telephone service costs, consulting and professional services, central data processing services, garage services,

training/travel/mileage costs and 311 call center charges, offset by increases of in liability and risk management insurance, building maintenance, computer refresh, and DOIT time study costs.

Included are \$124,975 in Contributions to Non-County Agencies, distributed as follows:

- \$86,975 to Solano Safety Net Consortium.
  - \$30,000 to Food Bank of Contra Costa/Solano.
  - \$8,000 to NorthBay Stand Down.
- (\$904,624) decrease in Other Charges reflects decreased interest expenses as well as reductions in direct charges for interfund services including accounting and audit, and personnel. The decrease includes a reduction of (\$623,548) in General Services professional services and maintenance materials. Direct charges from General Services for custodians and maintenance are, in the FY2010/11 Requested Budget, directly allocated to program divisions rather than distributed from Administration.
- \$192,579 increase in Other Financing Uses represents assigned cost increases of \$96,224 in debt service and \$96,355 in POBs.
- \$53,984 increase in Intra-Fund Transfers is attributed to the overall net increase of

administrative costs being transferred to other program divisions. This increase will manifest in the Social Services, Behavioral Health and Health Services divisions.

- (\$1,018,730) decrease in Revenues stems from reductions of (\$507,461) in Medi-Cal Administrative Activities / Targeted Case Management and (\$515,317) in Administration Overhead.

### County Administrator's Recommendation

The Recommended Budget reflects decreases of (\$1,018,730), or (19.9%), in revenues and (\$1,241,014), or (23%), in expenditures when compared to the FY2009/10 Adopted Budget. General Fund Contribution remains as requested.

Compared to the Department's Requested Budget, the Recommended Budget contains no overall change in either revenues or expenditures. A \$153,027 increase to Interfund Services costs was entirely offset by reductions in utility, computer component and OPEB costs.

The following table compares FY2009/10 Adopted Budget to the Recommended Budget for major Departmental programs, along with a summary of the impact of any significant changes.

FY2010/11 Program Impacts

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
H&SS Administration. Includes costs related to the overall management and direction of the department; research, planning and compliance; budget and fiscal management; contracts management; and business services. A significant portion of these costs (estimated at \$11 million) are passed on to other H&SS divisions as departmental administrative overhead via intra-fund transfers.		✓	3,429,079	2,433,734	(995,345)	These budget reductions are primarily an artifact of decreased internal costs for accounting, audit and other services, combined with implementation of direct charges to program divisions for General Services support, rather than allocating those costs through the Administration Division.
Debt Service (Non-allocable). Includes debt service costs for 275 Beck Avenue and 2101 Courage Drive facilities.		✓	1,521,459	1,576,872	55,413	The increase reflects current debt service costs assigned for County-owned facilities occupied by H&SS, including Beck Avenue and Courage Drive.
Indigent Care. Includes a contract with Mission Solano to provide showers to the homeless, storage costs for emergency shelter, emergency transportation and miscellaneous costs for indigents.		✓	25,000	25,000	0	No change from prior fiscal year
Contributions to Non-County Agencies. Includes contributions to NorthBay Standdown, Solano Foodbank, and Community Action Partnership of Solano.		✓	124,975	124,975	0	No change from prior fiscal year

Pending Issues and Policy Considerations

While State budget cuts do not directly impact the Administration Division, more than 75% of its costs are recovered through charges to the Department's operating divisions which are themselves highly sensitive to fluctuations in State and Federal aid.

Administration costs have been reduced in each of the past two fiscal years in response to revenue losses sustained by the Department's operating divisions, and the State's FY2010/11 financial

forecast remains a source of concern. Further revenue losses are highly likely to result in further reductions to this division, affecting its ability to collect revenue due the County, monitor program and contract compliance and support the claiming divisions' ability to recover additional funding for direct public service operations.

Department Head Concurrence or Appeal

The Department Head concurs with the Proposed Budget.

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Revenue From Use of Money/Prop	2	1	0	0	(1)	(100%)
Charges For Services	186,361	241,969	222,333	222,333	(19,636)	(8%)
Misc Revenue	18,250	0	0	0	0	0%
General Fund Contribution	1,748,032	1,964,553	1,964,553	1,957,346	(7,207)	(0%)
<b>TOTAL REVENUES</b>	<b>1,952,644</b>	<b>2,206,523</b>	<b>2,186,886</b>	<b>2,179,679</b>	<b>(26,844)</b>	<b>(1%)</b>
<b>APPROPRIATIONS</b>						
Salaries and Employee Benefits	964,272	1,112,962	1,148,933	1,141,726	28,764	3%
Services and Supplies	168,365	174,896	165,436	165,436	(9,460)	(5%)
Other Charges	503,656	598,756	540,599	540,599	(58,157)	(10%)
Other Financing Uses	61,552	45,775	84,623	84,623	38,848	85%
Intra-Fund Transfers	254,799	274,134	247,295	247,295	(26,839)	(10%)
<b>TOTAL APPROPRIATIONS</b>	<b>1,952,644</b>	<b>2,206,523</b>	<b>2,186,886</b>	<b>2,179,679</b>	<b>(26,844)</b>	<b>(1%)</b>
<b>NET COUNTY COST</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>

POSITIONS 15 14 12 11 (3)

Departmental Purpose

The Public Guardian’s Office is a component of the Older and Disabled Adult Services (ODAS) Division. The Bureau provides services in three major areas.

Public Guardian/Conservator

The County is mandated to act as the guardian/conservator when no appropriate person is available to serve this purpose. As guardian/conservator, the Public Guardian’s Office provides personal and financial services to individuals who are unable to care for themselves and/or not able to manage their own affairs. The services provided under this function focus on people who are legally conserved under either the Lanterman-Petris-Short Act (LPS) (typically for those suffering from mental illness) or under the Probate Code (designed for those with permanent, ongoing, cognitive deficits not attributable to a mental illness). The Public Guardian’s Office provides services to about 140 conservatees each month.

The Representative Payee Program

This program is not a mandated County function. However, the structure provided by a payee program allows many County Mental Health and other clients to live in the community rather than in County-funded institutional care. The representative payee provides money management services to individuals identified by the Social Security Administration and the Veterans Fiduciary Services Program, which provides fiscal services to individuals identified by the U.S. Department of Veterans Affairs. There are about 197

representative payee clients in the program each month.

Public Administrator

The Public Administrator’s responsibilities are to search for next-of-kin, to authorize the disposition of decedents’ remains, and to oversee the distribution of decedents’ estates when they have left no direction and/or executor for that purpose.

Departmental Budget Request

The Division’s Requested Budget of \$2,186,886 reflects overall decreases of (\$19,637), or (0.9%), in revenues and expenditures when compared to the FY2009/10 Adopted Budget. As a result, there is no change in the General Fund Contribution.

Significant factors contributing to changes:

- \$35,971 increase in Salaries and Employees Benefits is primarily the net result of a (\$63,771) decrease in regular salaries and a (\$11,111) decrease in Retirement costs offset by an increase of \$51,527 in Extra Help to hire Social Services Workers, and a difference of \$62,522 in Salary Savings when compared to FY2009/10 Adopted Budget.
- Position allocations decreased by a net (3.0) FTE during FY2009/10 as follows:
  - (1.0) FTE vacant Deputy PA/PC/PG position was deleted.

- (1.0) FTE Social Services Worker was deleted due to Early Retirement Incentive.
  - (1.0) FTE Social Services Worker, transferred to Public Guardian from Child Welfare Services, was deleted due to layoff.
- Staffing requests for FY2010/11:
- Add 1.0 FTE Social Services Worker Limited Term to 6/30/11 to provide timely services and meet the needs of representative payee clients.
- (\$9,460) decrease in Services and Supplies is primarily due to an increase of \$15,150 in Computer Components <\$1,500 to replace outdated work station computers, offset by decreases of (\$6,600) in Postage now budgeted in Inter-fund Services Postage and (\$11,125) in DoIT charges.
- (\$58,157) decrease in Other Charges includes decreases of (\$8,932) in Interfund charges from other County departments and (\$49,225) in Countywide Administrative Overhead costs.
- \$38,848 increase in POBs.
- (\$26,839) decrease in Intra-Fund Transfers, reflecting reduced Departmental administrative overhead costs.

- (\$19,637) decrease in Revenues is the net of a (\$39,851) decrease in Estate & Public Admin Fees, partially offset by a \$20,215 increase in Other Charges for Services.

**County Administrator’s Recommendation**

The Recommended Budget reflects decreases of (\$26,844) or (1.2%), in revenues and expenditures when compared to FY2009/10 Adopted Budget. The General Fund Contribution decreased by (\$7,207), or (0.4%).

Compared to the Department’s Requested Budget, the Recommended Budget contains decreases of (\$7,207) in expenditures resulting from reduced OPEB costs, offset by a decrease of (\$7,207) in General Fund Contributions.

The following table compares FY2009/10 Final budget to the Proposed Budget for major Departmental programs, along with a summary of the impact of any significant changes.

The Department’s request to restore 1.0 FTE Social Services Worker position is not supported due to restrictions of the County’s Early Retirement Incentive.

**FY2010/11 Program Impacts**

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Public Guardian, Public Administrator and Public Conservator Services	✓		2,206,523	2,179,679	(26,844)	Addition of Extra Help Social Service Workers will allow the Public Guardian’s office to provide timely services and appropriately address the needs of Representative Payee program clients, respond efficiently to client inquiries, effectively manage cases and assets of 177 clients.



### Pending Issues and Policy Considerations

The Public Guardian Division does not receive State funding; however, many conservatees and Representative Payee clients are low-income and may be adversely impacted by the reductions in Medi-Cal, SSI benefits and other H&SS program services. Reductions in services to support this vulnerable population could adversely impact their health and well-being and impact their ability to maintain basic housing arrangements. Reductions in

case management funding for services provided by Mental Health for Lanterman-Petris-Short conservatees could result in a greater number of institutionalized clients.

### Department Head Concurrence or Appeal

The Department Head will seek a solution to the Department's staffing question in the context of the Supplemental Budget.

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Other Financing Sources	733,438	917,289	568,338	565,599	(351,690)	(38%)
<b>TOTAL REVENUES</b>	<b>733,438</b>	<b>917,289</b>	<b>568,338</b>	<b>565,599</b>	<b>(351,690)</b>	<b>(38%)</b>
<b>APPROPRIATIONS</b>						
Salaries and Employee Benefits	522,849	641,742	419,419	416,680	(225,062)	(35%)
Services and Supplies	160,920	133,541	97,430	97,430	(36,111)	(27%)
Other Charges	24,276	42,942	62,234	62,234	19,292	45%
Other Financing Uses	22,172	26,143	22,097	22,097	(4,046)	(15%)
Intra-Fund Transfers	64,722	72,921	(32,842)	(32,842)	(105,763)	(145%)
<b>TOTAL APPROPRIATIONS</b>	<b>794,938</b>	<b>917,289</b>	<b>568,338</b>	<b>565,599</b>	<b>(351,690)</b>	<b>(38%)</b>
<b>NET COUNTY COST</b>	<b>61,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>

POSITIONS 6 6 4 4 (2)

Departmental Purpose

The In-Home Supportive Services Public Authority (PA) was established by the Board of Supervisors in 2002 and serves as the employer of record for In-Home Supportive Services (IHSS) caregivers (also known as providers) in Solano County and is mandated by California Welfare and Institutions Code Section 12301.6. The PA, a governmental entity separate from Solano County, contracts with the County to provide Authority staff and all administrative services. The California Department of Social Services regulates the County-operated IHSS program.

The PA-operated IHSS program is an entitlement program supporting the provision of domestic and personal care services for low-income elderly or disabled individuals who would otherwise be at risk for an out-of-home placement.

The PA operates a Provider Registry, matching screened caregivers with IHSS recipients in need of care. The PA also provides training for IHSS providers and consumers, acts as the Employer of Record for providers in terms of collective bargaining for wages and benefits, and performs any other functions necessary for the operation of the Authority, or related to the delivery of IHSS services in Solano County.

Departmental Budget Request

The Department's Requested Budget of \$568,338 reflects overall decreases of (\$348,951), or (38.0%), in revenues and expenditures when compared to the FY2009/10 Adopted Budget. There is no County General Fund Contribution in this department.

