

**SEMSC  
Meeting Minutes  
July 14, 2011 9:00AM – 11:00AM  
Suisun City Hall**

**BOARD MEMBERS**

- Birgitta Corsello, Chair
- Erika Bauer, RN; Kaiser Continuing Care Leader
- Michael O'Brien, Suisun City Fire Chief
- Caesar Djavaherian, MD, Physicians' Forum Representative
- Joseph Becker, MD, Sutter Solano Medical Center
- Richard Watson, Health Care Consumer Representative
- Hector De La Rosa, Rio Vista City Manager

**STAFF**

- Ted Selby, EMS Administrator
- Steve Whiteley, MD, EMS Medical Director
- Michael Modrich, RN, Prehospital Care Coordinator
- Ernie O'Connor, Project Manager
- Jan Homer, Administrative Secretary
- Jessica Tello-Evans, RN, PHN
- Leah Carlon, Intern

AGENDA ITEMS	DISCUSSION	ACTION	RESPONSIBLE
<b><u>Call to Order/Roll Call</u></b>	Meeting called to order with a quorum present	(none)	
<b><u>Closed Session</u></b>	Adjourn to Closed Session	(none)	
<b><u>Reconvene &amp; Report of Action (if applicable)</u></b>	Board reconvened with nothing to report.	(none)	
<b><u>Approval of Agenda</u></b>	<b>Board Member O'Brien moved to approve agenda. Board Member De La Rosa seconded; AYES: 7; NAYS: 0; ABSENT: 0; ABSTAIN: 0.</b>	(none)	
<b><u>Approval of Minutes</u></b> <u>April 14, 2011</u> <u>April 22, 2011</u>	<b>Board Member O'Brien moved to accept minutes; Board Member Bauer seconded; AYES: 7; NAYS: 0; ABSENT: 0; ABSTAIN: 0.</b>	(none)	
<b><u>Board Comments:</u></b> a. Chairman b. Directors	Birgitta Corsello noted that this is her first meeting as chair of the SEMSC and thanked everyone for their support.	(none)	

AGENDA ITEMS	DISCUSSION	ACTION	RESPONSIBLE
<b><u>Public Comments</u></b>	(none)		
<b><u>Reports</u></b> ➤ Medical Director's Report  ➤ Administrator's Report	➤ Dr. Whiteley introduced himself and noted that EMS has made good progress since he was last the EMS Medical Director. Dr. Whiteley noted that Policy 3820 (EMT Discipline Policy) is the only new policy since the last meeting and that it was developed following the State EMS Authority guidelines for management of EMT disciplinary issues. Board Member De La Rosa indicated he may need some clarification; if so he will contact the EMS Administrator to arrange a time to discuss this issue.  ➤ In the EMS Administrator's report, Mr. Selby noted several items of interest: ➤ Travis AFB and several local hospitals were participating in a local exercise in preparation for the upcoming Air Show to be held at Travis later this month. ➤ Both NorthBay and Kaiser have submitted their applications for Level III Trauma Center Designation. NorthBay's application has been approved and they are awaiting the site visit which will be scheduled for later this year. Kaiser's application has been submitted and their final response is expected to be received by the EMS Agency on or about July 22, 2011.		



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	<ul style="list-style-type: none"> <li>➤ County Counsel noted that she has talked with Medic's Attorneys. Mr. Manfredi noted that the problems still haven't been addressed and he would like some time to talk to her.</li> <li>➤ Mr. Selby noted that staff is addressing options to make improvements in the resolution to tighten up operations; additionally staff has met with a number of the skilled nursing facilities and others to educate them about appropriate use of the 911 &amp; interfacility transfer system. Dr. Whiteley and the EMS staff has been working to define CCT (Critical Care Transport) more clearly.</li> </ul>		
<b><u>Unfinished Business</u></b>	(none)		
<b><u>New Business</u></b> a. ALS Non-transport Agreement for PPP Cities	a. Staff requested that the Board authorize finalization of the Advanced Life Support (ALS) Non-Transport Agreements with the PPP cities. There were some minor administrative and procedural changes that were recommended by staff and board members and agreed upon by Chief Aaron McAllister, representing the PPP Fire Chiefs. <b>Board Member De La Rosa moved to accept the agreement with administrative and procedural changes included and Board Member O'Brien seconded the motion. AYES: 7; NAYS: 0; ABSENT: 0; ABSTAIN: 0.</b>	a. Staff will incorporate changes and provide updated documents to the Fire Chiefs for their respective Cities.	a. EMS Agency Staff & Fire Chiefs

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b. Non-Advanced Life Support (ALS) Ambulance Authorization	b. The current Non-Advanced Life Support (ALS) Ambulance Authorization Agreement language has proven insufficient to meet the requirements for effective management of ambulance services in Solano County. Staff requested authorization to update the current resolution, seek public comment, and present a proposed final resolution for approval at the October 2011 SEMSC meeting.	b. Staff will draft resolution and seek and consider public comment.	b. EMS Agency Staff
<b><u>Adjournment</u></b>	Meeting adjourned to the next regularly scheduled meeting of October 13, 2011.	(none)	