SEMSC
Meeting Minutes
July 17, 2012, 9:00AM – 11:30AM
Suisun City Hall

BOARD MEMBERS
- Birgitta Corsello, Chair SEMSC Board
- Erika Bauer, RN; Kaiser Continuing Care Leader
- Michael O'Brien, Suisun City Fire Chief
- Sean Quinn, Fairfield City Manager
- Caesar Djavaherian, MD, Physicians' Forum Representative
- Richard Watson, Health Care Consumer Representative
- Joseph Becker, MD, Sutter Solano Medical Center

STAFF
- Ted Selby, EMS Administrator
- Aaron Bair, MD, SEMSC Medical Director
- Michael Modrich, RN, Prehospital Care Coordinator
- Jessica Tello-Evans, RN, ESB
- Leah Carlon, ESB
- Jan Homer, Administrative Secretary
- Charlene Wilson, OA II

AGENDA ITEMS	DISCUSSION	ACTION	RESPONSIBLE
Call to Order/Roll Call	Meeting called to order with a quorum present.	(none)	
Approval of Agenda	**Board Member Watson moved to approve agenda. Board Member O'Brien seconded; AYES: 7; NAYS: 0; ABSENT: 0; ABSTAIN: 0.**	(none)	
Approval of Minutes April 12, 2012	**Board Member Quinn moved to accept minutes; Board Member Djavaherian seconded; AYES: 7; NAYS: 0; ABSENT: 0; ABSTAIN: 0.**	(none)	
Board Comments: a. Chairman b. Directors	(none)	(none)	
Public Comments	(none)		

Reports a. Recognition of outgoing Medical Director and introduction of Incoming Medical Director	a. Mr. Selby recognized Dr. Steve Whiteley for his many years of service to Solano County as the SEMSC Medical Director and introduced Dr. Aaron Bair, UC Davis Medical Center, as the new SEMSC Medical Director.	Information.	
b. Medical Director's Report	b. Dr. Bair briefed the SEMSC Board on two policy changes to the Solano County Policy Manual. Policy 2315, Solano County Policy & Protocol Development, provides information on procedures to develop and/or update policies and protocols in Solano County. Policy 3500 and related attachments pertaining to Mobile Intensive Care Nurses (MICN) were deleted because Solano County does not have MICNs.	Information.	
c. Administrator's Report	c. In the EMS Administrator's report, Mr. Selby noted several items of interest: 1. EMS Week: The week of May 20 – 25 was designated as EMS Week. For the third year in a row, a professional educational symposium was conducted at the NorthBay Conference and Education Center in Green Valley on May 24th. Classes and lectures were offered for EMTs, Paramedics, and Nurses, for which they received Continuing Education Units. On May 25, the second annual Public CPR Training Day was held. For the first time, lunch time classes were offered to the public and were very well received. We expect to continue this new tradition. Medic Ambulance took the lead in developing the EMS Week Program. They were also very involved in making the Public CPR classes successful.	Information.	

	The annual appreciation and awards banquet was hosted at the Hampton Inn and Suites in Vacaville on Friday evening, May 25th. The highlight of the evening was the presentation of the Frank Springer Award. Supervisors Seiffert and Reagan presented the award to Greg Hervey for his contributions to the EMS System in Solano County. 2. The SEMSC Annual Audit report should be completed in the near future. 3. System performance: Exceptional compliance figures for our partners for the report period of Jan – Mar 2012. Medic Ambulance compliance rate was at 99%, Benicia Fire compliance at 95%, Dixon Fire compliance at 98%, Fairfield Fire compliance at 92%, and Vallejo Fire compliance at 94%. Although not part of the Public Private Partnership, Vacaville Fire responded to 1,441 calls during this reporting period. 4. System Update: a. Trauma System update will be presented in the "Old Business" portion of our meeting today. b. Solano County has recently received a STEMI Center application from Kaiser Vallejo. It is anticipated that the designation site visit will take place later this month. If all goes as anticipated, we will be home to two STEMI Centers by the fall of this year. 5. Dr. Joseph Becker, the Sutter Solano Medical Center Representative will be leaving for a tour of duty in Africa. He will be replaced by Dr. Travis Harris.		

c. Contractor's Report	c. Ms. Helen Pierson, Medic CFO, updated the Board on Medic's activities. 1. Medic Ambulance was very pleased with the outcome of the EMS Week activities. They commended Perry Hookey for his outstanding effort in providing the Public CPR classes. 2. Automatic External Defibrillation (AED) distribution to Solano County schools will begin in the near future. They will work with Solano County on locations for the AEDs. 3. Response times are very positive. 4. Medic Ambulance is adding seven new ambulances to their fleet. 5. Medic is moving forward on the implementation of the Road Safety software. This software provides ambulance drivers a scorecard on how they are doing in various areas of driving safety. 6. The communications center and dispatch center is being updated. SEMSC Board is invited to visit and see how the new system is working. 7. Finally, Medic is celebrating their 33rd anniversary here in Solano County.	Information	
Old Business a. Update on Critical Care Transport/ Specialty Care Transport (CCT/SCT) Project	a. The SEMSC Board directed staff to defer this item to the July meeting. Unfortunately, the required stakeholder meeting could not be completed prior to this meeting due to scheduling conflicts. The meeting is currently scheduled for August 9th and staff anticipates that a final draft of the resolution will be presented at the October Board Meeting.	Information	

b. Update on Level II Trauma Center Feasibility/ Capacity Assessment Project	b. Kaiser Vacaville completed their Consultative Visit with the American College of Surgeons (ACS) and NorthBay requested to have their verification visit scheduled. The date of that visit will be announced in the near future. The ACS has recommended and supported John Muir's (JMMC) request to be designated as an "Out-of-County Level II Trauma Center." The benefits of designating JMMC as an "out-of-county" partner allows Solano County EMS to become a part of their performance improvement and quality assurance team, and also ensures access to data relating to Solano County trauma cases. Most importantly, JMMC will agree to accept any trauma case referred to them from Solano County. Staff anticipates presenting an "Out-of-County Level II Trauma Center Designation Agreement" between JMMC and the SEMSC at the October 2012 Board meeting.	Information	
Adjournment	Meeting adjourned to the next regularly scheduled meeting of October 11, 2012.	(none)	