Significant factors contributing to the changes:

- (\$222,323) decrease in Salaries and Benefits expenditures, the net of a (\$144,574) decrease in regular salaries, a (\$8,732) reduction in Cost-of-Living Adjustment for executive and management staff, and a (\$55,334) decline in employee benefits costs. Position allocations decreased during FY2009/10 by a net (2.0) FTE upon the transfer of (2.0) FTE Social Worker II to Older and Disabled Adults Services, mitigating significant reductions in the IHSS-PA Administration Allocation.
- (\$36,111) decrease in Services and Supplies includes a (\$19,467) decrease in DoIT charges, a (\$6,315) decrease in Postage attributed to the transfer of inter-department charges to a new Interfund Services subobject, and a (\$3,700) decrease in Education and Training.
- \$19,292 increase in Other Charges is the net of increases in Interfund Services charges from other County departments and increases in Countywide Administrative Overhead costs.
- (\$105,763) decrease in Intra-Fund Transfers includes a (\$8,536) decrease in the Division's share of H&SS Administrative Overhead costs and a (\$97,227) decrease in transfer of salaries, benefits and costs of supplies provided to Older and Disabled Adults Services relative to IHSS provider enrollment services and anti-fraud activities and investigations.
- (\$348,951) decrease in Operating Transfers In revenue from Fund 152 as a result of the State's reduction in support for IHSS-PA administrative costs.

**County Administrator’s Recommendation**

The Recommended Budget reflects decreases of (\$351,690), or (38%), in revenues and expenditures when compared to the FY2009/10 Adopted Budget. There is no County General Fund Contribution in this department.

Compared to the Department’s Requested Budget, the Recommended Budget reflects a (\$2,739)

reduction in expenditures and revenues, attributed to adjustments in OPEB costs.

The following table compares FY2009/10 Final budget to the Proposed Budget for major Departmental programs, along with a summary of the impact of any significant changes.

**FY2010/11 Program Impacts**

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
In Home Supportive Services - Public Authority Administration	✓		917,289	565,599	(351,690)	<p>The Public Authority no longer has Spanish speaking staff and works through interpreters to serve Spanish-only speaking IHSS clients and providers.</p> <p>The Public Authority is unable to provide direct training programs such as disaster preparedness, medication management, or basic first aid to IHSS providers.</p> <p>Consumer education will be limited to that provided in the IHSS Advisory Committee newsletter and resources available through adult education, community college, and other agencies.</p> <p>The Public Authority is unable to recruit, screen, interview, and add new providers to the Registry.</p> <p>Reduced staffing will increase wait time to resolve IHSS provider-consumer issues.</p>

**Pending Issues and Policy Considerations**

The Governor’s May Revise calls for a (\$637 million) reduction in State General Fund support for IHSS during FY2010/11, followed by an additional (\$113 million) reduction in FY2011/12. The Governor did

not, however, specify how the reductions were to be achieved. Specifics are being left to an Administration-led stakeholder process expected to yield a package of measures for legislative

enactment by July 1, 2010. Absent specific measures, the County could anticipate a negative impact of as much as (\$6 million) as its share of statewide reductions.

Department Head Concurrence or Appeal

The Department Head concurs with the County Administrator's recommendation.

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Fines, Forfeitures, & Penalty	0	75,425	78,000	78,000	2,575	3%
Revenue From Use of Money/Prop	201,862	197,250	199,150	199,150	1,900	1%
Intergovernmental Rev State	30,774,042	38,045,425	38,346,534	38,234,729	189,304	0%
Intergovernmental Rev Federal	3,548,911	4,193,954	5,633,818	5,618,904	1,424,950	34%
Charges For Services	7,928,611	11,832,307	8,028,980	7,993,286	(3,839,021)	(32%)
Misc Revenue	692,152	31,845	23,726	23,726	(8,119)	(25%)
Other Financing Sources	312,614	303,395	0	0	(303,395)	(100%)
General Fund Contribution	8,916,829	7,885,116	6,995,744	6,939,055	(946,061)	(12%)
<b>TOTAL REVENUES</b>	<b>52,375,021</b>	<b>62,564,717</b>	<b>59,305,952</b>	<b>59,086,850</b>	<b>(3,477,867)</b>	<b>(6%)</b>
<b>APPROPRIATIONS</b>						
Salaries and Employee Benefits	25,065,343	26,378,585	24,446,771	24,280,025	(2,098,560)	(8%)
Services and Supplies	4,213,935	5,389,611	6,134,776	6,098,041	708,430	13%
Other Charges	24,146,471	26,370,153	25,571,311	25,571,311	(798,842)	(3%)
F/A Equipment	0	0	30,000	30,000	30,000	0%
Other Financing Uses	1,355,468	994,505	1,247,114	1,247,114	252,609	25%
Intra-Fund Transfers	841,536	762,518	1,875,980	1,860,359	1,097,841	144%
<b>TOTAL APPROPRIATIONS</b>	<b>55,622,753</b>	<b>59,895,372</b>	<b>59,305,952</b>	<b>59,086,850</b>	<b>(808,522)</b>	<b>(1%)</b>
<b>NET COUNTY COST</b>	<b>3,247,732</b>	<b>(2,669,345)</b>	<b>0</b>	<b>0</b>	<b>2,669,345</b>	<b>(100%)</b>

POSITIONS 255.28 232.55 214.27 214.27 (18.28)

Departmental Purpose

The Mental Health (7700), Substance Abuse (7560) and Mental Health Managed Care (7598) Divisions are now subsumed under Behavioral Health. As a result, the County will be able to more efficiently monitor expenses for Behavioral Health programs under one behavioral health system of care. Cross reference analyses can assess program impacts easier and integrate program parts into one package.

The Department of Health and Social Services, Behavioral Health Division (former Divisions 7700 and 7598) provides mental health services in accordance with Title 9, California Code of Regulations, Sections 1820.205, 1830.205, and 1830.210. Substance Abuse Services (former Division 7560) are delivered under the authority of Title 45, Code of Federal Regulations and California Health and Safety Codes Section 11750-11997.

The Mental Health program provides emergency psychiatric services that must be available 24 hours a day, seven days a week. In addition, a Mental Health Plan provides managed care services, treatment, rehabilitation and community support services to seriously emotionally disturbed children and seriously mentally ill adults. The Division administers and provides “medically necessary” psychiatric inpatient and outpatient care to seriously emotionally disturbed children and seriously mentally ill/psychiatrically disabled adults through an integrated provider network. In addition, this unit administers centralized

access for all mental health and substance abuse services. Services include:

Primary services provided by the Mental Health Division:

- Outpatient Care: Includes a wide range of services including psychiatric assessment and medication support, comprehensive assessment services, coordination with discharge planning, wrap-around support for families, case management, clinical services in the juvenile hall, services for adolescents and adults with a co-occurring substance abuse disorder, supportive community treatment for adult clients coming out of jail, and outreach and ongoing case management for homeless mentally ill individuals.
- Medication Services: Includes prescribing, making available and checking on medications that are needed to help stop the signs of mental illness.
- Case Management Services: Connects individuals to benefits and resources for employment, housing and rehabilitation.
- Crisis Services: Services are available 24/7 for interventions and short-term outpatient care as well as crisis residential treatment, including acute critical care, crisis stabilization and clinical assessments.

- Inpatient Services: These are intensive short-term hospital treatment for people who cannot be safely treated at a less restricted level of care. These services may also include long-term care in Institutions for Mental Diseases (IMDs) or Mental Health Rehabilitation Centers (MHRCs).
- Day Treatment: These are school-based programs for children and adolescents with serious emotional disturbances. It is a collaborative effort between Solano County Mental Health Services and Vallejo City Unified School District, located at three school sites in Vallejo, offering both intensive and rehabilitative programs. Our program utilizes the skills of the collaborative team to reduce clients at risk of academic, emotional, and social/community failure.
- Full Service Partnerships: These are multi-disciplinary treatment teams that serve specified target populations, usually high users of services or those at risk for not availing themselves to traditional services. These teams provide intensive services to children, transitional age youth, adults, older adults, and people with mental illness involved with the criminal justice system.
- Wellness and Recovery Programs: These services provide psychosocial rehabilitation, vocational development, education and training, and counseling services to 250 consumers in Vallejo, Fairfield, Rio Vista and Dixon.

Mental Health Administration provides quality assurance, utilization management, beneficiary problem resolution, authorization and denial of services, maintaining financial records, maintaining policies and procedures, and assuring cultural competency in the provision of services. Activities include:

- Review of inpatient utilization to ensure that clients are not kept in acute care longer than necessary.
- Referrals for individual, group and family therapy.
- Referrals for psychiatric medication support.
- Screening of calls to direct people to the most appropriate mental health and substance abuse services.
- Provider certification, payment and ongoing provider relations support.

Substance Abuse Services (former Division 7560) provide prevention, intervention, treatment and recovery for substance abuse problems, including alcoholism and other drug addictions. Youth, adults, probationers and parolees are served by these programs. Basic elements and programs include:

- Assessment of clients' alcohol and drug abuse treatment needs and authorization of appropriate services.
- Case Management.
- Alcohol and drug detoxification.
- Outpatient counseling through individual, group and family sessions.
- Residential treatment for pregnant and postpartum mothers, women and men.
- Behavioral Health services for California Work Opportunity and Responsibility to Kids (CalWORKs) participants.
- Drug diversion through Penal Code 1000, Substance Abuse and Crime Prevention Act of 2000 (SACPA), services along with Adult and Dependency Drug Courts.
- Parolee Services and Driving Under the Influence (DUI) programs.
- Culturally specific programs for ethnic minorities.
- HIV and AIDS testing and education.
- Primary Prevention Services to delay the onset of youthful Alcohol, Tobacco and Other Drug use.

### Departmental Budget Request

The Department's Requested Budget of \$59,305,952 represents overall decreases of (\$3,258,765), or (5.2%), in revenues and (\$589,420), or (<1%) in expenditures when compared to the FY2009/10 Adopted Budget. As a net result, the General Fund Contribution decreased by (\$889,372), or (11.3%).

Significant changes in revenue are the result of the following:

- (\$1,487,461) decrease in State Reimb Mandated Costs. The Department's FY2010/11 AB3632 allocation did not change; those revenues were moved to State Other, where they are part of a \$4,702,114 increase, noted below.

- (\$3,902,707) decrease, the net of a (\$1,855,437) reduction in Short Doyle Medi-Cal and a (\$3,645,615) reduction in Early Periodic Screening, Diagnosis and Treatment (EPSDT) Child Health Fees, partially offset by a \$1,598,345 increase in Federal Medical Assistance Percentage funding under the American Recovery and Reinvestment Act. Reductions in Short Doyle and EPSDT revenue are attributed to a reduction in billable services during FY2010/11, and the non-recurring nature of funds received during FY2009/10 for services performed during FY2008/09.
- (\$204,649) reduction in State Mental Health due to a State reduction in the managed care allocation to counties.
- \$991,744 increase in Quality Assurance (QA) monies as a result of more staff time charged to Mental Health QA activities and reimbursement for DoIT staff time.
- (\$1,684,901) decrease in Mental Health Realignment monies due to declining sales tax and vehicle licensing fees due to economic downturn.
- \$4,702,114 increase in State Other, a combination of new revenue for expansion of Mental Health Services Act projects and the appropriation in this subobject of existing AB3632 revenues noted above.
- (\$244,597) reduction in Grant Revenue primarily due to the non-recurring nature of FY2008/09 Substance Abuse revenue deferred into FY2009/10.
- (\$303,395) decrease in Operating Transfers In due to the loss of Proposition 36 funding received in prior years from the Probation Department.

Significant changes in expenditures are the result of the following:

- (\$1,931,814) decrease in Salaries and Benefits, due mainly to a reduction in the Requested Budget of (18.28) FTE from the FY2009/10 Adopted Budget. Of these reductions, (12.5) FTE were deleted during FY2009/10, and the Recommended Budget would transfer (5.78) FTE Psychiatrists from Mental Health to Family Health Services where they qualify for significantly higher Federally Qualified Health Center reimbursements. Seven contract Psychiatrists

would also be transferred to Family Health, contributing significantly to a (\$603,971) decrease in Extra Help costs.

