



Solano County
Airport Land Use Commission
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Stephen Vancil
Chairman

DATE: March 13, 2014

MEMORANDUM:

To: Solano County Airport Land Use Commission

From: Jim Leland, Principal Planner

Subject: **ITEM 9A: Action Item:** Consider establishing the composition of committees and working group(s) for the Travis Air Force Base Land Use Compatibility Plan (Travis Plan) update effort

Recommendation

Conduct a public hearing and adopt a resolution establishing the composition and roles and responsibilities for:

- 1) the Policy Committee,
- 2) the Technical Advisory Committee and
- 3) the Renewable Energy Working Group

Discussion

On December 3, 2013, the Commission adopted a scope of work for the update to the Travis Plan. The scope of work provided for a public and stakeholder engagement process to assist the Commission in the preparation of the update to the Travis Air Force Base land Use Compatibility Plan (Travis Plan). A portion of the scope of work for the Travis Plan update process may rely on contributions from a Joint Land Use Study grant. The JLUS process is has a requirement for both a policy committee as well as a technical committee in order to provide for stakeholder engagement and public participation.

In addition, the Commission approved the formation of a renewable energy working group to assist in the technical and specialized analysis and evaluation of the impacts of renewable energy projects on Travis facilities, including air traffic control radar.

Staff is recommending the following structure for each of these groups:

The Policy Committee

The Policy Committee would be responsible to review the work of the staff and consultants in the preparation of the update to the Travis Plan and to provide feedback and recommendations to the Commission on the Draft and Final Update to the Travis Plan. The role of a Policy Committee can be served by utilizing an existing organization that has policy responsibilities of a countywide nature. With the 2002 Travis Plan process, two such organizations were utilized to disseminate information and gather feedback on policy issues – the Solano City County Coordinating Council and the Solano County LAFCO.

Solano City – County Coordinating Council (4C's)

The Solano County Board of Supervisors and the Mayors of Solano County's seven cities established the Solano City County Coordinating Council (CCCC) on June 18, 1991. The primary reason provided for its purpose was to explore ways to improve city/county communications, coordination and problem resolution. The purpose statement from the 4C's by-laws states:

“To discuss, coordinate, and resolve City/County issues including but not necessarily limited to land use, planning, duplication of services/improving efficiencies, as well as other agreed to topics of regional importance, to respond effectively to the actions of other levels of government, including the State and Federal government, to sponsor or support legislation at the State and Federal level that is of regional importance, and to sponsor or support regional activities that further the purpose of the Solano City-County Coordinating Council.”

The 4C's consists of all five members of the Board of Supervisors and the Mayors of the seven cities in the county.

Solano County Local Agency Formation Commission

The Solano County Local Agency Formation Commission (LAFCO) is responsible for coordinating logical and timely changes in local governmental boundaries, conducting special studies that review ways to reorganize, simplify, and streamline governmental structure, and prepare a sphere of influence for each city and special district within its county. The Commission's efforts are directed toward seeing that services are provided efficiently and economically while agricultural and open-space lands are protected. To better inform itself and the community as it seeks to exercise its charge, each LAFCO must conduct service reviews to evaluate the provision of municipal services within its county.

Members are appointed at large for a four-year term. The voting members are composed of two members of the Board of Supervisors, two City Mayors and one Public Member. One alternate for the Board of Supervisors, City Mayors and the Public also sit on LAFCO as alternates in case of the absence of a voting member.

Staff recommends that the Commission utilize the 4C's as a policy sounding board since it has representation from every City and the County, whereas

LAFCO is more limited in its membership.

The Technical Committee

The Technical Committee would assist the staff and consultants in obtaining and evaluating data and studies necessary to prepare the update to the Travis Plan, including the procurement of existing and future land uses, available noise analysis and existing airspace protection.

This committee would have the following composition:

- 1) ALUC Secretary
- 2) One staff person member from each of the County and the affected cities listed below:
 - a. Benicia
 - b. Fairfield
 - c. Suisun City
 - d. Vacaville
 - e. Dixon
 - f. Rio Vista
 - g. County
- 3) One staff person member from each of the agencies listed below:
 - a. Department of Fish and Wildlife
 - b. Solano County LAFCO
- 4) One staff person from Travis Air Force base

Staff recommends that the Commission confirm this Technical Advisory Committee structure and authorize the Chair to solicit members from each agency listed above.

The Renewable Energy Working Group

The Renewable Energy Working Group would assist the staff and consultants in evaluating the impacts of renewable energy on Travis mission and in developing recommendations for policies and mitigation measures to eliminate any conflicts between protection of the Travis mission and the deployment of renewable energy facilities. The working group would be composed of the following members:

- 1) ALUC Secretary or designee
- 2) Representatives from two solar energy companies,
- 3) Representatives from two wind energy companies,
- 4) One staff person member from each of the agencies listed below:
 - a. The Department of Fish and Wildlife
 - b. The Solano County Planning Commission
 - c. The Solano County Department of Resource Management
- 5) One staff person from Travis Air Force base

Staff recommends that the Commission confirm this working group structure and

authorize the Chair to solicit members from each agency listed above.

Recommendation

Conduct a public hearing and adopt a resolution:

- 1) Establishing the designated representatives for:
 - a) the Policy Committee,
 - b) the Technical Advisory Committee and
 - c) the Renewable Energy Working Group
- 2) Authorizing the Chair to solicit representatives for each of the groups listed above.