Other significant changes in Salaries and Benefits include: a (\$342,907) reduction in retirement costs, (\$158,264) decrease in health insurance, and (\$58,446) decrease in Worker's Compensation, the net effect of the staff reductions noted above. These decreases, however, were partially offset by increases of \$438,120 in Cost of Living Adjustments (COLAs), \$50,022 in Overtime/Call Back, \$147,323 in OPEB costs, and \$72,226 in Unemployment Insurance costs.

- \$745,165 increase in Services and Supplies, the net of: a \$990,700 increase in Contracted Services for Prevention and Early Intervention (PEI) projects funded under MHSA, a \$271,339 increase in Software License and Maintenance agreements for the MHSA-funded purchase an Electronic Health Records (EHR) system, partially offset by decreases of (\$168,781) in Drugs and Pharmaceutical Supplies resulting from the transfer of the psychiatrists to the Family Health Services Division, and a (\$168,690) decrease in Other Professional Services, due mainly to a reduction in the use of Kelly Services.
- (\$798,842) decrease in Other Charges, attributed to a (\$692,666) reduction in IMD Offset State Hospital beds in Mental Health, and a (\$433,754) decrease in Countywide Administrative Overhead. These items are partially offset by increases of \$285,948 in Contracted Direct Services for MHSA PEI direct client services in Mental Health and Justice Assistance Grant contracts in Substance Abuse and \$105,265 in IMD Institute for Mental Disease contracts in Mental Health.
- \$30,000 increase in Fixed Assets for computer equipment related to the purchase of a server to support EHR implementation.
- \$252,609 increase in Other Financing Uses due to higher debt service POB costs.
- \$1,113,462 increase in Intra Fund Transfers, primarily for Family Health Services costs of the transfer there of 5.78 FTE Psychiatrists. The increase also reflects a decrease in CalWORKS funding for substance abuse services.

**County Administrator’s Recommendation**

The Recommended Budget reflects decreases of (\$3,477,867), or (5.6%), in revenues and (\$808,522), or (1.3%), in expenditures when compared to the FY2009/10 Adopted Budget. County General Fund Contribution decreased by (\$946,061), or (12%).

Compared to the Department’s Requested Budget, the Recommended Budget contains:

- (\$166,746) reduction in OPEB costs.
- (\$44,026) decrease in Central Data Processing costs.

- \$2,295 increase in Rents for the proper allocation of parking charges at the Vallejo campus.
- (\$15,621) decrease in Intra-Fund Transfers, reflecting lower Departmental Administrative Overhead costs.
- (\$56,689) reduction in General Fund Contribution reflecting the above expenditure decreases.

The following table compares FY2009/10 Adopted budget to the Recommended Budget for major Departmental programs, along with a summary of the impact of any significant changes.

**FY2010/11 Program Impacts**

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Mental Health Administration/Quality Assurance. Provides mandated administration, quality assurance, and utilization review as required by the contract for the local Mental Health Plan	✓		3,987,238	3,430,375	(556,863)	Reduction primarily due to the non-recurrence of FY2009/10 appropriations for purchase of a computer system. The purchase did not take place in FY2009/10. The Department anticipates purchasing the system in FY2010/11 with Mental Health Services Act (MHSA) monies, thus the associated revenues and expenses are budgeted in the MHSA bureau.



Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
<p>Adult Core Mental Health Programs. Provides emergency psychiatric services, managed care services, treatment, and rehabilitation and community support services to seriously mentally ill adults. Services include inpatient and outpatient care, medication services, case management, day treatment, and crisis services.</p>	✓		14,786,580	12,023,872	(2,762,708)	<p>Reduction primarily due to the transfer of the psychiatrist positions to the Family Health Services Division as part of the implementation of Behavioral Health into the Federally Qualified Health Center (FQHC) sites. With the opening of the two new medical clinics, the Department has now established four FQHC sites. Two sites will primarily provide Primary Care (with some Behavioral Health services available) &amp; two sites will primarily provide Mental Health services, with some Primary Care services. Under this model, clients will be assigned to a "medical home," based upon their need for services. The medical home model is consistent with Federal Health Care reform objectives, as well as the State's concept under the Section 1115 Medicaid waiver which will be submitted to the Federal government in August 2010.</p>
<p>Children's Core Mental Health Programs. Provides emergency psychiatric services, managed care services, treatment, &amp; rehabilitation &amp; community support services to seriously mentally ill children. Services include inpatient &amp; outpatient care, medication services, case management, day treatment &amp; crisis services.</p>	✓		18,876,900	19,096,015	219,115	<p>Increase is primarily the result of cost of living increases for personnel, which were partially offset with reductions of (4.5) FTE in Juvenile Hall in FY2009/10.</p>

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Mental Health Services Act (MHSA) Programs. Provides community support services and prevention and early intervention services to adults and children.	✓		12,618,939	15,091,515	2,472,576	MHSA funding is expected to increase in FY2010/11 due to expansion of program activities. Mental Health is redesigning its service delivery system and implementing MHSA principles and guidelines throughout the Division. This new "continuum of care" model will allow the division to provide a seamless, coordinated, full spectrum of services to children and adults of all ages. This change in service delivery will allow the Department to utilize available MHSA funding throughout the system of care. Additionally, MHSA funding is available in FY2010/11 for information technology projects. The Department will issue a Request for Proposal in FY2010/11 for a new Electronic Health Records/Practice Management system and anticipates it will begin implementing the system in FY2010/11.
Mental Health Managed Care. Provides services to Medi-Cal mental health patients through a network of providers.	✓		4,436,306	4,349,865	(86,441)	Reduction of extra help staff and contracted direct services for Mental Health Managed Care. The reduction in contracted direct services should not have any program impact as it is based on usage projections from the prior fiscal year.

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Substance Abuse Services. Provides prevention, intervention, treatment and recovery for substance abuse problems, including alcoholism and other drug addictions. Youth, adults, probationers and parolees are served by these programs.	✓		5,189,409	5,095,208	(94,201)	Reduction primarily due to Early Retirements for (3.0) FTE. This reduction in staff has resulted in reducing treatment capacity from 720 clients to approximately 500 clients. Clients on waiting lists receive limited group interventions and length of time of waiting lists may be from 1 to 2 months. As a result of longer wait times, the average number of clients who leave before entering treatment has increased from 17 per month to more than 35 per month.

**Pending Issues and Policy Considerations**

Transfer of the Psychiatrist positions contemplated in the Requested and Recommended Budgets would allow clients to receive comprehensive services at one clinic, and provides the County with cost-based Federal reimbursement, reducing clinic reliance on the General Fund while widening access to services.

Department interest in including substance abuse services, and expanding mental health services, under FQHC will depend greatly on the success of this initiative. It is anticipated that the Federal Government will provide capacity-building funding to safety net providers in advance of Health Care Reform's full implementation. Solano County is well positioned to receive additional clinical services funding.

Although this new "medical home" model will eventually improve services and client outcomes, the

transition is difficult. Staff reassignments, implementation of new policies and regulations, as well as new billing requirements, must all take place. Such restructuring will reduce General Fund costs, and improve the delivery of certain service. However, there will be some offsetting losses, including the elimination of intensive case management for 40 seriously persistently mentally ill clients formerly committed to locked psychiatric facilities, and the elimination of community Wellness Centers. Eliminating these services may eventually reverse the Department's downward trend for inpatient hospitalizations.

**Department Head Concurrence or Appeal**

The Department Head concurs with the County Administrator's recommendation.

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Licenses, Permits & Franchise	375,323	375,313	21,913	21,913	(353,400)	(94%)
Fines, Forfeitures, & Penalty	519,256	540,000	547,552	547,552	7,552	1%
Revenue From Use of Money/Prop	11,352	20,000	4,000	4,000	(16,000)	(80%)
Intergovernmental Rev State	19,048,205	19,184,437	17,525,916	17,512,869	(1,671,568)	(9%)
Intergovernmental Rev Federal	7,099,632	9,281,884	10,244,094	10,210,805	928,921	10%
Intergovernmental Rev Other	430,802	554,052	287,795	287,795	(266,257)	(48%)
Charges For Services	7,120,502	10,292,237	15,253,997	15,164,774	4,872,537	47%
Misc Revenue	1,548,032	105,780	304,763	302,320	196,540	186%
Other Financing Sources	2,861,511	3,455,000	2,945,000	2,790,000	(665,000)	(19%)
General Fund Contribution	4,695,369	4,092,637	3,627,992	3,553,185	(539,452)	(13%)
<b>TOTAL REVENUES</b>	<b>43,709,984</b>	<b>47,901,340</b>	<b>50,763,022</b>	<b>50,395,213</b>	<b>2,493,873</b>	<b>5%</b>
<b>APPROPRIATIONS</b>						
Salaries and Employee Benefits	20,602,358	22,239,022	26,776,960	26,594,542	4,355,520	20%
Services and Supplies	5,340,835	5,811,507	6,200,157	6,183,148	371,641	6%
Other Charges	13,563,239	14,809,781	13,432,749	13,277,749	(1,532,032)	(10%)
F/A Equipment	71,604	0	14,000	14,000	14,000	0%
Other Financing Uses	998,886	882,001	1,234,104	1,234,104	352,103	40%
Intra-Fund Transfers	3,555,136	3,958,852	3,105,052	3,091,662	(867,190)	(22%)
<b>TOTAL APPROPRIATIONS</b>	<b>44,132,058</b>	<b>47,701,163</b>	<b>50,763,022</b>	<b>50,395,205</b>	<b>2,694,042</b>	<b>6%</b>
<b>NET COUNTY COST</b>	<b>422,075</b>	<b>(200,177)</b>	<b>0</b>	<b>(8)</b>	<b>200,169</b>	<b>(100%)</b>

POSITIONS 241.8 222.55 228.83 228.83 6.28

Departmental Purpose

The mission of Health Services is to improve the health and quality of life for people in the community. The Division provides an array of State-mandated community health services, promotes health and safety, and prevents disease, injury and premature death through individual and population-based services.

Health Services operates under the direction of the County Public Health Officer and includes Public Health, Family Health and Medical Services. With a consolidated health division, H&SS is better able to account for and allocate shared resources to support health programs.

Public Health (PH)

Public Health Services are mandated by Divisions 1 through 111 and 1797 of the California Health and Safety Code and Title 17, Sections 1276 and 1075 of the California Code of Regulations.

Key Functions

- Assess, plan and advocate for policy development for health services.
- Provide Emergency Medical Services.
- Operate Public Health Laboratories.

- Provide an array of Public Health nursing services.
- Oversee and coordinate communicable disease programs.
- Deliver Maternal, Child and Adolescent Health (MCAH) services.
- Provide Nutrition services.
- Provide an array of Health Promotion and Education services.

Family Health Services (FHS)

Family Health Services provides community health services, as mandated under the W&I Code Sections 17000 to promote a healthy environment for all Solano County residents.

Key Functions

- Provide outpatient medical care for communicable disease, including tuberculosis, HIV and sexually transmitted diseases.
- Provide outpatient medical care to indigent adults and children, including the diagnosis and treatment of acute and chronic diseases.

- Provide acute and ongoing dental services to indigent adults and children.

### Medical Services

The County Medical Services Program (CMSP) supports payment for services provided to medically indigent adults who are not eligible for the Medi-Cal program, as mandated by Sections 16809.6 and 17000 of the W&I Code. The CMSP Governing Board establishes benefit levels and eligibility criteria. The County, through an agreement with the CMSP Governing Board, provides funding using a combination of Realignment revenue and County Contribution.

### Departmental Budget Request

The Department's Requested Budget of \$50,763,022 represents an overall increase of \$2,861,682 or 6%, in revenues and an increase of \$3,061,859, or 6.4%, in expenditures when compared to the FY2009/10 Adopted Budget. As a result, the General Fund Contribution is decreased by (\$464,645), or (11.4%).

Significant changes to revenue are the result of the following:

- (\$353,400) decrease in Licenses, Permits and Franchise resulting from moving the funds received for Solano Emergency Medical Services Cooperative (SEMSC) support to Admin Service Fees.
- \$7,552 increase in Fines, Forfeitures, and Penalties due to a more accurate forecasting of revenues.
- (\$16,000) decrease in Interest Income.
- (\$604,333) decrease in Intergovernmental Revenue due primarily to:
  - (\$1,177,271) decrease in State funding for Smile in Style, Family Planning, HIV Care and Prevention, Childhood Lead, Immunization, AIDS Case Management, and Maternal, Child and Adolescent Health activities.
  - (\$481,250) decrease in Realignment.
  - (\$266,257) decrease in Other Governmental Agencies, attributed to moving Occupational Health Revenue to Inter-fund Services.
- (\$123,135) decrease in Medi-CAL Administrative Activities / Targeted Case Management revenue due to the redirection of staff time to other activities.
- \$906,672 increase in Federal funding and Federal Other revenue, including caseload-driven WIC funding and a non-recurring augmentation.
- \$536,908 increase in ARRA funding under the Increased Demand for Services and Capital Improvement grant.
- \$4,961,760 increase in Charges for Services due primarily the provision of additional services in the clinics, moving \$550,000 in funding received for SEMSC support from Franchise Fees to Charges for Services, and moving \$467,310 reimbursement for the Occupational Health program from Intergovernmental Revenue to Charges for Services
- \$198,983 net increase in Miscellaneous Revenue due primarily to receipt of additional grants such as
  - \$90,470 Pacific Care grant for Nurse Family Partnership.
  - \$27,000 Solano Transportation Authority grant for Health Education.
  - \$26,913 from the Vital Records Improvement Program (VRIP) trust to pay for program expenses.
  - \$25,000 Kaiser grant for Diabetes Case Management.
  - \$20,000 Kaiser grant for Family Planning.
  - \$12,300 CA EMS Information Systems grant.
  - (\$2,700) decrease in Donations and Contributions.
- (\$510,000) decrease in Operating Transfers In, due primarily to decreased General Fund support for the Reducing Rates and Health Access Initiatives and community clinics.

Significant changes to expenditures are the result of the following:

- 
- \$4,537,938 increase in Salaries and Benefits, net of:
    - \$1,498,481 increase for the transfer from Mental Health of 5.78 FTE Psychiatrist positions for FQHC reimbursement rates in the County Clinics.
    - \$936,671 increase, net of the following transactions:
      - 3.0 FTE new positions sought in the Requested Budget: 1.0 FTE Health Services Manager, 1.0 FTE Patient Account Manager and 1.0 FTE Project Manager (LT); and
      - 12.1 FTE added by Board action during FY2009/10: 4.6 FTE Clinic Physician (Board Cert), 0.5 FTE Dentist, 3.0 FTE Medical Assistant, 3.0 FTE Mid-level Practitioner and 1.0 FTE Public Health Nurse Manager; partially offset by (14.6) FTE eliminated during FY2009/10: (1.6) FTE Clinic Physician, (0.5) FTE Health Assistant, (1.0) FTE Health Education Specialist Senior, (1.0) FTE Health Education Specialist Supervisor, (2.0) FTE Nurse Case Specialist, (3.0) FTE Nurse Practitioner, (0.5) FTE Occupational Therapist, (1.0) Office Assistant II, (1.0) FTE Public Health Nurse, (2.0) Social Worker III and (1.0) FTE Therapist (Senior).
    - \$783,696 increase in support of COLA adjustments for existing positions, exclusive of executive and senior management staff.
    - \$513,960 increase in support of OPEB, and benefit costs for existing positions employees.
    - \$412,432 increase for 7 contract psychiatrists formerly budgeted in Mental Health, whose hours are equivalent to 1.56 FTE.
    - \$392,698 increase for contract and extra help employees in the dental clinic and primary care.
  - \$638,561 increase in Services and Supplies, comprised of a (\$223,389) decrease in DoIT costs, offset by an additional \$392,592 in Data Processing Services and Controlled Assets for
    - Electronic Health Record (EHR) implementation, \$176,986 in Drugs & Pharmaceutical Supplies for inclusion of psychiatric drug costs formerly budgeted in Mental Health and \$42,916 in Utilities reflecting increased share of costs for the Public Health Lab in its new facility.
    - (\$1,377,032) decrease in Other Charges resulting from decreases in direct service contracts, including:
      - (\$947,069) decrease in Contracted Direct Services, with:
        - (\$226,000) decrease in physical therapy services contracts due to the addition of staff to provide these services.
        - (\$208,028) decrease to Reducing Rates and Health Access Initiative contracts now supported with General Fund monies.
        - (\$163,000) decrease in a pregnant and parenting teens outreach and case management services contract, due to state funding reductions.
        - (\$129,798) decrease in HIV/AIDS prevention and intervention services contracts due to State allocation cuts.
        - (\$41,000) decrease in the Baby Coach contract due to grant expiration.
        - (\$38,019) decrease in Smile in Style contracts due to program reductions.
        - (\$16,186) decrease in outreach and tobacco cessation.
        - (\$40,088) decrease in immunization clinic contracts.
        - (\$79,878) decrease in prenatal services due to a reduction in funding.
      - (\$300,000) decrease in Indigent Care due to the elimination of Emergency Medical Services Authority (EMSA) funding.
      - (\$139,256) decrease in contributions to non-County agencies, due to the reduction in H1N1 funding and the decrease in contributions from the Health Access Initiative to the community clinics.
-

- (\$228,225) decrease in Countywide Administrative Overhead charged to this Department.
  - (\$37,000) decrease in Support & Care of Persons and Attendant Care upon elimination of the AIDS Medi-Cal Waiver program.
  - \$272,396 increase to Interfund Services due mainly to increased custodial services for new Clinic facilities.
  - \$2,122 net increase in direct assistance to clients including Clothing/Personal Support, Food, Housing, and Transportation for Clients.
- \$14,000 increase in Fixed Assets Equipment for purchase of an intraoral camera to document dental problems for insurance billing and a slow speed surgery handpiece for implants and root canal surgery.
  - \$352,103 increase in Other Financing Uses due primarily to a \$440,658 increase in POB costs, partially offset by a (\$88,555) decrease in debt service charges.
  - (\$745,476) decrease in Intra-Fund Transfers, with a (\$912,430) decrease in Intra-Fund Services including personnel in other Divisions working in Public Health and a decrease in drug testing services provided to other divisions, partially offset by a \$58,630 increase in Departmental Administrative Overhead.
- (\$182,418) decrease in Salaries and Employee Benefits, resulting primarily from a (\$168,657) reduction in OPEB costs.
  - (\$17,009) reduction in Services and Supplies, related primarily to necessary adjustments in Occupational Health services provided to the Human Resources Department.
  - (\$155,000) reduction in Contracted Direct Services, reflecting reductions in Reducing Rates and Health Access Initiatives contracts commensurate with General Fund program and staff reductions taken throughout County departments.
  - (\$13,390) reduction in Intra-Fund Transfers, reflecting reduced Departmental Administrative Overhead costs.
  - (\$46,336) reduction in Intergovernmental Revenues to offset reductions in claimable Department expenditures.
  - (\$89,223) reduction in Charges for Services, related primarily to the Occupational Health services adjustments referenced above.
  - (\$229,807) reduction in Other Financing Sources, the net of a (\$155,000) reduction in Operating Transfers In, reflecting the Contracted Direct Services reduction discussed above, and a balancing (\$74,807) reduction in General Fund Contribution.

The Recommended Budget supports the Department's request to add 3.0 FTE, as follows: 1.0 FTE Health Services Manager, 1.0 FTE Patient Account Manager, and 1.0 FTE Project Manager (Limited Term).

The following table compares the FY2009/10 Adopted Budget to the Recommended Budget for major Departmental programs, along with a summary of the impact of any significant changes.

### County Administrator's Recommendation

The Recommended Budget reflects increases of \$2,493,873, or 5%, in revenues and \$2,694,042, or 6%, in expenditures when compared to the FY2009/10 Adopted Budget. County General Fund Contribution decreased by (\$539,452), or (13%).

Compared to the Department's Requested Budget, the Recommended Budget contains:

FY2010/11 Program Impacts

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change from Adopted Budget	
Family Health Services. Provide medical care to Solano County residents, including diagnosis & treatment of acute, chronic & communicable diseases.	✓		11,143,100	14,536,195	3,393,095	The change reflects increased expenses due to expansion of the primary care clinics, resulting in additional personnel & associated costs. Resetting of FQHC rates during FY2010/11 will yield improved reimbursement, allowing the clinics to improve service quantity & quality while reducing General Fund Contribution.
Dental Clinics. Provide acute & ongoing dental services to indigent adults & children.		✓	971,013	1,313,223	342,210	Dental services to children have been expanded by partnering with WIC to see the children in that program. One full-time dentist has been added.
Medical Care/Indigent Care. Provide payment for medically indigent services such as CMSP participation fee, ambulance services, & medical care for indigent persons.	✓		8,942,410	8,538,227	(404,183)	Minimal impact.
PH Administration / Assessment & Policy Development. Provide overall administrative, clinical & policy direction of public health programs, ongoing assessment of community needs, & performs quality assurance activities.	✓		1,126,534	919,930	(206,604)	Reduces County's ability to provide direction & appropriate administration.
Emergency Medical Services & Bioterrorism. Provide administrative oversight of the Solano County EMS System including the development of plans, procedures, & protocols for use during a catastrophic event.	✓		1,652,310	1,900,589	248,279	Increase due to increase in Emergency Medical Services Franchise Fee from Medic Ambulance, which will enable this program to fulfill its responsibilities with no contributions from County General Fund.
Public Health Laboratory. Mandated by Title 17, Article 2 - Basic Services 1276. Provide diagnosis, control, & treatment of communicable diseases, infection processes & clinical diseases.	✓		1,484,386	1,584,716	100,330	Decrease in technical staff time & expertise will result in decreased efficiency of laboratory capacity that will affect turnaround time for specimen results & quality assurance efforts.



Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change from Adopted Budget	
PH Nursing. Includes medical care and case management services; reporting, investigation, & control of reportable communicable diseases including anonymous HIV testing; risk-reduction interventions to high-risk populations & prevention programs.	✓		12,816,279	12,380,760	(435,519)	Reductions in CGF, Realignment and State grants have reduced public health services across the board. Impacted areas include the Tuberculosis Control Program, where the number of patients served has been reduced by approximately one-third to 240 patients.
WIC and Nutrition Services. Provide overall program planning, evaluation & direction of all nutrition services within the division. This also includes a "Network of Health California" grant promoting healthy eating practices & physical activity in low-income Solano County families & a medical nutrition therapy program for adults & children with chronic disease.		✓	3,332,724	3,713,029	380,305	Twelve WIC clinics in Solano County receive a total of 10,325 visits per month. A portion of the funding increase took place during FY2009/10, when the Department received supplemental funding to hire and train additional staff and improve WIC services.
Children's Medical Services	✓		3,047,404	2,988,536	(58,868)	California Children's Services program, a mandated service for seriously medically ill and disabled children will experience longer times for processing intakes & service authorizations along with reduced case management and follow up available.
Reducing Rates & Health Access Initiatives. Develops & implements prevention activities aimed at reducing the rates of alcohol, tobacco, & other drug use within the community; provides access to comprehensive primary care & specialty care services for Solano County's uninsured & low income residents.		✓	3,184,999	2,675,000	(509,999)	Reflects a 15% decrease in the ability of the Reducing Rates and Health Access Initiatives to provide services including oral health, tobacco cessation, case management and direct prevention for ATOD (Alcohol, Tobacco and Other Drugs) clients.

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Pending Issues and Policy Considerations

Family Health Services

FY2010/11 will be a significant year for the Family Health Service (FHS) clinics. Opening of the new Vallejo and Fairfield facilities results in their being considered new Federally Qualified Health Care sites and, as such, allows the County to establish new reimbursement rates for services provided, based on FY2010/11 operations.

This is critical to General Fund relief, because State and local revenues decline even as the demand for clinic services increases. FHS had 38,899 medical visits in FY2008/09, is anticipated to complete approximately 40,000 visits by the end of FY2009/10 and is projected to receive 45,508 visits in FY2010/11, a 13% increase from the current year. Wait times for adult medicine appointments in Vallejo and Fairfield have remained steady at two weeks' duration. Pediatric Clinic appointment wait times vary from one week in Vallejo to six weeks in Fairfield.

The expansion of the primary care clinics, coupled with the additional requested FHS positions will result in more residents of Solano County receiving needed services. It is anticipated that each of the additional 3 Clinic Physicians added during FY2009/10 will generate approximately \$523,656 in reimbursement revenue for services.

Additionally, with the advent of the successful WIC/Dental collaboration, the FHS Dental Clinic is seeing approximately 50 children a week on Mondays in the WIC offices in Fairfield and Vallejo. It is anticipated that the addition during FY2009/10 of 0.5 FTE Dentist will bring in \$150,000 in revenue, making the Dental Clinic financially self-sufficient.

FHS recently received 3 Federal ARRA grants. In FY2010/11, the Department anticipates drawing down \$88,528 for the Increased Demand for Services (IDS) ARRA grant and \$448,380 for the Capital Improvement Program (CIP) ARRA grant. The IDS grant is used to pay for Extra Help staff and the CIP grant will pay for a new practice management system, computers and other technology related to EHR. The third grant is a Facilities Improvement grant (FIP) and will be used to add a dental clinic at the William J. Carroll Government Center being built in Vacaville.

Public Health

Public Health will see a large reduction in Federal support for the H1N1 pandemic response. In FY2010/11, the H1N1 pandemic response will begin ramping down with the eventual deletion of Extra Help project managers and registry nurses. Federal support will continue shifting to H1N1 vaccination outreach support. Public Health officials will continue their close monitoring of H1N1 activity worldwide, in case the virus mutates and the pandemic re-surges.

The FY2010/11 Budget would eliminate services to more than 120 latent TB patients with a high risk of future activation. Locally, this may result in increased TB rates and, globally, contribute to the development of more drug resistant TB strains.

Department Head Concurrence or Appeal

The Department Head concurs with the County Administrator's recommendation.

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Revenue From Use of Money/Prop	8,013	5,000	5,000	5,000	0	0%
Intergovernmental Rev State	33,925,446	40,822,106	40,349,000	40,070,728	(751,378)	(2%)
Intergovernmental Rev Federal	40,344,333	38,894,382	38,528,851	38,316,207	(578,175)	(1%)
Charges For Services	756,432	695,708	819,316	819,316	123,608	18%
Misc Revenue	332,751	102,000	100,000	100,000	(2,000)	(2%)
Other Financing Sources	0	150,000	0	0	(150,000)	(100%)
General Fund Contribution	7,341,225	8,126,923	7,364,110	7,357,485	(769,438)	(9%)
<b>TOTAL REVENUES</b>	<b>82,708,200</b>	<b>88,796,119</b>	<b>87,166,277</b>	<b>86,668,736</b>	<b>(2,127,383)</b>	<b>(2%)</b>
<b>APPROPRIATIONS</b>						
Salaries and Employee Benefits	49,028,884	52,395,304	52,079,753	51,617,031	(778,273)	(1%)
Services and Supplies	10,421,241	12,520,204	11,633,547	11,618,770	(901,434)	(7%)
Other Charges	14,746,199	15,745,349	14,922,745	14,922,745	(822,604)	(5%)
F/A Equipment	0	22,000	0	0	(22,000)	(100%)
Other Financing Uses	2,472,258	1,920,628	2,410,674	2,413,544	492,916	26%
Intra-Fund Transfers	6,013,298	6,192,634	6,119,559	6,096,646	(95,988)	(2%)
<b>TOTAL APPROPRIATIONS</b>	<b>82,681,880</b>	<b>88,796,119</b>	<b>87,166,278</b>	<b>86,668,736</b>	<b>(2,127,383)</b>	<b>(2%)</b>
<b>NET COUNTY COST</b>	<b>(26,320)</b>	<b>(0)</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>(100%)</b>

POSITIONS 609.5 575.5 545.0 545.0 (30.5)

Departmental Purpose

The four major components of the Social Services Division are Employment and Eligibility Services, Child Welfare Services, Older and Disabled Adult Services, and Welfare Administration. Combining these social services programs into a single budget division in FY2008/09 has facilitated H&SS' ability to prepare and review quarterly County Welfare Claims, while maintaining an organizational structure that optimizes the Department's ability to provide and oversee safety net services in coordination with the programs in the Division.

Employment and Eligibility Services (BU 7650)

The major Employment and Eligibility Services program is CalWORKs, which provides cash benefits and supportive services to needy families to promote self-sufficiency. CalWORKs is California's Temporary Assistance for Needy Families (TANF) program as required by Section 11200 of the Welfare and Institutions W&I Code. Programs assist parents with achieving economic stability and child safety through coordinated and family-focused services. Components of the CalWORKs program that complement cash assistance and employment services include Cal-Learn for teens, Community Services/Outreach, job services, and Post Aid Retention Services. As part of the program, the State and the counties are required to meet the Federal Work Participation Rate (WPR) requirements.

Programs and activities are geared to increase the WPR and successfully meet this requirement.

Key Functions

- Increase high school completion rate among pregnant or parenting teens under the age of 19, ensuring healthy babies, responsible parenting and family planning, and greater self-sufficiency.
- Support community services programs that reduce barriers to employment through skills training, coaching and English as a Second Language accommodations.
- Provide job services and workshops for SolanoWORKs families and employable General Assistance and Food Stamps recipients.
- Provide post aid retention services to employed SolanoWORKs families who have been discontinued from cash aid, including mentoring, referrals, and workshops.
- Provide Medi-Cal program for families or individuals who are medically needy or medically indigent, as required by Section 14000 of the W&I Code.
- Provide CMSP medical coverage to financially eligible persons who do not qualify for the Medi-Cal program, as required by Section 17000 of W&I Code.

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- Provide County Residual Medical Program emergency medical coverage for eligible persons who have good cause for failing to apply to the CMSP program.
  - Provide Medi-Cal and CMSP Outreach to improve patients' access to health services provided by County and other local health providers.
  - Provide Food Stamps to assist low-income families and individuals with the ability to buy nutritious food and make the transition from welfare to work, as required by Section 18900 of the W&I Code.
  - Provide safety net cash aid for needy individuals who are not eligible for other Federal and State programs, as required by Section 17000 of W&I Code.
  - Advocate for clients applying for reconsideration of Supplemental Security Income benefits by assisting with appointments, forms and other requested documentation.
  - Provide Cash Assistance Program for Immigrants (CAPI) income for aged and/or disabled non-citizen residents who became ineligible for Supplemental Security Income/State Supplementary Program based on the provisions of Welfare Reform.
  - Provide up to six months of voluntary Family Maintenance protective services to families in crisis while working with the family to keep the child in the home, or up to 18 months of Family Reunification services to parents while children are in foster care to make the family environment safe for their return. Services include case management, counseling, emergency shelter, substance abuse treatment, domestic violence intervention, victim services, Court supervision, parent education and any other services authorized by the W&I Code.
  - Provide follow-up support and resources for families whose children have been in foster care and have returned home.
  - Provide Permanency Planning activities and foster care services to those children who cannot return to the custody of a parent or other legal guardian. Activities include:
    - Supportive services, including assistance at Court hearings, access to written historical information, birth certificates, Social Security and identification cards, medical insurance and Medi-Cal eligibility information to promote successful and nurturing environments for children.
    - Individualized services to transition-age youth 16 to 18 years of age in County programs, including General Educational Development preparation, college applications, independent housing, job preparation, and employment and aftercare services for youth up to age 21 as they transition from County services.
    - Assistance for youth most at risk of homelessness and incarceration who have emancipated from Child Welfare Services and Probation systems. The Transitional Housing Placement Program plays a key role in assisting these youth.

### Child Welfare Services

Child Welfare Services protects children from abuse and neglect by strengthening their families or finding safe, permanent homes so they can grow into healthy, productive adults. Child Welfare Services (CWS) provides Federally mandated services under Title IV of the Social Security Act, including preventive intervention, foster care and family reunification under Chapter 978, California Statutes of 1982.

### Key Functions

- Emergency Response for the investigation of allegations of neglect or abuse of children 24 hours a day, seven days a week, to respond to situations in which a child is at imminent risk of abuse or serious neglect.
- Provide preventive and short-term early intervention services to avert instances of abuse and neglect.
- Provision of out-of-home placement services that allow for a safe environment for children while allowing them to remain in their own schools and communities. Key components include kinship (relative care), foster family homes and agencies, group homes and licensed foster homes. A secondary component, Foster Care Eligibility, determines eligibility and the funding source that pays for the out-of-home placement.

- Administer Foster Care Licensing by assisting prospective foster families in satisfying requirements for licensure and approval as care homes, determining initial and ongoing eligibility for foster care payments, and conduct investigations of complaints or licensing violations.
- Administer the Adoption Assistance Program in the provision of a full range of adoption and support services, including placement of children in adoptive homes and post-adoptive services to adoptive families and adoptive children. Solano Court Appointed Special Advocates and the Solano Heart Gallery are key components of the Adoption Assistance Program.

#### Older and Disabled Adult Services

Older and Disabled Adult Services (ODAS) provides Social Workers, Mental Health Clinicians, Public Health Nurses and Eligibility Benefits Specialists who work together to provide consultation and intervention for clients. ODAS supports an array of interdisciplinary programs that serve many of the County's most isolated and vulnerable citizens.

#### Key Functions

- Provide domestic and personal care In-Home Supportive Services (IHSS) to elderly or disabled persons who are at risk for out-of-home placement. Recipients are allowed to hire their own providers and the IHSS program pays the provider for authorized services provided.
- Provide Adult Protective Services (APS) for elderly or dependent adults, regardless of income, who are being abused or neglected (including self neglect), or are at risk of being so. Services are available 24/7. APS coordinates with the Public Guardian's Office for any adults who appear to meet the definition of "mentally incompetent" for potential conservatorship.
- Provide intensive case management, home visits, counseling, service coordination and tangible services for approximately 40 people per month with symptomatic HIV or AIDS.
- Provide regularly scheduled "clinics" at senior centers and senior living complexes throughout Solano County. Services include blood pressure monitoring, advice on general health issues based on a review of medical histories, community referrals, and contacting medical

providers on behalf and with consent of program participants.

- Provide special outreach and assistance to the ODAS population in applying for these programs.

#### Welfare Administration

The Division provides investigative services to detect, identify and prevent the loss of public funds as a result of individuals using fraudulent means to obtain public assistance.

#### Key Functions

Investigate crimes such as fraud, perjury, theft and embezzlement.

- Facilitate recovery of willful overpayments and over issuances on fraud cases.
- Conduct Fair Hearings representing County's position on appeals of programs administered by H&SS.
- Identify and collect outstanding public assistance overpayments.

#### Departmental Budget Request

The Department's Requested Budget of \$87,166,278 reflects decreases in revenues and expenditures of (\$1,988,077), or (2.2%) when compared to the FY2009/10 Adopted Budget. As a result, the Department's General Fund Contribution decreases by (\$762,813), or (9.4%).

Significant changes to revenue are the result of the following:

- (\$1,333,790) decrease in State funding for Child Welfare Services, including the corresponding decrease in Federal matching funds.
- (\$348,951) decrease in State funding for the IHSS Public Authority.
- (\$845,593) decrease in State/Federal funding for ODAS, the net of a (\$308,233) reduction related to delay in implementation of a new, statewide IHSS payroll system, and a (\$528,193) decrease in Federal funding due to termination of reimbursement for staff reductions taken during FY2009/10.
- \$2,395,188 increase in State allocations and associated Federal funding for administration of

public assistance programs as a result of caseload increases, based upon FY2009/10 allocations as reported in September 2009, and new ARRA funding to implement the Subsidized Employment Program.

Significant changes to expenditures are the result of the following:

- (\$315,551) decrease in Salaries and Employee Benefits, due primarily to the net deletion of (34.5) FTE positions during FY2009/10, nearly offset by a combination of negotiated COLAs and increased benefit costs for remaining employees. The decrease is attributed to:
  - (\$1,472,647) reduction in wages.
  - \$79,032 increase in Extra Help.
  - (\$304,302) decrease in Retirement.
  - \$195,971 increase in Health Insurance.
  - \$156,674 increase in Unemployment Insurance.
  - (\$111,793) decrease in Workers' Compensation Insurance.
  - \$333,899 increase in OPEB costs.
  - (\$1,179,284) reduction in salary savings as a result of deleting all unfunded positions, lower attrition rates, and reduction in FTE.
- (\$886,657) decrease in Services and Supplies, attributed to reductions in Professional Services contracts for the Medi-Cal Eligibility Data System Security project, and increased data processing costs and other expenses associated with implementation of document imaging software in Eligibility and Employment services, fully funded with State and Federal revenues.
- (\$822,604) decrease in Other Charges, the net of:
  - (\$1,883,226) reduction in childcare costs for CalWORKs clients, due to new program regulations implemented during FY2009/10, exempting exempt clients with children under the age of 12 months from work participation requirements.

- (\$666,994) reduction in County Administrative Overhead, primarily due to the Department's lower staffing levels, and an increase in direct charges for services from central service departments.
- \$1,352,000 increase in Support and Care of Persons, primarily for the new Subsidized Employment Program funded by Federal TANF Emergency Contingency Funds (ECF).
- \$490,046 increase in Operating Transfers Out, due primarily to increased POB costs.

### County Administrator's Recommendation

The Recommended Budget reflects decreases of (\$2,127,383), or (2%), in revenues and expenditures compared to the FY2009/10 Adopted Budget. Net County Cost decreased by (\$769,438), or (9.5%).

Compared to the Department's Requested Budget, the Recommended Budget contains:

- (\$462,722) decrease in Salaries and Employee Benefits, resulting primarily from a (\$352,816) reduction in OPEB costs and a (\$100,000) reduction in corrected Health Insurance charges.
- (\$14,777) reduction in Services and Supplies, the net of a (\$21,662) reduction in software and Central Data Processing costs, partially offset by a \$6,885 increase in Rents & Leases to adjust the Department's share of parking lot rental in Vallejo.
- (\$22,913) reduction in Intra-Fund Transfers, reflecting reduced Departmental Administrative Overhead costs.
- \$2,870 increase in Other Financing Uses to adjust POB costs.
- (\$490,916) reduction in Intergovernmental Revenues to offset reductions in claimable Department expenditures.
- (\$6,625) reduction in General Fund Contribution.

The following table compares FY2009/10 Adopted Budget to the Recommended Budget for major Departmental programs, along with a summary of the impact of any significant changes.

**FY2010/11 Program Impacts**

7650 – Employment and Eligibility Services

7545 – Welfare Administration

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
CalWORKs Administration and Direct Services. Include eligibility determination, issuance of monthly cash benefits, contracted services for job readiness and learning disability evaluation, and transportation services to assist work eligible SolanoWORKS recipients.	✓		24,713,113	23,269,708	(1,443,405)	In November 2009, (11) FTE were eliminated, in addition to the (25) FTE deleted in FY2008/09. Further staffing reductions would result in additional delays in providing services to needy families, difficulty meeting mandated timeframes, and possible sanctions for failing to meet the federally mandated Work Participation Rate.
Medi-Cal Services. Provide medical services to people under 21 or over 65, people with disabilities, pregnant women, families with children, and individuals qualifying for special treatment programs.	✓		15,990,583	16,100,814	110,231	Lack of medical coverage will result in a) increased unreimbursed visits to hospital emergency rooms and County clinics for medical, mental health and substance abuse services, and b) increased health related issues and costs when people delay care due to inability to pay.
Subsidized Employment Allows 80% Federal match to be drawn down for subsidized jobs.		✓	0	1,352,000	1,352,000	New program. Funding is available through August 2010 but may be extended. Subsidized employment is designed to help CalWORKs participant enter the labor market through participating employers who will receive federal reimbursement for wages/taxes/benefits expended.
California Medical Services Program. Provide medical services to indigent adults and families between the ages of 21-64 that meet the income and resource requirements.	✓		1,301,607	1,627,009	325,402	Lack of medical coverage will result in a) increased unreimbursed visits to hospital emergency rooms and County clinics for medical, mental health, and substance abuse services, and b) increased health related issues and costs when people delay care due to inability to pay for care.

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Food Stamps Eligibility. Includes eligibility determination, transitional food stamps, and the California Food Assistance Program for legal non-citizens who are ineligible for the Federal Food Stamps Program.	✓		12,337,627	12,448,193	110,566	While funding has increased slightly, demand is increasing at approximately 26% over FY2009/10. Currently, more than 13,000 families receive Food Stamps; lack of staffing will result in delays in providing services to these families, potential failure to meet mandated timeframes and possible sanctions if the error rate increases.
General Assistance (GA) Administration. Provide low to no income Solano County adults with no dependents a three-month loan payable to the County. Unemployable adults may receive GA for a longer period.	✓		1,017,381	1,322,595	305,214	Reflects a 30% increase from Adopted Budget as a result of increased demand. Solano County serves over 1,200 individuals on GA. Failure to assist this population would result in delays in providing services to needy individuals, increased homelessness, and potential failure to meet processing timeframes.
CalWIN. Database system for eligibility determination for CalWORKs, Food Stamps, Medi-Cal and CMSP.	✓		2,221,076	1,950,615	(270,461)	Decreased funding to support modifications to the CalWIN system will impact the ability to implement system changes to support Federal and State regulatory changes and desired process improvements. Lack of dedicated funding to system support could potentially compete for other funding, such as the CalWORKs single allocation and Medi-Cal funds, leaving less available for other program administration costs. If system changes are delayed, staff may be forced to use time consuming work-around options that would potentially delay services to needy families.



7600 – Child Welfare Services

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Child Welfare Basic Services. Includes emergency response, family maintenance, family reunification, permanency planning, dependency intake, and community liaison services.	✓		15,824,105	13,881,823	(1,942,282)	Reflects reductions in staff positions and operating costs associated with absorbing increases in the cost of doing business and losses of other revenue. As a result, CWS may not meet Federal and State performance measures. Reducing intervention services may result in increased foster care placements, an increase in the incidence or continuance of abuse and neglect to the detriment of children's health and well being.
Independent Living Services (CWS)	✓		358,391	292,689	(65,702)	Reflects reductions in staff and operating costs to align with available funding. As a result, CWS will not have a dedicated staffer to prepare youth for the transition from foster care to self-sufficiency. This change will negatively impact 70 youth who are currently transiting from foster care.
Family Preservation Services. Includes State Family Preservation and Promoting Safe and Stable Families.	✓		1,343,585	1,496,587	153,002	Additional funding will offset some of the funding losses in other programs and provide new opportunities to improve voluntary family maintenance services and visitation of youth in foster care facilities.
Adoption Services		✓	362,594	627,522	264,928	Reflects an increase in staff assigned to the Adoptions Program to align with available revenue. This will facilitate the process for completing and processing adoption applications and potentially decrease the length of time spent in foster care.

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Foster Care Services. Includes foster care eligibility; Adoptions Assistance Program; foster care recruitment; and the kinship and foster care emergency fund.	✓		1,466,406	1,309,769	(156,637)	Reflects reductions in staff and operating costs to align with available funding. As a result, error rates, foster care and placement costs may increase. The processing of foster care applications and renewals will be slower.
Foster Care Licensing. This program licenses new foster care homes and relative care homes as well as handles investigations of complaints or licensing.		✓	211,011	263,831	52,820	Reflects increases in staff and operating costs to align with available funding. The impact will allow a faster process to site and license foster care homes in Solano County. The consequences of a licensed foster homes shortage in Solano County include costlier out-of-county and foster family agency placements, increasing the overall cost of foster care placement services.
Transitional Housing Placement-Plus Services		✓	1,104,000	998,537	(105,463)	The reduction in this program is based on a change on the State allocation for the program delivery and does not impact the youth served through this program.
Child Welfare Support Services: Various programs including the Children's Trust Fund, Child Abuse Prevention, Intervention, and Treatment (CAPIT), California Connected at 25, and Supportive and Therapeutic Options Services (STOP)	✓		649,740	794,209	144,469	The increase in funding to the STOP allows CWS to continue Differential Response for children 0-5 years of age and allows for participation in the Integrated Family Support Services Program.
Child Welfare Community Services - County Grant. This supplements Child Abuse prevention funding provided by federal and state agencies and supports basic operating costs of the Family Resource Centers (FRCs) and Children's Network. The FRCs provide supportive services to needy families in each community.		✓	150,000	0	(150,000)	This reduction will decrease the Family Resource Centers' ability to provide needed services as demand increases.

7640 – Older and Disabled Adult Services

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Adult Protective Services and Community Services Block Grant. Receives and investigates reports of abuse and neglect of older adults and dependent adults; assists clients in the application and appeal process for SSI benefits.	✓		3,436,749	3,079,305	(357,444)	Reflects reductions in staffing, direct services and operating costs to align with available funding. As a result, wait times will increase for the completion of investigations and the delivery of other support services. Impacts may include increases in complaints and the incidence of abuse or neglect.
In Home Supportive Services. Includes in-home care to eligible individuals who would be unable to remain in their homes without this assistance; social work assessment of needs at intake and annual renewal; payroll processing of IHSS care providers; and quality assurance activities required by federal waiver and CDSS regulation.	✓		6,233,151	5,778,980	(454,171)	The loss of 2 Public Health Nurse positions has minimized the ability to provide clients with assessments and health-related services. Other departmental staff reductions have resulted in the "bumping" of experienced ODAS Social Workers. Combining fewer staff with a higher proportion of staff new to the department has eroded the Department's capacity to provide services in a timely manner. Many transportation services for clients to medical appointments, Court hearings, Social Security appointments, etc, have been eliminated.
ODAS Community Services. Provides support for senior services and transportation of Medi-Cal eligible persons.	✓	✓	75,000	74,550	(450)	Reflects the reduction of a contribution to Area Agency on Aging (AAA) and will impact the AAA's ability to provide health education, wellness and disaster preparedness training. In the transportation area, the number of rides provided to medical appointments will be decreased.

## Pending Issues and Policy Considerations

### Employment and Eligibility

As a direct result of increased State and Federal administrative allocations for Food Stamp, Medi-Cal, and CMSP, the Board in February 2010 approved the creation for 20.0 FTE Eligibility Benefit Specialist (Limited Term) positions. Those positions, and their State and Federal funding, are continued in the FY2010/11 Recommended Budget through June 30, 2011 to assist with ongoing increases in applications and cases. The ability to offset Departmental Administrative Overhead through charges for these positions reduces fixed costs which would otherwise be shifted to other Social Service programs, primarily Child Welfare and ODAS.

### Child Welfare Services

State and Federal funding reductions, as well as personnel cuts, have significantly curtailed the Department's innovative programs to improve family services. New programs in family reunification and voluntary services have already resulted in improved outcomes, including a reduction in the number of children placed in foster care.

However, in order to maintain such basic services as emergency response services and Court-related functions, all ancillary services have been reduced. Staff reductions have curtailed the Department's ability to provide transportation for clients, including children, impacting Court-ordered parental visitations.

Because emergency response services hold the highest priority, fewer clients are able to be served on a "voluntary" basis, before situations reach a critical

point. Fewer children will be placed with relatives, because the department lacks sufficient staff to conduct the required relative assessments before placement. An estimated 80 relative applications will not be processed in FY2010/11. In addition, 5 Transitional Youth Housing beds have been eliminated for youth emancipating from Foster Care.

### Older and Disabled Adult Services

IHSS program staffing has been reduced by a third due to State revenue reductions. Referrals for IHSS intakes average 110 per month. Accordingly, applicants wait approximately 8 weeks for an intake appointment. The delay in the intake process puts clients at risk for increased emergency room use, hospitalization, and long term care. When a client requests a re-assessment due to a change in their health status, the normal two-week response time has been increased to four weeks.

Adult Protective Services staffing levels have also been reduced; the Department is no longer able to investigate reports of abuse and neglect within the mandated ten day period. Cases are triaged in order to respond to the most serious reports first. Transportation services for clients to medical appointments, court hearings, Social Security appointments, and other events have, for the most part, been eliminated. Health Screenings at senior centers have been reduced from 17 to 14 per month.

### Department Head Concurrence or Appeal

The Department Head concurs with the County Administrator's recommendation.

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Intergovernmental Rev State	32,255,742	27,069,372	28,745,157	28,745,157	1,675,785	6%
Intergovernmental Rev Federal	22,934,860	29,497,275	27,394,229	27,394,229	(2,103,046)	(7%)
Misc Revenue	0	0	469,220	469,220	469,220	0%
General Fund Contribution	8,317,218	7,397,422	7,397,421	7,292,744	(104,678)	(1%)
<b>TOTAL REVENUES</b>	<b>63,507,819</b>	<b>63,964,069</b>	<b>64,006,027</b>	<b>63,901,350</b>	<b>(62,719)</b>	<b>(0%)</b>
<b>APPROPRIATIONS</b>						
Other Charges	63,446,319	63,331,348	64,006,027	63,901,358	570,010	1%
<b>TOTAL APPROPRIATIONS</b>	<b>63,446,319</b>	<b>63,331,348</b>	<b>64,006,027</b>	<b>63,901,358</b>	<b>570,010</b>	<b>1%</b>
<b>NET COUNTY COST</b>	<b>(61,500)</b>	<b>(632,721)</b>	<b>0</b>	<b>8</b>	<b>632,729</b>	<b>(100%)</b>

### Departmental Purpose

Public Assistance programs provide cash payments to eligible clients under California's Welfare and Institutions Code, Sections 10825 through 18996. The Public Assistance budget includes all of the welfare cash grant programs administered by the Health and Social Services Department. Those programs are:

#### Adoptions Assistance Program

- Cash assistance paid to adoptive parents. There are no financial eligibility constraints for aid to adoptions.
- The program is funded with 43% Federal revenue, 43% State revenue and the remaining 14% is funded with realignment revenue and General Fund Contribution.

#### Seriously Emotionally Disturbed (SED) Program

- Cash assistance for the placement costs of children in foster care whose emotional problems prevent their functioning in a normal classroom. These placements are generated from referrals from the school systems.
- The program is funded with 40% State revenue and 60% General Fund Contribution.

#### Aid to Families with Dependent Children Foster Care (AFDC FC)

- Cash assistance for the placement costs for children in foster care who are dependents of the Court.
- The program is funded with 27% Federal revenue, 31% State revenue and the remaining

42% is funded with realignment revenue and General Fund Contribution.

#### CalWORKs

- Cash assistance to clients eligible for a cash grant under the CalWORKs program, CalWORKs is California's plan for implementing Federal welfare reform under Temporary Assistance to Needy Families (TANF).
- The program is funded with 52% Federal revenue, 45.5% State revenue and 2.5% General Fund Contribution.

#### Refugee Resettlement Program

- Cash assistance to clients eligible for a cash grant under the Refugee Resettlement Program.
- The program is funded with 100% Federal revenue.

#### General Assistance (GA)

- Cash assistance to clients eligible for a cash grant under the General Assistance Program. GA is for indigent single adults and couples without minor children.
- The County General Fund is responsible for the entire cost of this program.

#### Court Only Foster Care Services

- Cash assistance for placement costs for children in foster care who are children of illegal aliens or are not eligible for Federal reimbursement.
- The County General Fund is responsible for the entire cost of this program.

In-Home Support Services Individual Provider Program (IHSS)

- Includes only the cost to the County for the County's share of the payment to individual care providers hired by elderly and disabled IHSS clients. The providers perform services (such as cooking, cleaning, etc.) that enable the client to remain in their homes instead of being placed in convalescent or other board-and-care facilities.
- The program is funded with 7% Federal revenue, 49% Realignment revenues and 44% General Fund Contribution.

Departmental Budget Request

The Division's Requested Budget of \$64,006,027 represents overall increases of \$41,958, or 0.1%, in revenues and \$674,679, or 1.1%, in expenditures when compared to FY2009/10 Adopted Budget. As a result, Division's General Fund Contribution is unchanged from FY2009/10 at \$7,397,422.

In addition to revenues for FY2009/10 expenditures, the Adopted Budget also included non-recurring Federal Medicaid Assistance Percentage (FMAP) revenues designated to reimburse the General Fund for IHSS provider wages paid during FY2008/09.

Adding the FMAP revenues as a bookkeeping measure resulted in a negative General Fund Contribution of (\$632,721) for FY2009/10 only.

The FY2010/11 Requested Budget revenues include a General Fund Contribution of \$7,397,422 and exclude the non-recurring FMAP revenues.

Significant factors contributing to changes:

- (\$427,016) decrease in Intergovernmental Revenue, the net of:
  - (\$1,273,301) decrease in IHSS Individual Provider revenue, including a (\$612,380) Realignment revenue decrease.
  - (\$1,141,808) decrease in AFDC Foster Care attributed to caseload changes and includes a (\$487,032) Realignment revenue reduction.
  - (\$383,719) decrease in Seriously Emotionally Disturbed program revenue.
  - \$1,987,204 increase in CalWORKs, related to caseload.

- \$379,131 increase in Aid to Adoption driven by caseload increases, including a (\$22,097) Realignment revenue loss.
- \$469,220 increase to Other Revenue related to reimbursements from the State for IHSS Waiver services.

The Realignment decreases noted above, totaling (\$1,121,509) are due to the economic downturn rather than caseload reductions. Realignment revenue is used as a portion of the county's share of cost for realigned programs

➤ \$674,679 increase in Other Charges, the net of:

- \$2,038,157 increase in CalWORKs payments to families. Monthly CalWORKs cases are projected to increase from an average of 6,438 cases to 6,927 cases, or 7.6%.
- \$874,069 increase in In-Home Supportive Services (IHSS) Individual Provider wage. The rate increased from \$9.50 per hour to \$11.50 per hour during FY2009/10. This projection assumes the current rate will continue under the injunction that prevented its reduction, and that paid provider hours will remain the same as in FY2009/10.
- \$379,131 increase in Aid to Adoption payments. The average monthly caseload is projected to increase by 5.9%.
- (\$1,141,808) decrease in AFDC Foster Care (FC) program costs due to an (11%) decrease in monthly caseloads.
- (\$900,362) decrease in General Assistance (GA) costs. The FY2009/10 Adopted Budget assumed 1,407 cases per month, compared to a First Quarter actual of 813 cases per month. Ultimately, however, caseload peaked at 1,432 by December 2009.

Assuming a leveling out of this spike, the FY2010/11 Requested Budget projects 1,037 cases per month, a decrease of 370 compared to the FY2009/10 Adopted Budget. Should caseloads exceed this projection for an extended period, County General Fund would be the only source of revenue to cover unbudgeted GA costs.

- (\$459,296) decrease in costs for Seriously Emotionally Disturbed Services provided to

foster care children, due to a 41% drop in cases when compared to the FY2009/10 projections.

- (\$120,444) decrease in County Only Foster Care Services, reflecting a (50%) decrease in actual payments when compared to FY2009/10 projections. This reduction is attributed to various factors in the foster care program, including the number of non-federally eligible cases and a drop in foster care placements.

or (1%), in General Fund Contribution revenues when compared to the FY2009/10 Adopted Budget. This decrease is consistent with the above discussion of FMAP revenues within the Departmental Budget Request section.

Compared to the Department's Requested Budget, the Recommended Budget contains a (\$104,669) decrease in Other Charges expenditures, reflecting current General Assistance caseload trends, with a commensurate decrease in General Fund Contribution.

### County Administrator's Recommendation

The Recommended Budget reflects decreases of (\$62,719), or (<0.1%), in revenues and (\$104,678),

The following table compares FY2009/10 Final Budget to the Recommended Budget for all Public Assistance programs, along with a summary of the impact of any significant changes.

### FY2010/11 Program Impacts

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Adoptions	✓		4,368,238	4,747,369	379,131	Average monthly caseload is projected to increase by 6% (from 476 to 504 cases); program is funded with Federal, State and Realignment funds.
Seriously Emotionally Disturbed Children	✓		1,528,714	1,069,418	(459,296)	Decrease in costs for mental health services provided to foster care children based upon current year actual.
Foster Care	✓		5,781,331	4,639,523	(1,141,808)	Costs for Foster Care have been declining in recent years, due to innovative programs implemented by Child Welfare Services to maintain children safely in their homes. However, as the result of a settlement with the State of California, FC Group Home Rates have been increased by 32%; the Supplemental Budget will be adjusted to reflect this increase.
CalWORKs Cash Assistance	✓		41,156,335	43,194,492	2,038,157	Caseload is projected to increase from a monthly average of 6,438 to 6,927 (7.6%).

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Refugee Assistance	✓		5,744	10,976	5,232	Increased costs based upon actual caseload data in the current year.
General Assistance	✓		3,966,034	2,961,003	(1,005,031)	General Assistance costs are projected based on current caseload. However, costs could exceed the budgeted amount if growth continues.
In Home Supportive Services Provider Payments	✓		6,279,528	7,153,652	874,124	Provider wage costs based upon \$11.50/hour wage, State participation at that level and continued FMAP funding through FY2010/11.
Court Only Foster Care	✓		245,424	124,980	(120,444)	Costs for foster care children who do not meet Federal eligibility standards; costs are based on actual caseload trends.
			63,331,348	63,901,413	570,065	

**Pending Issues and Policy Considerations**

Risk areas within this department may expose the County to General Fund expenditures in excess of the amount recommended during FY2010/11. Should additional expenditures - the necessity for which is at this time is speculative – be required during FY2010/11, the CAO and Department will return to the Board with a request for appropriation from General Fund Contingencies.

For example, General Assistance caseloads and costs for FY2010/11 are projected based on current and recent actual activity. The Board, however, has authorized reassignment of H&SS staff to shorten GA application processing times. This action may have the effect of increasing caseloads, even if the local economy improves. Possible cost exposure of such caseload increases could approach an additional \$900,000 in unbudgeted benefit payments.

Foster care group home costs are another risk area in FY2010/11. A recent ruling of the Federal Ninth Circuit Court of Appeals found that the State of

California must provide 100% of the cost of care for foster children placed in group homes. Because foster care is a Realigned program, the County bears a share of cost. Should the State allow the decision to stand without further appeal, the County’s exposure could approach \$600,000.

The County Administrator’s Office and the Department will monitor financial and legal developments in these areas, and prepare responses as necessary and before a crisis can occur.

The Governor’s May Revise proposal to eliminate CalWORKs would simply drive families to county General Assistance programs for support. As a result, Solano County could see a \$20,000,000 increase in General Assistance costs. The Legislative Analyst’s Office has prepared alternatives to eliminating CalWORKs, including suspension of Prop 98.

**Department Head Concurrence or Appeal**

The Department Head concurs with the Recommended Budget.



DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Misc Revenue	5,738	5,680	5,772	5,772	92	2%
<b>TOTAL REVENUES</b>	<b>5,738</b>	<b>5,680</b>	<b>5,772</b>	<b>5,772</b>	<b>92</b>	<b>2%</b>
<b>APPROPRIATIONS</b>						
Other Charges	19,123	21,058	21,150	21,150	92	0%
<b>TOTAL APPROPRIATIONS</b>	<b>19,123</b>	<b>21,058</b>	<b>21,150</b>	<b>21,150</b>	<b>92</b>	<b>0%</b>
<b>NET COUNTY COST</b>	<b>13,385</b>	<b>15,378</b>	<b>15,378</b>	<b>15,378</b>	<b>0</b>	<b>0%</b>

Departmental Purpose

This budget is administered by the Sheriff/Coroner and provides for the cost of indigent burials. According to Government Code 27462, if the value of the estate of a deceased person is insufficient to cover the costs of burial, the expenses are a legal charge against the County.

Departmental Budget Request

The Department's Requested Budget reflects increases of \$92 in revenues and expenditures when compared to the FY2009/10 Adopted Budget. This resulted in no change in Net County Cost.

County Administrator's Recommendation

The County Administrator recommends the Requested Budget.

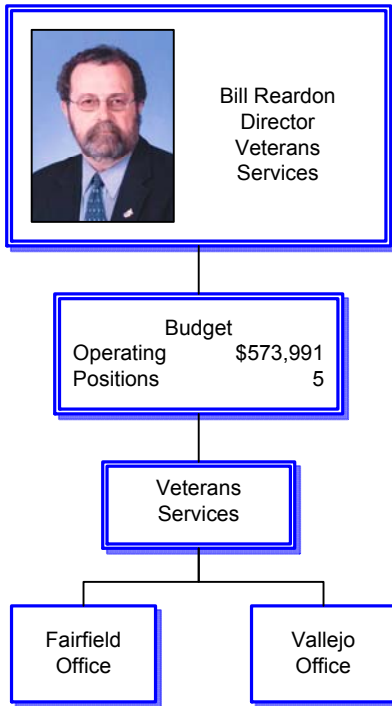
Pending Issues and Policy Considerations

There are no pending issues or policy considerations at this time.

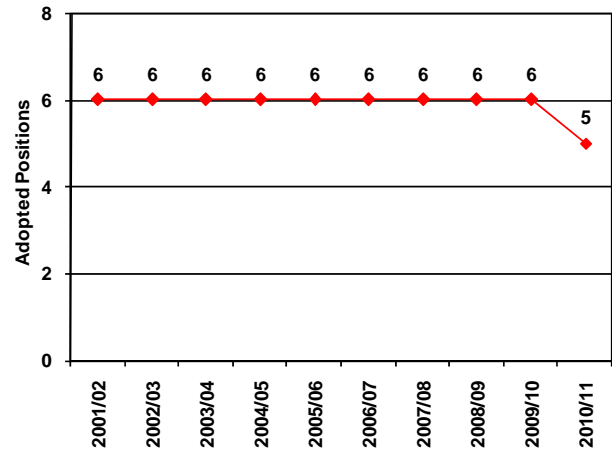
Department Head Concurrence or Appeal

The Department Head concurs with the County Administrator's recommendation.

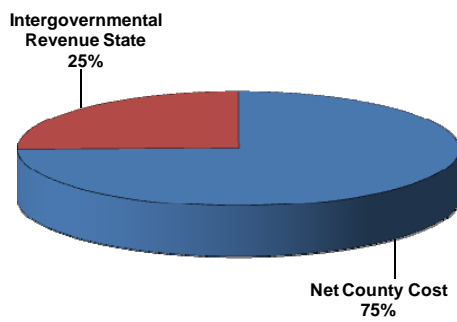
### Departmental Summary



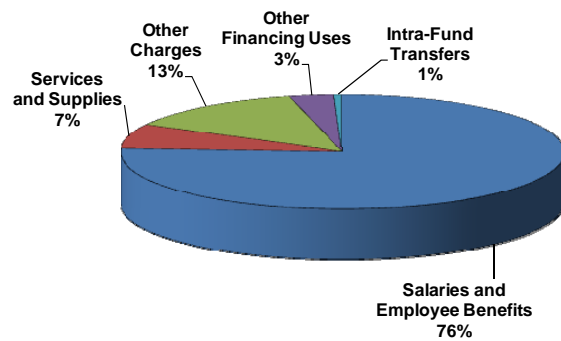
### Staffing Trend



### Source of Funds



### Use of Funds



Bill Reardon, Director of Veterans Services

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Intergovernmental Rev State	131,997	162,000	145,000	145,000	(17,000)	(10%)
Misc Revenue	105	0	0	0	0	0%
<b>TOTAL REVENUES</b>	<b>132,102</b>	<b>162,000</b>	<b>145,000</b>	<b>145,000</b>	<b>(17,000)</b>	<b>(10%)</b>
<b>APPROPRIATIONS</b>						
Salaries and Employee Benefits	498,147	516,825	438,887	435,814	(81,011)	(16%)
Services and Supplies	54,101	52,338	39,998	39,277	(13,061)	(25%)
Other Charges	63,284	74,106	76,976	76,976	2,870	4%
Other Financing Uses	20,598	15,049	18,724	18,724	3,675	24%
Intra-Fund Transfers	0	0	3,200	3,200	3,200	0%
<b>TOTAL APPROPRIATIONS</b>	<b>636,131</b>	<b>658,318</b>	<b>577,785</b>	<b>573,991</b>	<b>(84,327)</b>	<b>(13%)</b>
<b>NET COUNTY COST</b>	<b>504,029</b>	<b>496,318</b>	<b>432,785</b>	<b>428,991</b>	<b>(67,327)</b>	<b>(14%)</b>

POSITIONS 6 6 5 5 (1)

Departmental Purpose

The Solano County Veterans Service Office (CVSO) was established in 1944 by the Solano County Board of Supervisors to assist the men and women who served in the Armed Forces, their dependents and survivors in obtaining benefits from Federal, State and local agencies administering programs for veterans.

The CVSO assists veterans in applying for Monetary Benefit Programs, Survivors Benefits, Medical Benefits, Educational Programs, Veterans Administration (VA) Life Insurance Programs, State Veterans Homes, Veterans Property Tax Exemptions, Burial Benefits and VA National Cemeteries.

The CVSO has Veterans Benefits Counselors that are fully accredited by the U. S. Department of Veterans Affairs (VA) and therefore are able to offer comprehensive benefits counseling, claims preparation and submission, claims monitoring and follow-up, and development and submission of appeals.

Departmental Budget Request

The Department's Requested Budget reflects decreases of (\$17,000), or (11%), in revenues and (\$80,533), or (12%), in expenditures when compared to the FY2009/10 Adopted Budget. As a result Net County Cost decreased by (\$64,254), or (13%).

Significant factors contributing to the decreases:

- (\$17,000) decrease in revenue due to the loss of additional California Department of Veterans Affairs funding for providing outreach services to newly released service members at Travis Air Force Base and local National Guard sites.
- (\$77,938) decrease in Salaries and Benefits primarily due to the deletion of 1.0 FTE Office Assistant II as part of the budget reduction strategy in FY2009/10.
- (\$12,340) decrease in Services and Supplies primarily due to the move into 355 Tuolumne Street in May 2010 and the elimination of leasing office space. Other reductions included a decrease in data processing service costs and the re-classification of Postage costs to Intra-Fund Transfers.
- \$2,870 increase in Administrative Overhead costs.
- \$3,675 increase in POBs.

County Administrator's Recommendation

The Recommended Budget reflects decreases of (\$17,000), or (11%), in revenues and (\$84,327), or (13%), in expenditures when compared to the FY2009/10 Adopted Budget. Net County Cost decreased by (\$67,327), or (14%).

Compared to the Department's Requested Budget, the Recommended Budget contains a (\$3,794) decrease in expenditures, the result of a reduction in OPEB and data processing service costs.

The following table compares FY2009/10 Adopted Budget to the Recommended Budget for major

Departmental programs, along with a summary of the impact of any significant changes.

**FY2010/11 Program Impacts**

Program Description	Fed / State Mandated	Discretionary	Expenditures			Impact of Change
			FY2009/10 Adopted Budget	FY2010/11 Recmd. Budget	Change From Adopted Budget	
Provide outreach and advocacy to veterans		✓	658,318	573,991	(84,327)	Due to the reduction of one staff position at the Vallejo Office, there is the potential for clients having to wait to see the Veterans Benefits Counselor and referral of paperwork to the Fairfield Office for processing, which results in a delay of one day.

**Pending Issues and Policy Considerations**

There are no pending issues or policy considerations at this time.

**Department Head Concurrence or Appeal**

The Department Head concurs with the County Administrator's recommendation.

Michael D. Johnson, County Administrator

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	2008/09 ACTUALS	2009/10 ADOPTED BUDGET	2010/11 DEPT REQUESTED	2010/11 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
<b>REVENUES</b>						
Revenue From Use of Money/Prop	3,129	0	0	0	0	0%
Intergovernmental Rev State	100,000	0	0	0	0	0%
Intergovernmental Rev Federal	4,004,791	7,378,660	6,843,316	6,843,316	(535,344)	(7%)
Intergovernmental Rev Other	1,158,002	95,000	0	0	(95,000)	(100%)
Misc Revenue	55,596	0	0	0	0	0%
<b>TOTAL REVENUES</b>	<b>5,321,518</b>	<b>7,473,660</b>	<b>6,843,316</b>	<b>6,843,316</b>	<b>(630,344)</b>	<b>(8%)</b>
<b>APPROPRIATIONS</b>						
Salaries and Employee Benefits	3,227,858	3,814,976	3,648,568	3,648,568	(166,408)	(4%)
Services and Supplies	1,039,989	1,047,370	980,541	980,541	(66,829)	(6%)
Other Charges	1,023,273	2,643,558	2,214,207	2,251,451	(392,107)	(15%)
F/A Equipment	10,025	5,000	0	0	(5,000)	(100%)
<b>TOTAL APPROPRIATIONS</b>	<b>5,301,145</b>	<b>7,510,904</b>	<b>6,843,316</b>	<b>6,880,560</b>	<b>(630,344)</b>	<b>(8%)</b>
<b>NET CHANGE</b>	<b>(20,373)</b>	<b>37,244</b>	<b>0</b>	<b>37,244</b>	<b>0</b>	<b>0%</b>

### Departmental Purpose

The Workforce Investment Board (WIB) of Solano County, Inc. is a private nonprofit, 501(c)(3) organization serving as the administrator/operator of primarily federally funded workforce development grants and programs. The WIB of Solano County Board of Directors is appointed by the County Board of Supervisors and acts as the federally mandated, business-led "Workforce Investment Board" to oversee U.S. Department of Labor (DOL) Workforce Investment Act (WIA) grants and programs.

The WIB of Solano County links employers with employees to improve the quality, competitiveness and productivity of the local workforce. The WIB Board serves employers and jobseekers.

Services are provided through: (a) the Solano Employment Connection (SEC), the County's One Stop Career Center System (a 22-member collaborative of education, training and employment entities, which the WIB of Solano County has oversight responsibilities for); and (b) a number of DOL block grants serving adult, dislocated workers and youth jobseekers. A menu of services is offered to jobseekers and to businesses.

### Departmental Budget Request

The Department's Requested Budget of \$6,843,316 represents decreases of (\$630,344), or (8%), in revenues and (\$667,588), or (9%), in expenditures when compared to FY2009/10 Adopted Budget.

Significant changes to revenues include:

- (\$630,344) decrease in Intergovernmental Revenues resulting primarily from reductions in WIA Formula Grant funding available for the Adult, Youth, Dislocated Worker and Administration programs as the American Recovery and Reinvestment Act of 2009 funds are expended. These funds were a one-time allotment, available for a limited period through 2010 and the WIB made a major program push to quickly expend the funds awarded and as directed by the Federal government.

Significant changes to expenditures include:

- (\$166,408) decrease in Salaries and Benefits primarily due to reductions in staffing resulting from anticipated decline in grant funding.
- (\$66,829) decrease in Services and Supplies primarily due to reductions in telephone costs due to program downsizing; software licensing/maintenance agreements as a major upgrade, replacement and security enhancement was completed in FY2009/10; and reductions in building rents/leases due to operational changes resulting from the anticipated program decreases.
- (\$429,351) decrease in Other Charges is primarily due to the following changes:
  - (\$84,761) decrease in Child Care and
  - (\$67,135) decrease in Transportation is in proportion to the expected numbers of job seekers and trainee to be served.

- \$42,150 increase in Training is based on program funding.
- (\$64,670) decrease in Training Classes is the result of reductions in vocation training classes at the Fairfield-Suisun Adult School, Solano Community College and the Ironworkers Training Center; as well as other occupational training programs that were entirely funded with ARRA funding allotment.
- (\$264,848) in Work Experience Wages is the result of a reduction in the summer youth work experience program, as permitted under the ARRA funding.

County Administrator's Recommendation

The Requested Budget is recommended with the addition of \$37,244 in Training Contracts from a

technical adjustment to align the Recommended Budget.

The WIB does not require general funds from the County. The WIB submits a plan and budget to the State of California on behalf of the County. The State then allocates Federal money to the WIB through the County. The WIB may also receive funding through the regional collaborative, North Bay Employment Connection and through awarded service contracts.

Pending Issues and Policy Considerations

There are no pending issues or policy considerations as this time.

Department Head Concurrence or Appeal

Not applicable.